

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of the November 9, 2020 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1830 hours with the Pledge of Allegiance and a moment of silence for our First Responders, EMS, Police, Fire and Military who have made the ultimate sacrifice.

Chairman Meier, Vice Chairman Harrigan, Commissioner McQueeney, Commissioner Moreno, Commissioner McManus, District Manager Michalakopoulos, District Treasurer Cangeleri, District Clerk Manitta, 2<sup>nd</sup> Assistant Chief Berg, and EMS Coordinator Danowski were present at the meeting. President Hammer, Chief Heller, Assistant Chief Gluck and Attorney Sapienza were absent with prior notice.

Commissioner McManus made a motion, seconded by Vice Chairman Harrigan, unanimously approved to accept the minutes of the October 26, 2020 meeting.

**Public Comments:**

- None

**Correspondence:     Acting Secretary Michalakopoulos**

- The Counsellor Volume 25, Issue 11, November 2020.
- 2020 Annual Validation of Police and Peace Officer Registry
  - Turned over to Chief's Staff to complete

**Secretary Report:     Acting Secretary Michalakopoulos**

- Bidding was closed at 1830 for the sale of the 2008 Ford Truck. Two bids were received and read: Arthur Messina, \$8,559; Thomas Meier, \$7,800.
  - Chairman Meier made a motion, seconded by Vice Chairman Harrigan, unanimously approved to accept the highest bid.
- Legal Notice for \$35,000.00 Permissive Referendum for Transfer Switch replacement published.
- Legal Notice for the sale of 1994 Pierce Dash Pumper (6-3-6).
- Legal Notice – Annual Fire District Elections published (5) yr. term 1/1/21 – 12/31/2025 December 8, 2020 between 2-9 pm.
- Legal Notice – Board meeting date correction for November meeting published.
- Approved 2020-2021 Annual Budget submitted to both townships.

**Wading River Fire Department: President Hammer**

- Not present

**Material Requests: District Manager Michalakopoulos**

- 74 Medical Supplies (BoundTree Medical) in the amount of \$1,253.00.
  - Commissioner McManus made a motion seconded by Vice Chairman Harrigan, unanimously approved.
- 75 Medical Supplies (Teleflex) in the amount of \$1,330.00.
  - Commissioner McManus made a motion seconded by Vice Chairman Harrigan, unanimously approved.
- 76 Medical Equip (BoundTree Medical) Suction Unit Replacement in the amount of \$589.99.
  - Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved.

**District Manager Report: District Manager Michalakopoulos**

- Received check from the Town of Riverhead in the amount of \$97,426.09. All checks turned over to the treasurer's office for deposit.
- 6-3-31 Oil change completed.
- 6-3-3 Oil change & NYS Inspection completed.
- 6-3-90 Oil change and & NYS Inspection completed.
- 6-3-11 Tire replacement Pending.
  - Commissioner McManus questioned why the tires were being replaced. District Manger Michalakopoulos stated as per NFPA 1911, Fire Department apparatus require replacement at least every 7 years or sooner.
- 6-3-80 Tire replacement pending.
- 6-3-20 At Wading River Auto starter issue, diagnostic in progress.
- 6-3-9 New flashlights installed.
- 6-3-81 Vehicle remains out of service, vehicle looked at by district mechanic due to age and 180,323 miles the recommendation is not to repair.
  - The Board requested the vehicle be repaired with cost not to exceed \$2,000. Costs beyond this would need prior notification of the board.
- Requested permissive referendum to replace the primary 6-3-80 vehicle in the amount of \$65k and reutilize exiting as the 6-3-81 vehicle.

