

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of March 8, 2021 Meeting

The meeting of the Board of Fire Commissioners was called to order by Vice Chairman Harrigan at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Vice Chairman Harrigan, Commissioner McQueeney, Commissioner Moreno, Commissioner Deveny, District Manager Michalakopoulos, District Treasurer Cangelari and District Secretary Manitta were present at the meeting. Chairman McManus, Chief Heller, 1st Assistant Chief Gluck, 2nd Assistant Chief Berg, President Hammer and Attorney Sapienza were absent with prior notice.

Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to accept the minutes of the February 22, 2021 meeting.

Public Comments:

- None

Correspondence: **Secretary Manitta**

- Formerly East End Hose Testing of Long Island Inc. under new ownership, will now be Waterway Long Island
- Ridge Volunteer Fire Department – letter of thanks for assistance on 02/28/21
- Suffolk County Board of Elections – notice regarding uncontested elections

Secretary Report: **Secretary Manitta**

- Empower Laserfiche Conference -Complementary Lab Pass (four hours of free training)
- Laserfiche training has begun – finished first course

Wading River Fire Department: **President Hammer**

- Not Present

Material Requests: **District Manager Michalakopoulos**

- None

District Manager Report:**District Manager Michalakopoulos**

- Received checks – all turned over to Treasurer’s office for deposit
 - Town of Riverhead –
 - \$10,575.74
 - \$23,501.63
 - \$11,750.82
 - \$ 4,112.79
 - Atlantic Tomorrow’s Office - \$1,607.80 (reimbursement of Cannon lease)
 - Town of Brookhaven – \$58,817.88
 - Optimum by Altice \$49.77
- 2020 LOSAP Year End Report completed and submitted to VFIS
- 6-3-1 – Multi Gas Meter replacement battery order, unit not charging Vehicle also scheduled to go out for CAF System repair on Sunday evening to Neville Apparatus. Working out details on when vehicle will be taken out of service with Chief Heller.
- 6-3-10 Q2B and lightbar light repaired
- 6-3-11 – Heat issue resolved, orange clearance light replaced
- 6-3-4 – In Production, Inspection Trip completed on March 3rd & 4th Ex-Chief Donnelly & DM Michalakopoulos attended - fairly large punch list created, mostly minor items. Major items included over spray from cab top repainted to white, R4 & L5 compartment doors hinged reverse from written spec, and noise coming from engine cover during acceleration. With the number of items found signoff was not given and second trip recommended. Request submitted to Ferrara to cover entire cost of second trip, waiting for reply along with official punch list.
- 6-3-16 – MedCom front mobile radio not powering up, vendor contact, mobile removed to be sent out from repair. Contact FRES to discuss warranty, informed that equipment distributed as a capital project but not covered by county.
- Fire Alarm inspection performed at HQ, backup batteries in panel failed and needed to be replaced, fan 2 shutdown showing trouble, PO send repair schedule pending
- Received Capital Plan for Elevator, budget for recommended retrofit - \$115,000.
- Heating Project - Phase II – in progress remaining monitoring equipment required for boiler monitoring arrived and vendor will be onsite during the week to complete. Once completed we will setup system training with manufacturer.
- AFG FEMA Award Project – In Progress, equipment picked up from FRES today programmed, received three installation quotes from Integrated Wireless Technologies (IWT), Comtech2-way Communications, Inc., and Motorola OGS. Upon review lowest price is from IWT, recommend installation be awarded to IWT.
- Electrical Transfer Switches Project – in progress, remote monitoring system scheduled to be installed this Wednesday but many be delayed due to possible scheduling conflict.
- Laserfiche Training – In Progress

- Replacement American Flags ordered as requested by Commissioner Moreno, additional flag ordered for each building.
- Building Project Permissive for 2021
 - Replacement of garage door – HQ Permissive Referendum \$80K
 - Replacement of Truck Room Floor – HQ Permissive Referendum \$150K-\$170K
 - Replace Electrical Service – Station 2 Permissive Referendum \$65K
 - Re-cabling of Server Room - TBD

Treasurers Report:

Treasurer Cangeleri

- Bills total \$70,019.24
 - Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to pay the bills.
- Checks received from Town of Brookhaven tax deposit \$9,177.98

Attorneys Report:

Presented by District Manager Michalakopoulos

- The Counsellor, Vol. 26 Issue 3 (March 1, 2021)
- Vice Chairman Harrigan made a motion to move forward with legal services of Chris Ring \$1,000/month starting April 1st, seconded by Commissioner McQueeney unanimously approved.

Chief's Report:

Presented by District Manager Michalakopoulos

- **Submitting the Following Items:**
 - ✓ **21-00** None
- **Material Requests Laserfiche:**
 - ✓ None
- **Follow-Up:**
 - ✓ Assistant Chief Berg is working directly with the District Manager on the Pager inventory and working on a future date for the District Staff to take over the pagers for distribution.
 - ✓ Chief Surface Pro is currently in the District Managers possession and being updated before being placed in service for the Chiefs Staff usage.
- **Informational:**
 - ✓ Chiefs Office has authorized the Auxiliaries request to resume meetings starting 3/9/21 at 7:30PM. Meetings are scheduled for the second Tuesday of every month. Meeting room to be utilized to allow social distancing. Mask/Face Coverings are required.

Adjournment for Executive Session 1910

Reconvene from Executive Session 1930

Commissioner Reports:

Chairman McManus

- Not Present

Vice Chairman Harrigan

- Discussed need to start planning for Capital Improvement projects in terms of budgeting. Requested DM prepare a preliminary list of projects to be earmarked for funding.
- Inquired status of Station 2 renovations/repairs
- Directed Treasurer to research methods of paying bills before meetings to make sure bills are paid in timely manner in case of a missed meeting or quorum shortage. Treasurer reported DM and he are looking into electronic signage to streamline process.
- Requested DM arrange for BOFC, Treasurer, Secretary and DM if interested in attending the Annual Association of Fire Districts Convention (5-6 attendees).

Commissioner Moreno

- Suggested the BOFC consider the parking lot for possible improvement project.
- Inquired about the safe deposit box

Commissioner McQueeney

- Requested Cardiac Scan Unit be made available for members and employees
- Requested DM to adjust speakers in commissioners' room
- Thanked DM for going on the inspection trip
- Inquired status of the Antique repair. Requested that a letter be drafted to the Wading River Fire Department Association Board of Directors to assist in paying half of the cost of repairs.
- Discussion regarding the District Vehicle (Unit 6-3-90) use by the Department. After discussion, the BOFC agreed that the vehicle cannot be utilized by the Department.

Commissioner Deveny

- Convention Update – Association of Fire Districts Annual Convention May 5th- 8th, 2021
- Question regarding RFP for Hose – DM responded with RFP date of April 26, 2021.
- Made a motion to move forward with consumable items such as replacement hoses as needed rather than wait for an RFP, seconded by Vice Chairman Harrigan unanimously approved.

Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney and unanimously approved to adjourn.

Meeting adjourned at 1950 hours
Respectfully submitted,
Eileen F. Manitta
District Clerk/Secretary
Wading River Fire District