



➤ **Material Requests:**

**District Manager Michalakopoulos**

- 2020-0066 – Office Equip – (3) PC Replacement Chief's Office (CDW-G) in the amount of \$2,984.88, District Manager requested item be placed on hold.
- 2020-0067 – Annual Sonicwall Subscription renewal – Station 2 (Adept) in the amount of \$830.30, Commissioner McManus made a motion seconded by Commissioner Moreno, unanimously approved
- 2020-0068 – Office Equip – PC peripheral equipment (CDW-G) in the amount of \$721.16, Commissioner McManus made a motion seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-0069 – Equip Maintenance - Radio Console Battery Replacement (IWT) in the amount of \$950.40, Commissioner McManus made a motion seconded by Commissioner McQueeney, unanimously approved.

**District Manager Report:**

**District Manager Michalakopoulos**

- 6-3-31 – Oil Change performed, Tire Repair needed, on order (arrive Wednesday)
- 6-3-8 – Generator Removed, will be sent out to Honda of Riverhead for service.
- 6-3-11
  - Discharge push/pull drain valves on passenger side repaired
  - Accident with unit 6-3-46 6-3-11 was repaired
  - 6-3-11 will be scheduled for tire replacement
- 6-3-17 – Siren toggle not sticking – parts on order, repair in progress
- New multi-purpose fire vehicle preconstruction completed, waiting for updated list
- Heating Project - Phase II Notified vendor of award, received Bond and insurance documents, Material list walkthrough completed on 9/24, contract signed by vendor, once district signed work can begin. Requesting commissioner garage as a staging area while project is in progress.
- New additional District Office Space – vendor contracted, start date will be next Friday Oct 9<sup>th</sup>, Sat, Sun approx. 2 weeks to complete
- Power Plant Siren is still OOS, working with Commissioner Moreno on repair plan
- AFG FEMA Award in progress received equipment quotes review is in progress
- Requesting Executive Session for personnel

**Treasurers Report:****Treasurer Cangeleri**

- Bills total \$22,387.43 Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to pay the bills.
- Annual Budget Hearing scheduled for Tuesday October 20<sup>th</sup>, 2020. After discussion the time was set for 7:00pm
- General comment regarding the Secretaries & Treasurers meeting, several district reported that due to the additional EMS supplies & payroll used due to the global pandemic they many need to borrow funds from their reserve accounts to get through the remainder of the year. However our fire district is financially secure partly because the Fund Balance Policy the district put in place which will help avoid these types of concerns in the future as well.

**Attorneys Report:****Attorney Sapienza**

- Contracts for the heating controls for headquarters and station 2 have been prepared with collaboration with Bladykas Engineering. Vendor signed the contracts this afternoon, counsel informed vendor that If there're any equipment delays due to distribution vendor is to notify Bladykas which will notify the district manager of any delays that cannot be worked out. Requested the Chairman signs the contract so we can start the project.
- Requesting Executive Session for personnel and pending litigation matters

**Chief's Report:****Assistant Chief Berg**

Submitted the following memos:

- 20-41 – 6-3-11 & 6-3-46 (Antique) involved in a Motor Vehicle Collison on Tuesday September 22<sup>nd</sup> on Fire District Property. Further reports to follow at the October Board of Fire Commissioners
  - Lengthy discussion regarding accident reporting, MV-104 vs. MV-104A, district will look into developing a policy/procedure for clarification.
- 20-42 – Resignation Letter from Firefighter Cole Stasiukiewicz dated September 28, 2020. Chiefs Office currently in the process to obtain District Issued Equipment. See attached letter.
- 20-43 – Personal Leave request from Firefighter Lee J Tacoma dated September 26, 2020. See attached letter.
  - Commissioner Moreno made a motion seconded by Commissioner McManus, unanimously approved Personal Leave effective September 26, 2020



- Vice Chairman made a motion for a Permissive Referendum from the Capital Building Reserves Fund in the amount of \$675,000.00 for the land acquisition located at 12 Jacobs Lane

- Chairman Meier ) AYES
- Vice Chairman Harrigan ) AYES
- Commissioner McQueeney ) AYES
- Commissioner Moreno ) NAYS
- Commissioner McManus ) NAYS

Motion passed 3 to 2

- Vehicle 6-3-20 - Jefferson Fire Department is in need and are willing to accept the vehicle as is condition. With the board's approval he will arrange the delivery while counsel and DM work on the paperwork.

### **Vice Chairman Harrigan**

- Request the board of fire commissioners consider compensating the district manager for taking on the additional secretary duties since the resignation of Steve Donnelly on January 24, 2020. After lengthy, Vice Chairman request the Chairman Meier move the meeting.

### **Commissioner Moreno**

- Commissioner Moreno made a motion seconded by Commissioner McQueeney to hire Michael Argenti as a part-time Custodian/Grounds position at an hourly rate of \$25.00 per hour, Chairman Meier opposed motion passed 4-1
- Commissioner Moreno made a motion seconded by Commissioner McManus to hire Andrew Figalora as a part-time Maintenance Mechanic III position at an hourly rate of \$30.00 per Chairman Meier opposed motion passed 4-1
- Requested district manager follow up with vendor to get any members and auxiliary on the memorial stone that have passed away. District Manager stated that due to covid pandemic, many vendors have delayed in completing work but will follow up with the vendor.
- Requested status on water leak by coffee machine, district manager stated that new machine has nee ordered and will be here soon.

### **Commissioner McQueeney**

- EMS Credentialing Policy – Questioned Chief Heller if they have had a chance to review the policy adopted at the September 14, 2020 board meeting. Chief Heller stated that the chief staff has some questions and will be meeting with the EMS Coordinator to discuss.

- Material Requests – Questioned the material request tracking process, DM Michalakopoulos stated that the tracking process contains both the order and receive dates and can provide upon request.

**Commissioner McManus**

- Requested status on the removal of the heating tank at headquarters, district manager reported that vendor has submitted request and plan to Suffolk County Department of Health for approval and we will be contacted as soon as the vendor hears back from the health department. Project should be completed this year.
- Requested clarification on the first responders driving around the fire district. Several commissioners along with district manager stated that most are newly hired employee and are still learning the district.

Vice Chairman Harrigan made a motion, seconded by Chairman Meier and unanimously approved to adjourn.

Meeting adjourned at 19:57 hours

Respectfully submitted,

Greg Michalakopoulos  
Acting District Secretary  
Wading River Fire District