- New 6-3-17 Virtual Inspection completed, vehicle arrived at Specialty Fleet Services on Friday, October 30<sup>th</sup>. Went to vendor on Tuesday November 3<sup>rd</sup>, with EMS Coordinator to inspect the vehicle, no issues found. Vendor is coordinating with all involved parties to setup schedule to transfer radios and stretcher. Will be going in the morning to review items needed so schedule can be set. Once we drop off old truck, we will be down an ambulance for 3-4 days. Will coordinate with chief's office on schedule.
- 6-3-28 vehicle (replacement) - OGS mini-bid, results received low bidder is Genesee Valley Ford. Permissive Ref request submitted to the BOFC in the amount of \$75,000.
- Gear from fire washed, recommend the district utilize vendor for annual gear washing.
  - Vice Chairman Harrigan questioned if there were gear washing requirements. District Manger Michalakopoulos stated NFPA requires two washes per year.
- Annual SCBA Flow Testing stated today 11/9/2020 will continue tomorrow
- Heating Project - Phase II in progress, station 2 complete with the exception of the foyer which will be completed tomorrow. Most of HQ is completed, waiting on unit heaters for truck room and 2<sup>nd</sup> floor foyer area.
- New district furniture showing a ship date of 11/23/2020.
- Board room renovation completed.
- Heating Oil 4000-Gal Tank Abandonment Project – pending approval from the Department of Health Office Pollution Control and schedule with Island Tank & Pump.
  - Commissioner McQueeney questioned status of violations at this time. District Manger Michalakopoulos stated no violations have been received at this time.
- AFG FEMA Award – Received updated quotes which were reviewed with Chief Heller; requesting to move forward with the ordering of equipment.
  - After discussion, the Board approved moving forward with the equipment purchase as previously outlined by the District Manager.
- Requested Executive Session for Personnel

**Treasurers Report:**

**Treasurer Cangeleri**

- Bills total \$23,991.21
  - Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to pay the bills.
- The approved 2021 Annual Budget was submitted to both Brookhaven and Riverhead Towns.
- The Tax Cap Report has been submitted to the Comptroller's Office.
- 2020 Budget has been updated with adjustments approved as per the prior meeting.
- Received final tax payment for the 2020 Budget from the Town of Riverhead in the amount of \$97,426.09.

**Attorneys Report:**

**Attorney Sapienza**

- Not present.

**Chief's Report:****2<sup>nd</sup> Assistant Chief Berg**

- **20-47** 6-3-16 Minor Accident vs Deer on October 31, 2020. See completed folder for review.
- **20-48** Department Member Exposure on EMS Alarm dated November 3, 2020. See completed folder for review.
- **20-49** Resignation letter from Firefighter Ricky Billig dated October 25, 2020. Chiefs Office is in the process of acquiring all Department and District issued equipment. See attached letter.
- Equipment received from former member, Tim Deveny.
- Resignation of Sabrina Santiago - letter forthcoming.
- Crystal Cummings has requested to return to EMS.

**Adjournment for Executive Session 1843**

**Reconvene from Executive Session 1939**

**Commissioner Reports****Chairman Meier**

- Requested that when the 2012 Tahoe goes for repair that the Board be notified if the cost exceeds \$2,000 before moving forward.
- Asked about the status of the parking lot light repairs. District Manger Michalakopoulos stated that this was in progress.

**Vice Chairman Harrigan**

- Discussion regarding the purchase of a new First Responder Vehicle.
  - Vice Chairman Harrigan made a motion seconded by Commissioner McManus, unanimously approved to move forward with a permissive referendum from the equipment reserves not to exceed \$65,000.00 for the purchase of a first responder vehicle, color red.
- Discussion regarding Roll Pattern and moving 6-3-27 from rotation due to the unavailability of 6-3-28 at this time for District use until the new vehicle is purchased.
  - Vice Chairman Harrigan made a motion, seconded by Chairman Meier to remove 6-3-27 off the roll pattern for District use and the Chiefs Office if needed. Motion passed, unanimously approved. District Manager Michalakopoulos was directed to notify Chief Heller in writing.
- Requested that Board Room conference table be replaced due to age and stability. Discussion ensued.
  - Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney to replace the table not to exceed \$1,800. Motion passed 4:1.
- Asked about record retention schedule and storage.
- Executive Order for COVID-19 for Virtual Meetings has been extended approximately until December 3, 2020.

**Commissioner McManus**

- Asked if all the tires are dry rotted on 6-3-11. They are still waiting for tires to arrive.

**Commissioner Moreno**

- No report.

**Commissioner McQueeney**

- Asked about pumping out the fuel from the boat. District Manger Michalakopoulos that he would get a company to pump out the fuel.
- Expressed concern over resignations this year. Requested that advertisements be published and signs posted to elicit recruitment. Due to COVID-19, Recruit New York Firefighter Open House was postponed as well as the Open House usually conducted in October.
- Requested District Manager reach out to Centerport Fire District to get copy of PESH Requirements Pull File.

Commissioner Harrigan made a motion, seconded by Commissioner McManus and unanimously approved to adjourn.

Meeting adjourned at 1959 hours

Respectfully submitted,

Eileen F. Manitta  
District Clerk  
Wading River Fire District