

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the May 11, 2020 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1830 hours with the Pledge of Allegiance and a moment of silence for First Responders, Police, Fire, EMS, and Military.

Chairman Meier, Commissioner Moreno, Commissioner McQueeney, Commissioner McManus, District Manager Michalakopoulos, Attorney Sal Sapienza, and Chief Heller were present at the meeting. Treasurer Cangelieri, Vice Chairman Harrigan, Assistant Chief Gluck, Assistant Berg, and President Hammer absent with prior notice.

Commissioner McManus made a motion, seconded by Commissioner McQueeney, unanimously approved to accept the minutes of the April 27, 2020 meeting with corrections to Chief Heller Report.

Suspension of open meetings regulations by Governor Cuomo due to Covid-19 pandemic, meeting closed to the public in accordance to social distancing regulations.

Public Comments:

Acting Secretary Michalakopoulos

➤ None

Correspondence:

Acting Secretary Michalakopoulos

➤ None

Secretary Report:

Secretary

➤ No Report

Wading River Fire Department:

President Hammer

➤ Not Present.

Material Requests:**District Manager Michalakopoulos**

- 2020-0035 – Medical Supplies Consumables (Bound Tree Medical) in the amount of \$213.31, Commissioner McQueeney made a motion, seconded by Commissioner Moreno, unanimously approved.
- 2020-0036 – Medical Supplies Consumables (Teleflex) in the amount of \$1,330.00. Commissioner McQueeney made a motion, seconded by Commissioner Moreno, unanimously approved.
- 2020-0037 – Medical Supplies Consumables (Hammer Medical) in the amount of \$2,939.85, Commissioner McQueeney made a motion, seconded by Commissioner Moreno, unanimously approved.
- 2020-0038 – Training Suffolk EMS EMT-B hybrid original course in the amount of \$250.00, for EMS Members Karyn Borner & Crystal Cummings. Commissioner Moreno made a motion, seconded by Commissioner McManus, unanimously approved.
- 2020-0039 – EMS Equip AED (Stryker) in the amount of \$16,117.00, Commissioner McManus made a motion, seconded by Commissioner McQueeney, unanimously approved.
- 2020-0040 – Network Maintenance Consumables Annual Antivirus Renewal (CDW-G) in the amount of \$750.00. Commissioner McQueeney made a motion, seconded by Commissioner McManus, unanimously approved.

District Manager Report:**District Manager Michalakopoulos**

- 6-3-17 dump compressor installed and rear door sensor replaced as a preventative measure. Will continue to monitor
- 6-3-9 Rear brake line repaired from Alarm 2020-0000371 Also contact mechanic on new reported issue (steering feels loose when driving, hydro ram hose frayed, and wheel knuckle seal leaking), vendor will be here this week to look at issues, as per 6-3-32 vehicle does not need to be taken OOS
- 6-3-16 scheduled to go to dealer at the end of the month for warranty work. Truck will be OOS for 2 weeks
- 6-3-1 was looked at, repairs performed to the transmission/pump linkage sensor replaced as a preventative measure. No issue found with foam system.
- 6-3-18B has been schedule for PM service at Great Bay Marine on Tuesday May 26th, will contact if sooner opening occurs
- 6-3-31 battery issue is still in progress – found 2.5amp draw from after market equipment installed, corrected the problem and currently monitoring truck before releasing back to service
- Webinar - - "Steering the Ship Part III 5-5-20 Webinar recording is available at <https://www.sjtraining.com/> for your review. Many other webinar recording available, recommend chiefs & commissioners visit the site.
- VFIS Webinar - - Training in an eLearning Environment this Tuesday 5-12-20 @ 1pm

