

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the December 14, 2020 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman Meier, Vice Chairman Harrigan, Commissioner McQueeney, Commissioner McManus, District Manager Michalakopoulos, District Treasurer Cangelari, District Clerk Manitta, Chief Heller, 1st Assistant Chief Gluck and Attorney Sapienza were present at the meeting. Commissioner Moreno, 2nd Assistant Chief Berg and President Hammer were absent with prior notice.

Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to accept the minutes of the November 23, 2020 meeting.

Public Comments:

- None

Correspondence: Acting Secretary Michalakopoulos

- None

Secretary Report: Acting Secretary Michalakopoulos

- 2020 Annual Commissioner Elections held on December 8th - challenger Tim Deveny was the winner. Certificate of results filed with both Brookhaven & Riverhead Townships. Request, all used and unused ballots be destroyed. Would like to thank the district staff for all their hard work, making this election run smoothly.
- 2021 Chief Officer Election Results
 - Chief of Department Brenden Heller
 - 1st Deputy Chief Denise Gluck
 - 2nd Deputy Chief Kevin Berg
 - 3rd Deputy - Vacant
- Permissive Referendum for the sale of 6-3-6 has been completed. Current offer to seller \$23,000.00. If accepted vehicle will be picked up on Sunday December 20th. Motion was made to award the sale of Unit 6-3-6 to Signal 5 Fire Apparatus for the amount of \$23,000.
 - Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney unanimously approved.
- Received (3) Copies of the NYS Fire District Officers' Guide Revision 23, distributed to Chief's Office, District Office, and Board of Fire Commissioners.

- Request board set date for 2021 Reorganization Meeting.
 - Meeting was set for January 4, 2021, at 6:30 pm.

Wading River Fire Department: President Hammer

- Not present

Material Requests: District Manager Michalakopoulos

- 77 – On Hold
- 80 – Medical Supplies (BoundTree Medical) Consumables in the amount of \$1,297.86
 - Vice Chairman Harrigan made a motion seconded by Commissioner McManus, unanimously approved.

District Manager Report: District Manager Michalakopoulos

- Received the following checks:
 - Check from Global Montello Group Corp \$460.93 (Federal Excise Tax Credit)
All checks turned over to the treasurer's office for deposit
- 6-3-2 – Rear tires replaced
- 6-3-80 – Tires replaced, driver's seat, rear wiper motor, and annual PM performed.
- 6-3-20 – Delivered to Jefferson FD by Commissioner McQueeney
- New 6-3-4 - All paperwork completed, vehicle sent to production
- Annual Gear Washing – contracted vendor, awaiting date.
- Parking Lot lights replaced at HQ
- Heating Project - Phase II in progress, HVAC unit's connection, 2nd floor cabinet heater on backorder, system programming remaining.
- Heating Oil 4000-Gal Tank Abandonment Project – In Progress, waiting for Island Tank & Pump to schedule. Advised vendor that if we cannot schedule by the end of the week, PO will be canceled and district will move to a vendor that can complete.
- AFG FEMA Award Project – Equipment arriving every few days, FRES contacted to setup a schedule for programming.
- HQ Front Door intercom Out of Service, need to replace
- Permissive referendum for the purchase & installation of electrical transfer switches for HQ & Sta 2 completed. Request to move forward with Wildwood Electric. Reached out to the following vendors for pricing
 - ✓ Wildwood Electric - \$28,500.00
 - ✓ Vaugh Electric - No Proposal
 - ✓ MMJ Electric - No Proposal
 - ✓ Eagle Electric - No Proposal
 - ✓ Commander Power Systems - \$29,265.00

- Motion was made by Vice Chairman Harrigan seconded by Commissioner McManus, unanimously approved to move forward with the lowest bidding vendor – Wildwood Electric in the amount of \$28,500.00.
- Requesting approval to end lease agreement with LDI and move to Atlantic Tomorrow's Office. Atlantic will be buying out remaining 5-month lease, will receive all new equipment with a savings. No payments till June 2021, three options
 - ✓ \$395.00 per month including (1) Copier, 5 scanners, parts, service toner with pay as you go per copy, with same rate currently with LDI.
 - ✓ \$495.00 per month including (2) Copier, 5 scanners, parts, service toner with as you go per copy, with same rate currently
 - ✓ \$535.00 per moth including (2) Copier, 5 scanners, parts, service toner with 2000B/W & 175 Color copies per month.
 - Vice Chairman Harrigan made a motion, seconded by Chairman Meier, unanimously approved to end lease with LDI and enter lease agreement with Atlantic Tomorrow's Office.
- Requesting permission to setup a commercial account for district use. The following authorized users: James Pirnak, Andrew Figalora, and Greg Michalakopoulos.
- Requesting Permissive Referendum for the purchase of a replacement district pickup not to exceed \$75K. OGS mini bid award to Genesee Valley Ford. Truck will be kept at Station 2.
 - Commissioner McQueeney made a motion, seconded by Chairman Meier, unanimously approved for a Permissive Referendum for the purchase of a red district pickup not to exceed \$75,000.
- Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney approved unanimously, for a Permissive Referendum for the sale of the ambulance not to exceed \$25,000.

