

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the January 13, 2020 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1830 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice, as well as Commissioner Moreno's father.

Chairman Meier, Vice Chairman Harrigan, Commissioner McManus, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, and Assistant Chiefs Heller, Gluck and Berg, were present at the meeting. Commissioner Moreno absent with prior notice. Commissioner McQueeney absent due to work.

Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to accept the minutes of the October 28, 2019 meeting.

Public Comments: **Secretary Donnelly**

- None.

Correspondence: **Secretary Donnelly**

- Letter from Piney Bowes regarding recent malware attack to their system.
- Town of Riverhead notice regarding the 2020/21 Property Tax Exemption for Volunteer Firefighters.
- January issue of the Counsellor.

Secretary Report: **Secretary Donnelly**

- As requested a letter was sent to the department requesting a special chief's election.
- Oaths of office have been delivered to both towns.
- Secretary submitted his resignation effective January 24, 2020.

Wading River Fire Department: **President Hammer**

- Not present

Material Requests: **District Manager Michalakopoulos**

- 2019-0074 – Computer upgrade for Microsoft compliance. Vice Chairman Harrigan made a motion, seconded by Commissioner McManus. After discussion unanimously approved.
- 2020-001 – Medical supplies (Bound Tree Medical) in the amount of \$792.67. Commissioner McManus made a motion, seconded by Vice Chairman Harrigan, unanimously approved.

- 2020-002 - Medical supplies (Bound Tree Medical) in the amount of \$336.94. Commissioner McManus made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-003 – Office supplies (EMS batteries) in the amount of \$52.54. Commissioner McManus made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-004 - Medical supplies (Medpro) 2 stretcher mattresses, in the amount of \$450.00. Commissioner McManus made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2020-005 – Software (ESO ePCR Conversion, annual cost of \$5,600.00. Commissioner McManus made a motion, seconded by Vice Chairman Harrigan. After discussion with Assistant Chief Gluck, approved by Chairman Meier and Commissioner McManus, opposed by Vice Chairman Harrigan. Motion failed 2 – 1.

District Manager Report:

District Manager Michalakopoulos

- Headquarters
 - Heating system – almost complete. Working on punch list.
 - Retaining wall – progressing. Chairman Meier requested to have a meeting with the vendor prior to the next phase of repair.
 - 2020 consumable list submitted to the Board.
 - LOSAP end of year report submitted to the Board.
 - Requested executive session for personal.

Treasurers Report:

Treasurer Cangeleri

- Bills total \$449,003.62. Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to pay the bills.
- Treasurer inquired if the board prefers financial inventory submitted by email, board agreed.

Attorneys Report:

Attorney Sapienza

- Provided an update on the cancer bill signed by Governor.
- Provided an update on the legislation regarding bail reform.
- Requested executive session for personal and litigation.

Chief's Report:

Assistant Chief Heller

- Submitted the following memos:
 - 20-01 – narcan training.
 - 20-02 – Tony Biltavo request for personal medical leave.
 - 20-03 – Resignation of Jacob Hayes
 - 20-04 – Resignation of Christopher Manzella.
 - 20-05 – Resignation of Emil Trotta,
 - 20-06 – District medical acknowledgement from Matt Colitti and Tim Deveny.
 - 20-07 – 6-3-17 accident report.
 - 20-08 – Military leave for Alexander Sorno.
 - 20-09 – 2019 end of year report in progress.

- Requested 02/01/2020 start date for Karyn Borner.
- Submitted draft duty crew policy. Discussion.
- Chairman Meier requested the resigned members are removed from the district rolls.

Adjournment for Executive Session 1901
Reconvene from Executive Session 1944

Commissioner Reports

Commissioner McManus made a motion, seconded by Vice Chairman Harrigan, and unanimously approved a start date of February 1, 2020 for Karyn Borner.

Chairman Meier

- Nothing to report.

Vice Chairman Harrigan

- Requested the District Manager begin the process of posting a district clerk position.
- Requested the reason is provided for any overtime incurred.

Commissioner McManus

- Will post the 2019 LOSAP report.

Vice Chairman Harrigan made a motion, seconded by Commissioner McManus and unanimously approved to adjourn.

Meeting adjourned at 1957 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District