

**WADING RIVER FIRE DISTRICT**  
**1503 North Country Road**  
**Wading River, NY 11792**

Minutes of the January 25, 2021 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman McManus at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman McManus, Vice Chairman Harrigan, Commissioner Moreno, Commissioner Deveny, District Manager Michalakopoulos, District Treasurer Cangelari, District Secretary/Clerk Manitta, and 1<sup>st</sup> Assistant Chief Gluck were present at the meeting. Commissioner McQueeney, Chief Heller, Assistant Chief Berg, President Hammer and Attorney Sapienza were absent with prior notice.

Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved to accept the minutes of the January 11, 2021 meeting.

**Public Comments:**

- None

**Correspondence:** **Secretary Manitta**

- Notification of Riverhead Town Fire District Council Meeting Wednesday, January 27, 2021, at 7 pm in Manorville.

**Secretary Report:** **Secretary Manitta**

- None

**Wading River Fire Department:** **President Hammer**

- Not Present

**Material Requests:** **District Manager Michalakopoulos**

- 04 – FF Equip – Hose (6-3-4, 6-3-1, 6-3-11)
  - On hold while DM secures pricing.
- 05 – FF Equip & Gear – Boots in the amount of \$745.50
  - Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved.
- 06 – FF Equip - Saw Blades (3) Diamond (3) Carbide in the amount of \$1,269.75
  - Commissioner Moreno made a motion, seconded by Commissioner Deveny, unanimously approved.

- 07 – FF Equip - Canvass Buckets (4) in the amount of \$51.96
  - Commissioner Moreno made a motion, seconded by Vice Chairman Harrigan, unanimously approved
- 08 – Equip - 6-3-4 (Pelican Box Lights (4) Stream lights Survivor (6) in the amount of \$2,215.48 out of the permissive referendum.
  - Vice Chairman Harrigan made a motion, seconded by Commissioner Deveny, unanimously approved.

**District Manager Report:**

**District Manager Michalakopoulos**

- Received the following checks:
  - ✓ Check from Neefus Stype Agency in the amount of \$4,242.50 (Refund)
  - ✓ Check from Town of Riverhead in the amount of \$176,262.33
  - ✓ All checks turned over to the treasurer’s office for deposit
- Submitting 2020 LOSAP Year End Report for review and posting as required
- 6-3-1 – Charging System repair in progress, batteries replaced, temporary charger installed until new charger arrives.
- Optimum Service Call scheduled for tomorrow 1/26/2021 to look at TV Service at HQ
- 6-3-4 – In production, progress photos sent to chief’s office
- 6-3-28 – Permissive Referendum expired, requesting approval to order vehicle
  - Commissioner Deveny made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- Heating Project - Phase II – in progress wiring diagrams received, old controls removed in boiler room, training date TBD.
- Heating Oil 4000-Gal Tank Abandonment Project –RCA installed. Project Complete
- AFG FEMA Award Project – In progress, still awaiting drop off date. Payment drawdown request submitted to FEMA. Reviewing installation quotes.
- Electrical Transfer Switches Project – In progress waiting on equipment, no ETA
- New Copier, scanners, and printers delivered and installed in district office & chief office
- Requesting the BOFC consider the following building project for 2021
  - ✓ Replacement of garage door
  - ✓ Replacement of truck room floor
- Re-cabling of Server Room Update on status of the antique vehicle involved in an accident. One estimate was obtained at \$5,358.79. BOFC Members requested a second estimate be obtained prior to deciding as to proceeding with repair.

**Treasurers Report:**

**Treasurer Cangeleri**

- Bills total \$295,688.62
  - Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to pay the bills.
- Annual audit is underway. Auditors will be in the Fire District on 02/11/2021. BOFC were invited to meet with them if they had any questions.

**Attorneys Report:**

**Attorney Sapienza**

Not Present

**Chief's Report:**

**Assistant Chief Gluck**

**Submitting the following items:**

➤ **21-00: None**

➤ **Material Requests Laserfiche:**

- ✓ Replacement Bunker Gear Boots (Assistant Chief Gluck, & Ex-Chief Savage).
- ✓ Replacement Saw Blades (6-3-1, 6-3-4, & 6-3-10).
- ✓ Replacement Canvass Speedy Dry Buckets (6-3-4 & 6-3-10).
- ✓ Replacement Flashlights (6-3-4).

➤ **Follow-Up: None**

➤ **Informational:**

- ✓ Lieutenant James Brady resigned the position as Company 2 3<sup>rd</sup> Lieutenant and has returned to the rank of firefighter effective January 19, 2021.
- ✓ Chiefs Office is continuing to work with Suffolk County EMS and NYS Dept. of Health with the Covid-19 vaccine distribution to all active members. To date 34 members have been vaccinated.
- ✓ Chiefs Office and Line Officers are currently completing 2020 year-end reports and will be submitted via email prior to the February 22<sup>nd</sup> BOFC Meeting.

➤ **Vice Chairman Harrigan added some items for follow up by the Chief's Office:**

- ✓ Inquired about the status of the Installation Dinner. Assistant Chief Gluck reported that the dinner will most likely be cancelled and/or postponed to the summer due to COVID 19.
- ✓ Refreshment Policy was discussed regarding updates to be reviewed by the BOFC. A set amount for breakfast, lunch and dinners with established list of local vendors that will adhere to the Refreshment Policy amounts.
- ✓ Requested from the Chief for a list of pre-approved Signal 8 events.
- ✓ Requested that the BOFC look at updating WRFD Stand by Policy to ensure conformity with the LOSAP program. Suggested breaking shifts into four-hour blocks and widen our pool of participants for better manpower usage.

**Adjournment for Executive Session**

**18:54**

**Reconvene from Executive Session**

**19:08**

## **Commissioner Reports:**

### **Chairman McManus**

- No Report

### **Vice Chairman Harrigan**

- Made a motion to close the permissive referendum for land acquisition and transfer the funding equally between Equipment Reserve - \$375,500 and Building Reserve- \$375,500.
  - Vice Chairman Harrigan made a motion, seconded by Commissioner Deveny, unanimously approved.

### **Commissioner Moreno**

- Requested that receipts are stapled to Home Depot bill.
- Asked about the snowblower and its operating condition. DM will follow up.
- Asked if the dedication plaque from 6-3-6 was removed prior to vehicle being sold. DM stated that chief's office has the vehicle plate but will contact vendor to see if dedication plaque can be returned.
- Requested DM look into radio communication system, return tones have stopped. DM informed the board that vendor (IWT) has repaired the system by replacing the defective equipment and needed to disconnect some of the equipment so they can relocate the remaining equipment from the kitchen area to the radio closet. Vendor was working late to complete work which is most likely the reason why the return tones stopped. DM will verify with vendor and if that's not the case, will have the issue resolved.

### **Commissioner McQueeny**

- Not Present

### **Commissioner Deveny**

- Reported on the Board of Directors Meeting he attended in Albany recently. May 5-8, 2021, convention is still moving forward.
- Commissioners Training will be held on February 6, 2021.
- Brookhaven Town Fire District Meeting will be held on Thursday, January 28, 2021, at 7:30 pm. The Zoom link has been sent to the BOFC and DM.

Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno and unanimously approved to adjourn.

Meeting adjourned at 19:14 hours

Respectfully submitted,

Eileen F. Manitta  
District Clerk/Secretary  
Wading River Fire District