- 6-3-32 Low band radio issues, currently equipment is working but will be looked at when vehicle goes out for PM. District Manager noted that Suffolk County Wide Low Band System is being phased out and low band equipment is difficult to find.
Recommendation to board that the district begin to migrate to new 700/800 System.
- 6-3-80 radio repair to low band system, antenna replaced
- Performed walkthrough with electrician at water tower radio site to look at surge protection and issue with GFI outlet issue. Vendor will contact Riverhead Town to discuss if GFI protection.
- Repair to DM boardroom to office door repaired, electrical hinge needed to be replaced, parts supplies by fire district
- Heating Project - Conference call with Bladykas Engineering, PC & Honeywell to review design plans for phase II, minor changes needed to design, onsite visit is required before we can finalize design and bid documents. Will schedule as soon as all parties are released from respective companies Covid-19 site visit restrictions
- Unleaded & diesel fuel was ordered today
- 6-3-18B Proposal from Mobile Fleet for replacement spot and emergency lights, cost for equipment only \$3,849.12 pricing on county contract. Replacement light include (2) LFD Red bacons, (2) LED flood light for rear, (3) double LED flood lights for sides and front. Installation will be done by district mechanic vendor, received approval to move forward
- Received seven (7) checks from the Town of Riverhead totaling \$17,611.01. Checks turned over to the office of the treasurer for deposit.

Treasurers Report:

Treasurer Cangeleri

- Bills total \$22,255.51 Commissioner McMauns made a motion, seconded by Commissioner Moreno, unanimously approved to pay the bills.

Attorneys Report:

Attorney Sapienza

- Draft Letter prepared in response to the inquiry made by former member Matt Colitti, board of fire commissioners reviewed and approve letter to be sent.
- Letter to Town of Riverhead opposing the proposed road closure of Dogwood Drive will be sent over for board review tomorrow.
- Working with district manager on open job postings, working on final price with Newsday.
- Legislation on proposed changes to VFBL regarding COVID-19 being followed closely and may need to address.
- Requesting Executive Session for personnel and pending litigation.

Chief's Report:

Chief Heller

Submitted the following memos:

- 20-23 – Medical Approval for Membership Candidate **Zachary Fisher** Fire/EMS Member
- 20-24 – Medical Approval for Membership Candidate **Sarah Zurawski** EMS Only Member
- 20-25 – Medical Approval for Membership Candidate **Philip Costa** Fire/EMS Member
- 20-26 – Request the reuse of the Dive/RIT Board to be utilized by the Companies and mounted by the Finger Reader on the Headquarters Apparatus Floor.

- Material Requests submitted in Laserfiche
 - EMT Original Course for Probationary EMS Only Members Karyn Borner and Crystal Cummings

Follow-up:

- None

Informational Items:

- EMS Captain / EMT-CC Kevin Brayer has successfully completed his bridge program to EMT-Paramedic. Commission McQueeney questions if member completed the same credentialing process as all other ALS providers, Chief Heller will verify for next meeting.
- Requesting Executive Session for personnel.

Adjournment for Executive Session 19:05

Reconvene from Executive Session 19:25

Commissioner Reports

Chairman Meier

- Requested staff address the possible issue with the rear gutter at headquarters, seems to be overflowing during heavy rainfall.
- Requested the board move forward with the removal of the trees on the south property boarder and plant new Green Giant Arborvitae trees. Chairman Meier made a motion, seconded by Commissioner McQueeney to award Emerald Landscaping the work.

- Discussion on the motion – Request by Commissioner Moreno to obtain additional pricing before awarding work. Upon discussion motion amended not to exceed \$10,000 and unanimously approved.

Vice Chairman Harrigan

- Not Present

Commissioner Moreno

- Motion made by Commissioner Moreno seconded by Commissioner McManus to approve district physicals for the following membership candidates: **Zachary Fisher, Sarah Zurawski, and Philip Costa.**
 - Discussion on the motion – Commissioner McManus stringing recommended the district waive the 30-day physical requirement due to Covid-19. Upon lengthy discussion vote to approve 3 to 1, motion passed.
- Requested district manager look to repair rear commissioner door from garage to office.
- Requested past approved minutes be uploaded to website.
- Requested houseman Pirnak check and clean all gutters including downspouts at headquarters.

Commissioner McQueeney

- Working with district manager and commissioner Moreno on a list of building maintenance items that need to be completed.

Commissioner McManus

- No Report

Commissioner Moreno made a motion, seconded by Commissioner McManus and unanimously approved to adjourn.

Meeting adjourned at 19:40 hours

Respectfully submitted,

Greg Michalakopoulos
Acting District Secretary
Wading River Fire District