Treasurers Report:

Treasurer Cangeleri

- Bills total \$76,146.93
 - Vice Chairman made a motion, seconded by Commissioner McQueeney, unanimously approved to pay the bills.
- Transfer of \$100,000 to payroll account
- Request to close out two Permissive Referendums: Retaining Wall (\$1,309.65); District Car (\$525.00)
 - Commissioner McQueeney made a motion, seconded by Commissioner McManus, unanimously approved to close out the Retaining Wall (\$1,309.65) Permissive Referendum.
 - Commissioner McQueeney made a motion, seconded by Commissioner McManus, unanimously approved to close out the District Car (\$525.00) Permissive Referendum.

Attorneys Report:

Attorney Sapienza

- Governor signed another Executive Order extending through January 1, 2021, allowing boards to conduct Zoom Meetings if they so desire.
- Reported on a Nassau County legal case which involves reckless disregard in terms of stop signs or traffic lights at intersections regardless if the emergency lights and sirens are on. This was relayed as a cautionary measure that should be observed by all WRFD Emergency drivers as accidents deemed as reckless disregard will not be accorded protection under the law and could put the driver at personal risk of liability and loss of license should an accident occur.
- Governor signed another Executive Order which will involve EMT/Paramedics will be allowed to give the COVID 19 vaccination when it becomes available. Further information regarding the order is forthcoming.
- Requested Executive Session to discuss litigation and personnel.

Chief's Report:

Chief Heller

Submitting the following items:

- 20-50 Resignation Letter from EMS Member & Probationary Firefighter Sabrina Santiago dated November 28, 2020. Chiefs office has acquired all Department & District issued equipment. See attached letter.
- 20-51 Resignation Letter from Probationary Firefighter Alexander Csorny dated December 8, 2020. Chiefs office has acquired all Department & District issued equipment. See attached letter.
- 20-52 Resignation Letter from Probationary EMS Member Sarah Zurawski dated December 13, 2020. Chiefs office has acquired all Department & District issued equipment. See attached letter.
- 20-53 Request to surplus Wading River Fire District Property. See attached letter prepared by 1st Assistant Chief Gluck.
- The Office of the Chief puts forth material requests through the District Manager entered into Laserfiche. **Material Requests Laserfiche:** None
- **Follow-Up:** None
- **Informational:** Chiefs Office would like to wish the Board of Fire Commissioners and District Employees a healthy and safe holiday.

Adjournment for Executive Session 1852

Reconvene from Executive Session 1923

Commissioner Reports

Chairman Meier

- Thanked everyone for their recognition of his service and wished all Happy Holidays.

Vice Chairman Harrigan

- Thanked Chairman Meier for his five years of dedicated service.
- Land acquisition is still in limbo. Bring it up next year.
- Motion to move the third Deputy Position - create a pilot program - reactivate position when members qualify. Move and concur with Chief for 20-21 to leave Deputy Position vacant –
 - Vice Chairman Harrigan made the motion, seconded by Commissioner McQueeney, unanimously approved.
- Vice Chairman Harrigan wished everyone a Merry Christmas and Happy New Year.

Commissioner McManus

- Questioned status regarding getting the antique fixed. Chairman Meier reported that there has been a hold up due to COVID 19 in terms of getting a quote at this time.
- Commissioner McManus wished everyone a Happy Holiday.

Commissioner Moreno

- Not present.

Commissioner McQueeney

- Made a motion to retain the professional services of Lamb and Barnosky, LLP of Melville, NY for such items but not limited to; volunteer disciplinary matters, employee labor relations, updated handbook, personnel, future contract litigation on a case by case basis. Sapienza & Frank will be retained as general counsel of record.
 - Commissioner McQueeney made a motion, seconded by Chairman Meier. Three approved, one abstention – motion carries.
- Motion to move forward with Station 2 renovations to provide private changing area for employees, additional storage area and ADA compliant bathrooms. Once the work is completed, all Chiefs, Commissioners, and District Staff must knock before entering to preserve privacy for the employees.
 - Commissioner McQueeney made the motion, seconded by Chairman Meier, unanimously approved to begin Station 2 renovations.
- Motion to award Quality Control and Heat contract for heating.

- Commissioner McQueeney made the motion, seconded by Vice Chairman Harrigan, unanimously approved by all to award contract for heating to Quality Control and Heat.
- Surplus Fire Prevention Trailer - Bid Opening to get rid of it - "As Is"
 - Commissioner McQueeney made motion, seconded by Chairman Meier, approved by all to surplus the Fire Prevention Trailer for a sealed bid opening at the next meeting – no minimum bid required.
- Discussion was raised regarding merging the District Clerk/Secretary position to be discussed further at a later date.
- Commissioner McQueeney wished everyone a Happy Holiday.

Chairman Meier made a motion, seconded by Commissioner McManus and unanimously approved to adjourn.

Meeting adjourned at 1937 hours

Respectfully submitted,

Eileen F. Manitta
District Clerk
Wading River Fire District