

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of May 10, 2021 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman McManus at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman McManus, Vice Chairman Harrigan, Commissioner Moreno, District Manager Michalakopoulos, District Treasurer Cangelieri, District Secretary Manitta, Chief Heller, 1st Assistant Chief Gluck and Attorney Ring were present at the meeting. Commissioner McQueeney, Commissioner Deveny, 2nd Assistant Chief Berg, and President Hammer and were absent with prior notice.

Commissioner Moreno made a motion, seconded by Vice Chairman Harrigan, unanimously approved to accept the minutes of the April 26, 2021 meeting.

Public Comments:

- None

Correspondence: **Secretary Manitta**

- Town of Riverhead planning a S.T.O.P. Day – Saturday, May 22, 2021 (notified J. Pirnak)
- Suffolk County Fire Districts meeting Thursday, May 20, 2021 at Brentwood FD Pavilion
- T. Deveny letter 04/27/2021, requesting BOFC support running for Sergeant of Arms for Suffolk County FD Officers Association.
- Hero Homebuyer Credit
- FD of NY, Mutual Insurance, Co. - PSA Legislation Legalizing Adult-Use Cannabis

Secretary Report: **Secretary Manitta**

- AFDSNY – Executive Sessions/Minutes

Wading River Fire Department: **President Hammer**

- Not Present

Material Requests:**District Manager Michalakopoulos**

- 18 – VIOD
- 19 – Medical Supplies (BoundTree Medical) Consumables in the amount of \$1,068.87
- 20 – Medical Supplies (Health Care Logistics) Consumables in the amount of \$86.66
 - Vice Chairman Harrigan made a motion to approve material requests 19 and 20, seconded by Commissioner Moreno, unanimously approved.
- 21 – FF Equip - Milwaukee Tools (Cooper Electric) in the amount of \$4,979.85
 - Vice Chairman Harrigan made a motion to approve material requests 21, seconded by Commissioner Moreno, after discussion unanimously approved.
- 22 – FF Equip - Battery Powered Fan (1) (Neville Fire) in the amount of \$5,546.00
 - Vice Chairman Harrigan made a motion to approve material requests 22, seconded by Commissioner Moreno, unanimously approved.
- 23 – FF Equip - Turnout Gear Gloves (Tempo) in the amount of \$3,618.00
 - Vice Chairman Harrigan made a motion to approve material requests 23, seconded by Commissioner Moreno, unanimously approved.

District Manager Report:**District Manager Michalakopoulos**

- Hose Bid – Bid results:

	Neville Fire	Hi-Tech Fire	South Shore Fire	Hendrickson
Item 1 (1 3/4 6ft)	\$52.26	\$56.50	\$70.00	\$71.50
Item 2 (1 3/4 50ft)	\$187.72	\$194.40	\$194.00	\$234.95
Item 3 (1 3/4 100 ft)	\$322.82	\$351.96	\$338.00	\$496.80
Item 4 (1 3/4 75ft)	\$264.68	\$273.18	\$424.00	\$435.00
Item 5 (2 1/2 6ft)	\$72.06	\$76.10	\$82.00	\$84.00
Item 6 (2 1/2 50ft)	\$255.27	\$257.72	\$266.00	\$279.00
Item 7 (2 1/2 100ft)	\$440.20	\$464.15	\$463.00	\$484.00
Item 8 (3" 25ft)	\$194.36	\$198.48	\$298.00	\$260.00
Item 9 (3" 50ft)	\$315.07	\$311.47	\$330.00	\$295.00
Item 10 (2 1/2 75ft)	\$434.36	\$364.88	\$502.00	\$513.00
Item 11 (1" 100ft)	\$477.85	\$228.78	\$503.00	\$526.00
Item 12 (5" 25ft)	\$259.70	\$352.43	\$272.00	\$600.00
Item 13 (5"100ft)	\$568.66	\$817.79	\$338.00	\$817.00

Note: New NFPA 2020 major revision In the NFPA 1961 standards in regards to the new radiant and upgraded conductive heat test.

- Received the following checks:
 - Check from Town of Riverhead in the amount of \$17,626.23
 - Check from Town of Riverhead in the amount of \$8,225.58
 All checks turned over to the treasurer’s office for deposit
- 6-3-16 – MedCom front mobile radio repair in progress, Repair Completed
- 6-3-4 – Final reinspection trip completed, vehicle have been received by dealer on LI. Chief Heller and DM Michalakopoulos will be going to dealer Wednesday morning to review truck and if all as per specification, accept vehicle. Requesting BOFC authorize payment for the

only vehicle. Tool mounting, lettering, and radio installation to be held back till work is complete and delivered to FD. Amount to be held back for above mentioned items \$35,000.00.

