

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the January 11, 2021 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman McManus at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice. The BOFC also recognized the passing of Ex-Chief Bitalvo's mother and former District Secretary, Steven Donnelly's father, Marty Donnelly.

Chairman McManus, Commissioner McQueeney, Commissioner Moreno, Commissioner Deveny, District Manager Michalakopoulos, District Treasurer Cangelari, District Secretary/Clerk Manitta, Chief Heller, 1st Assistant Chief Gluck and EMS Coordinator Danowski were present at the meeting. Vice Chairman Harrigan, 2nd Assistant Chief Berg, President Hammer and Attorney Sapienza were absent with prior notice.

Commissioner Moreno made a motion, seconded by Commissioner McQueeney, unanimously approved to accept the minutes of the December 28, 2020 meeting.

Commissioner Moreno made a motion, seconded by Commissioner McQueeney, unanimously approved to accept the minutes of the January 4, 2021 meeting.

Public Comments:

- None

Correspondence: **Secretary Manitta**

- Association of Fire Districts of the Station of New York Newsletter

Secretary Report: **Secretary Manitta**

- Oath of Office for Commissioner Deveny, Chief, Heller, Chief Gluck, and Chief Berg submitted to both Brookhaven & Riverhead Town Clerks Office

Wading River Fire Department: **President Hammer**

- Not Present

Material Requests:**District Manager Michalakopoulos**

- 01 – Medical Supplies (consumables) in the amount of \$588.81
 - Commissioner Deveny made a motion seconded by Commissioner Moreno, unanimously approved for consumable medical supplies.
- 02 – FF Equip – Hydrant Assist Valve in the amount of \$2,820.00
 - Commissioner Moreno made a motion seconded by Commissioner McQueeney, unanimously approved for the purchase of the Hydrant Assist Valve.
- 03 – FF Equip – Hydra Ram II & 6ft Steel Talon Hook in the amount of \$2,355.00
 - Commissioner Moreno made a motion seconded by Chairman McManus, unanimously approved.
- 04 – FF Equip – Hose (6-3-1, 6-3-4, 6-3-11) on hold for pricing.

District Manager Report:**District Manager Michalakopoulos**

- Received the following checks:
 - Check from Town of Riverhead in the amount of \$94,006.57
 - All checks turned over to the treasurer's office for deposit.
- 6-3-80 – Serviced, district mechanic performed necessary repairs, plugs, wires, rear coil packs. Front coil packs will be not done due to back order on parts.
- 6-3-16 – Returned from Otis warranty repairs completed as per TSB, bumper repair tentatively scheduled next week.
- 6-3-4 – Vehicle went into production 12/08/20, progress photos should start shortly.
- 6-3-28 – Permissive Referendum timeframe expiring Thursday 1/14/21, requesting approval to move forward with purchase with Genesee Valley Ford at the next meeting. Vehicle Color will be Vermillion Red.
- Heating Project - Phase II – in progress wiring diagrams for the AAON Controls & monitoring of boilers, pumps scheduled to be delivered to vendor tomorrow. System training scheduled for 1/20/21.
- Heating Oil 4000-Gal Tank Abandonment Project – in progress soil sampling returned, no samples cable back clean, waiting from RCA to be delivered.
- AFG FEMA Award Project – In Progress most of the equipment has arrived, FRES contacted and awaiting date to drop off equipment. Working with vendors to provide installation quotes
- HQ Front Door intercom – Repaired, door controller needed to be replaced
- Electrical Transfer Switches Project – In progress Equipment ordered. once ETA is established installed date will be scheduled.
- Presentation with DocuSign® regarding digital signatures for documents, more agencies including New York State, have started utilizing due to global pandemic. Working with district treasurer on text environment for testing.
- Requesting Executive Session for Personnel

Treasurers Report:

Treasurer Cangeleri

- Bills total \$51,040.12
 - Commissioner Moreno made a motion, seconded by Commissioner McQueeney, unanimously approved to pay the bills.
- Received first Tax Warrant from Brookhaven Town for \$241,964.91 which was electronically deposited.
- The annual District audit is underway. The confirmation letters should be forthcoming via email.

