

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the December 09, 2019 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Meier, Vice Chairman Harrigan, Commissioner Moreno, Commissioner McQueeney, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Chief Bitalvo, and Attorney Sapienza were present at the meeting. Commissioner McManus absent with prior notice.

Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to accept the minutes of the November 25, 2019 meeting.

Public Comments: **Secretary Donnelly**

- None.

Correspondence: **Secretary Donnelly**

- Letter from the Town of Brookhaven Industrial Development Agency regarding amendment and re-adoption of the Uniform Tax Exemption Policy. Public hearing, December 20, 2019 at 10:00am.
- Wading River Fire Department Chiefs Election results – 6-3-30 Anthony Bitalvo, 6-3-31 Branden Heller, 6-3-32 Denise Gluck, 6-3-33 Kevin Berg.
- December issue of The Counsellor.

Secretary Report: **Secretary Donnelly**

- District Election update.
- After discussion the 2020 Organization Meeting will be held on January 6, 2020.

Wading River Fire Department: **President Hammer**

- Not present

Material Requests: **District Manager Michalakopoulos**

- 2019-0087 – Medical supplies (Bound Tree Medical) in the amount of \$611.29. Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved.

- 2019-0088 – Medical supplies (Teleflex) in the amount of \$1,003.95. Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved.

District Manager Report:

District Manager Michalakopoulos

- Headquarters
 - Retaining wall – progressing.
 - Heating system – progressing.
- Boat – supplies from Safeboat have been delivered.
- Working on price comparison for Drum Industrial.
- 6-3-1 incident with pump has been repaired.

Treasurers Report:

Treasurer Bushell

- Bills total \$123,148.64. Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno. After discussion regarding the roof repair vendor(s), bills were approved to be paid with the exception of Chairman Meier opposed to the Apollo Debris Removal bill for the roof repair.
- Budget adjustment:
 - Increase Equipment \$20,000.00.
 - Decrease Wages \$20,000.00.Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to make the budget adjustments.
- Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to appoint Timothy Cangelieri as the Wading River Fire District Treasurer for 2020.
- Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno to pay Timothy Cangelieri, District Treasurer for 2020, an hourly rate of \$50.00 up to a maximum of \$1500.00 for the remainder of 2019.
- Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to authorize Timothy Cangelieri, the Wading River Fire District Treasurer for 2020, as an authorized signature for the bank accounts.

Chief's Report:

Chief Bitalvo

- Submitted the following memos:
 - 19-102 – Wading River Fire Department Chief's Election results.
 - 19-103 – Draft standard operating guide for the duty crews.
 - 19-104 – Public access program sponsored by Suffolk EMS.
- Police reports have been returned for candidates for membership Desmond Gamble, Karyn Borner, Cassandra Picker, Christopher Edelstein (11/12 Chief memos 97-100). Requesting to have the district physicals completed.
- Children's Christmas party has been rescheduled to Saturday, December 21.
- Thanked the District Manager and the Board of Fire Commissioner for replacement of the headquarters heating system without interruption to operations.
- Department Staff a Bus non-perishable food drive has begun.

- Thanked the Board funding the Chief and Officers election signal 8.
- Requested executive session.
- Chairman Meier and Vice Chairman Harrigan requested the Chief prepare the year end reports, Chief Rules and SOGs for the reorg meeting.

Adjournment for Executive Session 1926
Reconvene from Executive Session 2036

Commissioner Reports

Vice Chairman Harrigan departed for work.

District Manager reported that the roofer will provide a warranty for the roof.

Chairman Meier

- Reported that candidates Karyn Borner, Cassandra Picker, Christopher Edelstein are approved to complete the district physical. The application for candidate Desmond Gamble is being returned to the membership committee for additional information regarding the status of Desmond’s driver’s license.
- Thanked the District Manager for being available and working with the heating plant installers
- Requested that the District Manager follow up regarding the cell phone bill for Vice Chairman Harrigan’s cell phone.
- Inquired on when the retaining wall is scheduled to begin. Per District Manager expected start date is two weeks.

Commissioner Moreno

- Nothing to report.

Commissioner McQueeney

- Requested that the dump truck is moved into the garage.
- Reported that Troop 161 requested to use the hall on January 4 for an awards ceremony. Chief McQueeney will be present. Approved as long as parking is addressed.
- Requested the expected completion of repairs to the boat, and if the boat has been winterized. District Manager reported the estimated completion date is January 12, 2019. The boat will be winterized afterwards.
- Inquired if the snow plow, and winter supplies are ready. Per the District Manager they are.
- Inquired on the status of the request to upgrade the computers. After discussion regarding hardware and software upgrades, security, and possible use of the cloud, it was requested that a meeting is set up with Adept to review the status of computers.

Chairman Meier made a motion, seconded by Commissioner Moreno and unanimously approved to adjourn.

Meeting adjourned at 2058 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District