

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the June 8, 2020 Meeting

The meeting of the Board of Fire Commissioners was called to order by Vice Chairman Harrigan at 1830 hours with the Pledge of Allegiance and a moment of silence for First Responders, Police, Fire, EMS, and Military.

Vice Chairman Harrigan, Commissioner Moreno, Commissioner McManus, District Manager Michalakopoulos, Treasurer Cangelari, Attorney Sal Sapienza, and Chief Heller were present at the meeting. Chairman Meier, Commissioner McQueeney, Assistant Chief Gluck, Assistant Berg, and President Hammer absent with prior notice.

Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to accept the minutes of the May 11, 2020 meeting

Suspension of open meetings regulations by Governor Cuomo due to Covid-19 pandemic, meeting closed to the public in accordance to social distancing regulations.

Public Comments: **Acting Secretary Michalakopoulos**

- None

Correspondence: **Acting Secretary Michalakopoulos**

- May 2020 issue of the Counsellor.
- April/May2020 issue of Fire District Affairs Vol 70 N.87.
- Letter from Fire District of NY Mutual Insurance Co. Adjourning Annual Policyholders Meeting.

Secretary Report: **Secretary**

- No Report

Wading River Fire Department: **President Hammer**

- Not Present.

Material Requests:

District Manager Michalakopoulos

- 2020-0041 – Medical Supplies Consumables (Hammer Medical) in the amount of \$210.00, Commissioner McManus made a motion, seconded by Commissioner Moreno, unanimously approved.
- 2020-0042 – Firefighting Equip. (Coastal Fire Systems) in the amount of \$2,820.00. Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved.
- 2020-0043 – Medical Supplies Consumables (Hammer Medical) in the amount of \$2,939.85, Commissioner McManus made a motion, seconded by Commissioner Moreno, unanimously approved.
- 2020-0044 – Firefighting Equip – Turnout Gear (Hi-Tech Fire & Safety) in the amount of \$15,391.95 Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, Roll Call Vote requested by Vice Chairman Harrigan
 - Vice Chairman Michael Harrigan - **AYE**
 - Commissioner John McManus - **AYE**
 - Commissioner Joe Moreno - **NAY**

Motion to purchase turnout gear failed **2-1**

- District Manager informed all that one set of turnout gear will need to be pulled from service due to garment being compromised and unsafe for interior firefighting use.
 - Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved the purchase of one set of turnout gear.

District Manager Report:

District Manager Michalakopoulos

- Received the following checks:
 - Check from Chairman Meier in the amount of \$123.56
 - Check from the Town of Riverhead in the amount of \$15,385.97
 - Check from the Town of Riverhead in the amount of \$26,037.79
 - Check from the Town of Riverhead in the amount of \$47,341.43
 - Check from the Town of Riverhead in the amount of \$295,883.95

All checks turned over to the treasurer's office for deposit

- 6-3-8 officer's side seat damaged, repair in progress vehicle still in service.
- 6-3-16 scheduled to go to dealer is on hold till further notice, waiting for full work force to come back.
- 6-3-18B PM service completed by Great Bay Marine
- 6-3-31 battery issue has been resolved and vehicle is back in service

- 6-3-32 wiring being reviewed to confirm there are no issues, minor power items found have been resolved. XTS Charger needs to be replaced, searching district inventory for working unit. It is strongly recommended that the fire district begin replacing radio equipment as all portables radios and accessories are no longer available/repairable. Also, replacement MDT docking station is being shipped out from Patrol PC and should arrive later in the week.
- Spare Chiefs Truck - power issue with radio system was repaired, cause unknown at this time, it issues returns vendor will continue to troubleshoot. IWT will be contract to remove old low band equipment as that may be part of the problem.
- Replacement AEDs for Chief Trucks & Ambulances have arrived and have been put into service.
- HT1250 portable chargers for units 6-3-1 & 6-3-11 scheduled to be installed tomorrow
- Radio reprogramming – working with Chief Heller on date
- Contracted Sign Design to begin scheduling approved dept. patch and shields on spear truck, waiting for vendor to reply.
- Remaining safety edge garage door in progress, waiting on vendor.
- Electrical repairs performed at water tower radio site, surge protection added at the breaker panel. Still waiting to hear back from the town regarding GFI outlet requirement. issue. Vendor will contact Riverhead Town to discuss if GFI protection.
- Heating Project - Phase I waiting for Riverhead Town building department to set final inspection appointment so final walkthrough with engineers can be completed. Phase II walkthrough/meeting Bladykas Engineering, P.C. Honeywell is scheduled for Thursday June 18th at 9:30am. Once completed design plans should be ready to complete bid documents and move forward with bid process.
- Station 2 parking lot cameras repair in progress, parts have arrived and district staff will should be able to complete repairs. Camera vendor may need to be contracted only for programming issues.
- Mandatory SCBA hydro testing has begun 33 bottles of 84 have been completed estimated timeframe to complete all bottles is approx. 4 weeks.
- Headquarters landscaping project has begun, old trees cleared, planting started. Vendor will continue project as per signed proposal. Project should be completed within two days. Recommendation we install a irrigation dropline along the southern property border to keep newly planted trees healthy. Approx. cost \$350.00
 - Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved irrigation for landscaping project.
- Repairs to garage door entrance into commissioner's office have been completed
- Webinar - - "Steering the Ship Webinar in progress weekly recording is available at <https://www.sitraining.com/>
- Working with treasurer Cangelieri on NYSLR Gold Certification for reporting
- Installation Dinner cancelled for 2020 due to Covid-19 Pandemic, vendor has the following dates available 3-6-21, 4-3-21 and 5-29-21. Recommendation from Chief staff is 4/3/21