Attorneys Report:

Attorney Sapienza

- Not Present

Chief's Report:

Chief Heller

Submitting the following items:

- **21-01.....** Ex-Chief Anthony Bitalvo requesting an additional year of Personal Leave. Ex-Chief Bitalvo meets all requirements within **Wading River Fire District Policy 5.0 Personal Leave (LOA)**. See attached letter.
- **21-02.....** Ex-Chief Anthony Van Bommel requesting to go **Inactive Life Membership** dated December 7th. President Hammer presented the Chiefs Office the letter on Sunday January 3rd. See attached letter.
- **Material Requests Laserfiche:**
 - ✓ Hydrant Assist Valve for the new 6-3-4.
 - ✓ In reference to 6-3-4, requested approval to purchase an OPTICON Antenna. Chief Heller was approved to move forward with this request.
 - ✓ Hydra Ram II & 6ft Talon Hook for the new 6-3-4.
 - ✓ Hose Order for the new 6-3-4, 6-3-1, & 6-3-11.
- **Follow-Up:**
 - ✓ Chiefs Office and EMS Coordinator would like to move forward with the Stony Brook Mobile Stroke Unit (MSU) agreement.
 - Commissioner Moreno made a motion, seconded by Commissioner McQueeney, unanimously approved to move forward with the MSU agreement.
- **Informational:**
 - ✓ 2021 Department Mandatory Trainings have started with in person training and online training.

- ✓ Chiefs Office is continuing to work with Suffolk County EMS and NYS Dept. of Health with the Covid-19 vaccine distribution to all active members. To date 28 members have been vaccinated.
- ✓ Chiefs Office and EMS Coordinator requesting Executive Session.

Adjournment for Executive Session 18:48
Reconvene from Executive Session 19:47

Commissioner Reports:

Chairman McManus

- Made a motion to bring Dr. Jeff Cangelosi as the Agency Medical Director.
 - Commissioner Moreno made a motion, seconded by Commissioner McQueeney, unanimously approved.
- Made a motion to sell 6-3-6 to Signal 5 Fire Apparatus
 - Commissioner Moreno made a motion, seconded by Commissioner McQueeney, unanimously approved.
- Made a motion for Ex-Chief Anthony Bitalvo to be granted a second year of medical leave.
 - Commissioner Moreno made a motion, seconded by Commissioner McQueeney, unanimously approved.

Vice Chairman Harrigan

- Not Present

Commissioner Moreno

- Requested update on radio return tones to FRES. District Manager scheduled the repair.

Commissioner McQueeney

- Made a motion to rescind motion approved at the 12/28/20 BOFC meeting to send a formal letter out to the public regarding inaccurate allegations made during the 2020 WRFD Commissioner's Election.
 - Commissioner McQueeney made a motion, seconded by Commissioner Moreno, unanimously approved.
- Directed the District Manager to obtain quote to repair the antique unit 6-3-47.
- Directed District Manager to check if the boat needs to be winterized since the last service.

- Asked Chief Heller if the Department is anticipating the purchase of any equipment to address the needs of the newly constructed trails which will be open this summer. The BOFC directed Chief Heller to reach out to Rocky Point Fire Department to see their Gator. The Chief was directed to begin looking into any equipment we may need to address potential injuries on the trail.

Commissioner Deveny

- Thanked the District Manager for setting up his Commissioner training course.
- Requested to utilize the District vehicle to attend the NYS Fire Districts Associations Board of Directors' meeting in Albany on January 23, 2021. The meeting may be held remotely due to the pandemic.

Commissioner McManus made a motion, seconded by Commissioner McQueeney and unanimously approved to adjourn.

Meeting adjourned at 20:21 hours

Respectfully submitted,

Eileen F. Manitta
District Clerk/Secretary
Wading River Fire District