



**Material Requests:****District Manager Michalakopoulos**

- 2020-0048 – Medical Supplies (Hammer Medical) Gloves in the amount of \$420.00, Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved.
- 2020-0049 – Medical Equip (Hammer Medical) Reeves Stretcher (2) in the amount of \$529.90, Commissioner McManus made a motion, seconded by Commissioner Moreno, after discussion motion passed 3-2 for the approval to purchase.
- 2020-0050 – FF Equip Gear Name Plate & Badge # (PRENDERGAST, # 407) in the amount of \$112.47, Commissioner McManus made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-0051 – FF Equip Gear Rack Name Plates (Santiago, C.Cox, Csorny, Borner, Prendergast, Billing) in the amount of \$72.00, Vice Chairman Harrigan made a motion, seconded by, Commissioner McManus, after discussion Csorny removed and C. Cummings added motion unanimously approved to purchase.

**District Manager Report:****District Manager Michalakopoulos**

- Received the following checks:
  - Check from the Town of Riverhead in the amount of \$8,883.37All checks turned over to the treasurer's office for deposit
- 6-3-8 officer's side seat damaged, Pats on order vehicle still in service.
- 6-3-16 scheduled to go to dealer is on hold till further notice
- 6-3-18B – Replacement LFD emergency & spot lights have been completed, scheduling service for motors as per submitted work order, working with the chief staff on when boat can be pulled out of the water if required.
- 6-3-6 loaned has been returned with thanks from Manorville FD
- Annual hose testing was completed on Monday July 20<sup>th</sup> 6am start at fireman's park. Waiting for report on damaged hose, was informed it was minimal by vendor. Thanks for Houseman Pirnak and Chief Berg for their hard work throughout the day.
- Auto Insurance Policy has been reviewed, identification cards are being distributed
- Ice Machine repair in progress at headquarters, water valve replaced waiting for float switch part to arrive.
- Radio Equipment review in progress, working with Chief Heller on budgetary plan
- Heating Project - Phase II final walkthrough scheduled for the upcoming Wednesday 9am to review design, once completed Bladykas will be able to finalize design plans & bid documentation.
- Station 2 parking lot cameras repair in progress, weather and schedule delays
- Station 2 flower bed stones in progress, weather and schedule delays

- NYSLR Gold Certification, in progress phases I, II, & III have been completed remaining training phases being scheduled.
- Resumes for open Secretary, Clerk, and maintenance mechanic positions have been submitted to BOFC for review and interview scheduling.
- Multi-purpose truck review in progress, working with Chief Heller. Contacted the following manufacturers and provided specifications
  - Pierce
  - Ferrara
  - Spartan
  - Seagrave
  - Rosenbauer
    - Received pricing and demo specifications for only 4 manufacturers. Upon reviewing all documentation and requests from Chiefs Office Ferrara has met and exceeded all the requirements, followed by Pierce but only in the price category.
- Requesting Executive Session for personnel

**Treasurers Report:**

**Treasurer Cangeleri**

- Bills total \$22,495.37 Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to pay the bills.
- \$700,000 was transferred into the equipment reserve account from the general checking account.
- Submitting draft copies of the Fund Balance Policy and Reserve Fund Policy to the board for review and adoption at the next meeting.

**Attorneys Report:**

**Attorney Sapienza**

- Legal notice for audit report and multi-purpose fire vehicle were prepared and published as stated in the secretary's report.
- Requesting a meeting for this Friday morning between the board of fire commissioner, fire district counsel, ECA, and all subcontractors to discuss a resolution on open issues and bring project to a close.
- Upcoming issue of The Counsellor there will be a sample resolution on the covid-19 LOSAP approved legislation so the board can review and consider if it's something that the district will adopt.

**Chief's Report:**

**Chief Heller**

Submitted the following memos:

- No Memos just follow-up items for this evening

- 20-33 – Membership Approval for Membership Candidate **Brendan Donnelly** Fire/EMS Member. Candidate has successfully completed the application process and medical. Requesting August 1<sup>st</sup> Start Date.
- 20-35 – Membership Approval for Membership Candidate **Adam Perricone** Fire/EMS Member. Candidate has successfully completed the application process and medical. Requesting August 1<sup>st</sup> Start Date
  
- Material Requests submitted in Laserfiche

Follow-up:

- New York Blood Center Policy regarding Covid-19, sent to board of fire commissioners via email.