- Commissioner McManus made a motion, seconded by Vice Chairman Harrigan, unanimously approved department installation dinner at East Wind for April 3, 2021.
- Memorial monument at HQ has not been updated due to Covid-19 shutdowns, working with vendor to add any additional names to stone once we've entered into the appropriate reopening phase
- Requesting Executive Session for personnel

Treasurers Report:

Treasurer Cangeleri

- Bills total \$77,089.57 Commissioner McMauns made a motion, seconded by Vice Chairman Harrigan, unanimously approved to pay the bills.
- Requested signature of bank resolution documentation needed to complete the board's request for a district Visa/MasterCard. Resolution signed by Vice Chairman Harrigan.
- Received the following checks for deposit:
 - Check in the amount of \$123.56
 - Check in the amount of \$15,385.97
 - Check in the amount of \$26,037.79
 - Check in the amount of \$47,341.43
 - Check in the amount of \$295,883.95
- Working with district manager on NYSLRS enhanced reporting certification
- Working with district manager on 2021 preliminary budget

Attorneys Report:

Attorney Sapienza

- Proposed legislation on LOSAP COVID-19 amendment bill has passed and has been sent to the governor to sign into law. Once passed it will allow each governing board to award 5 LOSAP points to each member during the pandemic timeframe. Its optional in that the fire district would have to adopt a procedure, will keep district apprised as the process moves forward.
- Legislation on creating presumption for volunteers that became sick with Covid-19 has not made any progress, will keep district apprised of any forward moving progress.
- Requesting Executive Session for personnel and pending litigation.

Chief's Report:

Chief Heller

Submitted the following memos:

- 20-27 – Probationary Firefighter Foss Resignation Letter Dated June 4, 2020. Chiefs Office currently in the process of acquiring all issued equipment.
- 20-28 – Probationary Firefighter Craig Fernandes Resignation Letter Dated June 5, 2020. Chiefs Office currently in the process of acquiring all issued equipment.
- 20-29 – New York Blood Center and Wading River Fire Dept. Inc. asking permission to host a future blood drive due to current shortage of blood from the Covid-19 Pandemic.

- Material Requests submitted in Laserfiche
 - Replacement Hydrant Assist Valve for 6-3-1
 - Replacement Bunker Gear & Boots (Denise Gluck, Kevin McQueeney, Jimmy Meier, Jamie Pirnak, and Steve Martin).

Follow-up:

- (20-23) Membership approval for Membership Candidate **Zachary Fisher** Fire/EMS Member. Candidate has successfully completed the application process and medical.
- (20-25) Membership approval for Membership Candidate **Philip Costa** Fire/EMS Member. Candidate has successfully completed the application process and medical.

Informational Items:

- Probationary EMT/Firefighter Chelsea Cox has successfully passed her NYS EMT and has started precepting.
- Ex-Captain Timothy Deveny Line of Duty Medical Leave Acknowledgment Month of May. See attached paperwork.
- Requesting Executive Session

Adjournment for Executive Session 18:56

Reconvene from Executive Session 19:11

Commissioner Reports

Chairman Meier

- Not Present

Vice Chairman Harrigan

- Board of Fire Commissioner has accepted the following call-in paramedic staff resigned
 - Bryan Fleischman
 - Jennifer Lehmann
 - Caitlin Ortiz

Requested that the district manager work with the EMS Coordinator on the hiring of 3 part-time paramedic positions

Motion made by Vice Chairman Harrigan seconded by Commissioner McManus to approve personnel changes.

- Requested district manager direct the EMS Coordinator to prepare a report to the board regarding the new ePCR ESO program, member status and use update.

Commissioner Moreno

- Motion made by Commissioner Moreno seconded by Commissioner McManus to approve district membership candidates: **Zachary Fisher**, and **Philip Costa** effective start date of July 1, 2020.

Commissioner McQueeney

- Not Present

Commissioner McManus

- No Report

Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno and unanimously approved to adjourn.

Meeting adjourned at 19:13 hours

Respectfully submitted,

Greg Michalakopoulos
Acting District Secretary
Wading River Fire District