

Material Requests:**District Manager Michalakopoulos**

- 2020-0025 – EMS Equip - IO Drill Kit (Bound Tree Medical) in the amount of \$338.95, Commissioner McQueeney made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-0026 – EMS Supplies - Non-contact infrared thermometers (3) (Bound Tree Medical) in the amount of \$350.97. Commissioner McQueeney made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-0027 – Medical Supplies Consumables (Hammer Medical) in the amount of \$47.46, Commissioner McQueeney made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-0028 – Medical Supplies Consumables (Hammer Medical) in the amount of \$499.90. Commissioner McQueeney made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-0029 – Medical Supplies (Bound Tree Medical) in the amount of \$963.96, Commissioner McQueeney made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-0030 – Medical Supplies Consumables (Hammer Medical) in the amount of \$656.20. Commissioner McQueeney made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-0031 – Medical Supplies (Bound Tree Medical) in the amount of \$186.78, Commissioner McQueeney made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-0032 – Medical Supplies Consumables (Hammer Medical) in the amount of \$399.50. Commissioner McQueeney made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-0033 – Office Supplies Consumables (W B Mason) in the amount of \$1,789.22. Commissioner McQueeney made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-0034 – Medical Supplies Surgical Masks (ePaul Dynamics) in the amount of \$1,290.00 Commissioner McQueeney made a motion, seconded by Vice Chairman Harrigan, unanimously approved. Commissioner McQueeney thanks district manager for locating masks and getting them quickly and at a great price.

District Manager Report:**District Manager Michalakopoulos**

- Attended Fire & EMS Agency Administration Webinar on 4/14 Part I & Part II today 4/27, items discussed LOSAP & Online Training, Workers' Comp & VFBL Claims, Agency Readiness Weekly Survey, public meeting alternatives & public perception, were some of the topics discussed. Webinar recordings is available at <https://www.sitraining.com/> for your review. Districts were cautioned on none FDA approved rapid Covid-19 testing as they may result in false positive results as new information comes in we will be

updated. Fire academy is set to reopen on May 17th, previous classes that were canceled will be rescheduled.

- There were approx. 350 e911 calls that were turned away as a result of new screening protocols in place and approx. an additional 320 by other peace apps. Daily call volume on CF/CFT alarms have was approx. 253 and has gone down to approx. 70 per day county wide. Agencies were cautioned that this doesn't mean we are in the clear.
- Vehicle repairs to 6-3-1 rear discharge, driver's side light, and survivor light charger have been repaired.
- Vehicle repairs to 6-3-2 tank fill gauge has been repaired.
- Vehicle repairs to 6-3-9 siren has been repaired
- Vehicle warranty to 6-3-31 have been completed by Otis Ford
- Vehicle repair to 6-3-17 parts arrived today and repairs will be performed tomorrow by mechanic.
- Vehicle warranty to 6-3-16 will be scheduled once repairs to 6-3-17 have been confirmed no other issues are present as 6-3-16 will be at Ford dealer Otis Ford for two weeks.
- Parking lot light repair is still in progress waiting for new light fixtures.
- Radio reprogramming quote from IWT in the amount of \$1,800.00 in on hold, Chief Heller has confirmed neighboring departments are not making any changes at this time.
- Received quote from Phoenix Environmental to add Heating Oil Tank to existing monitoring system, parts & labor \$4,300.32. After discussion request by district manager was put on hold and will be reviewed at a later date.
- District Manager requested that 2012 Tahoe be added to the dept. vehicle patch replacement request submitted by Chief Heller. Requested permission to proceed with patch replacement once business reopen. Vice Chairman Harrigan made a motion, seconded by Chairman Meier, unanimously approved to add gold leaf dept. maltese cross to 2012 Tahoe.
- Requesting Executive Session for personnel.

Treasurers Report:

Treasurer Cangeleri

- Bills total \$249,042.01, Commissioner Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to pay the bills.

Attorneys Report:

Attorney Sapienza

- Reviewed current LOSAP agreement with VFIS, district can sign and execute with VFIS. Some district had elected to invest some funds in the stock market and was not currently doing well due to the volatility in the market place. Wading River has all its funds in annuities and

is doing well. If the fire district elected to move some of its funds maybe 25% into the stock market in the future to try and increase return. Recommend the board of fire commissioners look into their options.