Informational Items:

- Ex Captain Timothy Deveny Line of Duty Medical Acknowledgement Month of July. See attached paperwork.
- Chief Heller would like to thank the district manager for all his help with the multi-purpose fire vehicle project.
- Requesting Executive Session

**Adjournment for Executive Session                    18:50**  
**Reconvene from Executive Session                    19:57**

- Motion made by Commissioner Moreno seconded by Commissioner McManus to accept **Brendan Donnelly** and **Adam Perricone** with an August 1<sup>st</sup> start date. After discuss motions passed 4 to 1 accept.
- Motion made by Commissioner McManus seconded by Vice Chairman Harrigan, unanimously approved to send a letter of intent to Neville Apparatus Corp. for the hgac purchase of a 107' Ferrara multi-purpose fire vehicle (quint) pending the completion of the thirty-day permissive referendum adopted by board resolution at the July 13<sup>th</sup> board of fire commissioners meeting.
- Motion made by Vice Chairman Harrigan seconded by Chairman Meier to have the property behind fire headquarters (12 Jacob Lane) appraised for the purpose of determining fair market value for the possible future acquisition. After discussion motion passed 4/1. Commissioner McManus stated for the record that the reason he is opposed for the purchase of any property and/or capital projects that can be put on hold, should be due to the current economic uncertainty caused by the covid-19 pandemic. The purchase of the multi-purpose fire vehicle is a necessity due to the aging vehicle fleet.

- Chief Heller Request that Timothy Deveny be removed from the fire district rolls as per the fire district's medical and leave policies.
  - Chairman Meier made motion seconded by Commissioner Moreno, unanimously approved to remove Timothy Deveny form the active district roles as per district policy.

### **Commissioner Reports**

#### **Chairman Meier**

- Requested Chief Heller address the membership about parking out front on the shoulder, it's a safety issue and needs to be stressed to the membership.
- Requested Chief Heller address the membership regarding the proper use of the entrance and exit of the parking lot, they are clearly marked and members are using both when responding to alarms and it only a matter of time before something happens.
- Requested updated costs for the apparatus flooring at headquarters, same as the system installed at station 2. Would also like pricing for the hallway and district office foyer area.

#### **Vice Chairman Harrigan**

- Requested status of the employee manual, district manager reported that final formatting is being completed by vendor Land & Barnosky, LLP and we are awaiting the final document. Vice Chairman asked district manager to contract vendor to see if they offer an annual review for updates/changes.
- Requested the surplus status of 6-3-20 and 6-3-28, district manager reported that it's in progress. Vehicle have been taken out of service but are still registered and insured by the fire district till the board of fire commissioner decides how they would like to move forward with the disposal and/or transfer of the vehicles. Commissioner McQueeney requested we look into possibly finding an upstate department that may want or need these vehicles. Chairman Meier will make some phone calls to some upstate departments to see if they are in need. Counsel suggested contracting the Terry Farrall Firefighters Fund, board will check upstate departments first.

#### **Commissioner Moreno**

- Requested repair status of the Truck Room Speakers intermittent issue. District Manager reported issues is being looked at, as previously stated IslandAVNS was here and everything appears to be working correctly, vendor stated that since the audio transmissions are being herd in both the commissioner's office and chief's office the system is working. The only contributing factor is the volume controls in the truck room that are found turned down. Joint service call will be scheduled between IslandAVNS and Integrated Wireless Technologies (IWT) to confirm everything is working properly on both ends of the system.

### **Commissioner McQueeney**

- Commissioner McQueeney reported at he is looking at options such as a floating dock for a possible resolution to the low tide 6-3-18B launching issues, will have pricing in the next few weeks.
- Requested at the house staff remove the broken wheelbarrow from the rear of station 2 as it is partially blocking the boiler room rear entrance.
- Requested the status of the ice machine at station 2, district manager reported that it is up and running at this time and is being monitored by staff.
- Requested district manager look into possibly moving the ice machine from station 2 to headquarters perhaps in the outdoor shed under the training building. After discussion it was determined that we will look into the purchase of a new machine for the proposed location for the next session.
- 6-3-27 was recently repaired due to vehicle getting stuck on the beach during an alarm. Requested the chief staff look into the matter, verify the qualified drivers know the proper procedures on how to operate on the beach and if retraining is needed it should be done ASAP. While the current repair was small, it could have quickly turned into a much larger repair.
- Requested if any of the board members plan to review the employment resumes, looking for guidance in how we plan to move forward. District Manager & District Treasurer will perform a phone screening interview and narrow the candidates down to several per position.

### **Commissioner McManus**

- No Report

Commissioner Moreno made a motion, seconded by Commissioner McManus and unanimously approved to adjourn.

Meeting adjourned at 20:16 hours

Respectfully submitted,

Greg Michalakopoulos  
Acting District Secretary  
Wading River Fire District