- Discussion regarding payment before delivery amongst BOFC. Counsel advised payment could not be done before delivery is complete.
- 6-3-18B – In-service/PM – Completed, upon second water test, problem found and boat was returned back to vendor for additional diagnosing. Chief Berg heading this item at this time. Upon discussion with head mechanic some additional service needed, sonic clean injectors and/or replace, O2 sensor, high pressure filter & screens. Would like to thank Chief Berg for sending several hours with vendor on Friday, update to follow.
- 6-3-46 – Antique bodywork repair – Meeting with vender (Kessel Collision), dept. & district to review project scope. Vehicle scheduled to be dropped off to vendor on Wednesday morning by dept. representative.
- UTV - Working with Chief Heller on specifications and pricing, amount needed to complete project will be \$35,000.00
- Station 2 Tree & Grounds Cleanup – In progress awaiting quotes
- Station 2 Irrigation Repairs – In progress awaiting quotes
- Replacement 6-3-80 vehicle – PO processed with John Vance Motors, no ETA on delivery.
- Siren –Repairs
 - Station 2 – (2) model 2 siren scheduled to be dropped off to DP Electric Motor tomorrow Tuesday 5/11/21
- Station 2 parking lot cameras – in progress delayed due to weather, update to follow.
- Outdoor Ice Machine – Delivered to HQ, electric stated today 5/10, district staff modified area to receive ice machine and painted walls. Action Air scheduled for tomorrow to come install ice machine.
- AFG Radio Project – In Progress, Install/Programming Integrated Wireless Technologies (IWT), project stated today 5/10 EMS vehicles completed (6-3-16, 17, 80, and 81). Chief vehicles scheduled for tomorrow 5/11 vendor will attempt to complete all three chief vehicles. Vendor has dedicated Mondays & Tuesdays to vehicle migration. FRES & Chiefs notified and will be updated daily on project days. HQ console operational as of last week.
- Server Room re-cabling project – project stating tomorrow, all attempts to minimize down time will be made (if any)
- Station 2 Electrical Service Project – Pending
- Truck Room Floor Project – Pending
- Laserfiche Training – In Progress

Treasurers Report:

Treasurer Cangeleri

- Bills total \$24,575.79
 - Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to pay the bills.
- Received \$10,012 from Town of Brookhaven through ACH.
- Final 2021 Budget Adjustments – revenue and expenditures (see attached)
 - Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to adjust budgets.
- Discussed fraudulent Unemployment Insurance Claims received recently

Attorneys Report:

Attorney Ring

- Review of audit reports/findings from other districts
- Discussion of WFRD Information Technology Data Security Breach Notification Policy
- Discussion of deadlines specifically regarding the current audit and developing a timetable

Chief's Report:

Chief Heller

- **Submitting the Following Items:**
 - ✓ **00-00** None
- **Material Requests Laserfiche:**
 - ✓ Milwaukee Tools, Batteries, & Chargers
 - ✓ Supervac Battery Powered Fan
 - ✓ Firefighter Gloves
- **Follow-Up:**
 - ✓ **21-09** Membership Candidate **Salvatore Como** (Firefighter & EMS) has successfully completed the membership process and medical. Requesting a June 1st start date.
 - ✓ Moreno made motion to accept for June 1st start, Harrigan seconded, unanimously approved.
- **Informational:**
 - ✓ Department Uniform & Truck Inspection Thursday June 17th.
 - ✓ Probationary Members Monthly Progress Report. See attached paperwork.

Executive Session was not requested.

Commissioner Reports:

Chairman McManus

- Nothing at this time

Vice Chairman Harrigan

- Vice Chairman Harrigan initiated discussion regarding necessary emergency equipment to provide emergency services for residents utilizing the new Rails to Trails slated to open in the Fall of 2021. Discussion ensued about the need to purchase a Utility Terrain Vehicle (UTV) for this purpose.
 - Chairman McManus made a motion to approve a Permissive Referendum, not to exceed \$35,000, for a UTV, seconded by Chairman Harrigan, unanimously approved.
- Asked Chief Heller to send BOFC a list of qualified drivers and the vehicles they are assigned.
- SCM update on vehicle driving qualifications

Commissioner Moreno

- Asked about surplus supplies at STA 2 - being returned
- Asked about ice machine

Commissioner McQueeny

- Not Present

Commissioner Deveny

- Not Present

Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno and unanimously approved to adjourn.

Meeting adjourned at 19:13 hours

Respectfully submitted,

Eileen F. Manitta
District Clerk/Secretary
Wading River Fire District

2020 Final Budget Adjustments

Approved 5.14.21

		Revenues
Increase	PILOT	114,545.00
Increase	General Fund Interest Income	700.00
Increase	Refunds From Prior Year Expenditures	461.00
Increase	Sale of Equipment	31,559.00
Increase	Fund Balance from Prior Year Surplus	385,616.00

		Expenditures
Decrease	Personal Services (salaries)	10,352.00
Decrease	Equipment	13,746.00
Decrease	Fire Protection - contractual	106,008.00
Decrease	NYS Retirement	1,954.00
Decrease	Service Award - LOSAP Award	254,000.00
Decrease	Social Security	1,074.00
Decrease	Worker's Compensation	293.00
Decrease	Hospital & Medical Insurance	18,257.00
Increase	Life Insurance	1,736.00
Increase	Disability Insurance	1,344.00
Increase	Operating Transfers In Account	935,485.00