- Working with district manager on any open death claims with VFIS, were able to clear most of the paperwork issues on the district end and put back on VFIS & beneficiaries.
- Currently there is some discussions to amending the general municipal law (GML) regarding LOSAP and 5-point award per month during the current pandemic. It would also give power to the board of fire commissioner to align the point structure based on setting up squads and/or groups, unclear if it will pass but will update as new information comes in.
- VFLS heart/lung disease has been extended for another five years
- Election law changes last year to allow everyone time to vote has been reversed, more to follow.
- Completed and sent draft lettered from Chief Heller regarding Town of Riverhead Fire Marshall's Office and personnel.
- Working with Chief and District Manager on draft letter to Town of Riverhead opposing the proposed road closure of Dogwood Drive
- Requesting Executive Session for personnel and pending litigation.

Chief's Report:

Chief Heller

Submitted the following memos:

- 20-22 – Resignation Letter Firefighter Andrew Donnelly dated April 1, 2020. All district issued equipment will be returned shortly, see attached letter
- Material Requests submitted in Laserfiche
 - None

Follow-up:

- 20-20 Request Department Patch Update on Apparatus. Any progress with moving forward with business restrictions being lifted soon due to Covid-19. Commissioner McQueeney made a motion, seconded by Commissioner Moreno, unanimously approved to move forward with department patch update once regular district business resumes.
- 20-17 Requesting Portable Radio Chargers to be mounted on 6-3-1, 6-3-6, and 6-3-11 in chauffer positions. Any progress moving forward with business restrictions being lifted soon due to Covid-19. District Manager received approval to move forward with radio reprogramming once regular district business resumes.
- 20-15 Working with District Manager on reviewing and updating mutual aid frequencies for department portables and mobile radios

Informational Items:

- Ex-Captain Timothy Deveny Line of Duty Medical Leave Medical Acknowledgement Monthly paperwork submitted for March & April 2020. See attached paperwork
- ESO ePCR training completed, live date midnight May 4th.
- Will be conducting an officers meeting to discuss how to proceed with trainings moving forward.
- Requesting Executive Session for personnel.

Adjournment for Executive Session 18:55
Reconvene from Executive Session 19:25

Commissioner Reports

Chairman Meier

- Requested that old communication tower at station 2 be removed is all equipment has been moved over to the new tower. District Manager will confirm and then have tower removed as soon as vendors are able to come onsite.
- Requested district look into and obtain pricing to have trees/bushes for south parking lot boundary due to recent retaining wall construction.
- Reported possible credit card charge, accidently was charged to district card but has attempted to have reversed. Apologized for the mistake and if charge appears on district credit card, he will issue a person check back to the district for the amount charged.

Vice Chairman Harrigan

- Discussions on possible land acquisition of property behind headquarters. Commissioner McQueeney made a motion, seconded by Vice chairman Harrigan and unanimously approved to move forward with appraisal for rear property for the purpose of land acquisition.
- Directed District Manager to send 6-3-18B out for service if it hasn't been already scheduled. DM confirmed vendor has been contract to setup service. Commissioner McQueeney expressed concerns on launch site and that we would need to go onsite and review options.

Commissioner Moreno

- Requested status update on open Secretary & Clerk Positions and requested we move forward with appointment, one position or two. As some discussion, Chairman Meier made a motion, seconded by Commissioner McQueeney and unanimously approved to put new job post listings in Newsday and perform interviews.

Commissioner McQueeney

- Requested that fire district go out for new HVAC & Heating Services, will work with district manager to put proposal together. Vice chairman Harrigan made a motion, seconded by Commissioner McQueeney and unanimously approved to move forward with Request for Proposal (RFP)
- Working on a list of items for district custodial and maintenance staff to work on such as painting, wallpaper removal, ceiling tile replacement, etc.

Commissioner McManus

- No Present.

Commissioner Moreno made a motion, seconded by Commissioner McQueeney and unanimously approved to adjourn.

Meeting adjourned at 19:40 hours

Respectfully submitted,

Greg Michalakopoulos
Acting District Secretary
Wading River Fire District