

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the November 12, 2019 Meeting

The meeting of the Board of Fire Commissioners was called to order by Commissioner McManus at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Vice Chairman Harrigan, Commissioner McManus, Commissioner McQueeney, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, and Chief Bitalvo, were present at the meeting. Chairman Meier, and Commissioner Moreno absent due to work.

Commissioner McManus made a motion, seconded by Commissioner McQueeney, unanimously approved to accept the minutes of the October 28, 2019 meeting.

Public Comments: Secretary Donnelly

- None.

Correspondence: Secretary Donnelly

- Letter from Phillip, Artura & Cox regarding Bill Schiebel.

Secretary Report: Secretary Donnelly

- Notice of Annual District Election has been posted and published. To be put on electric sign on November 13.
- Designating Petitions were made available as of November 6.
- Inquired on rate of pay for the Election Inspectors. Board agreed on \$15.50 / hour.
- 2020 Annual Budget has been delivered to both Towns.

Wading River Fire Department: President Hammer

- Not present

Treasurers Report: Treasurer Bushell

- Bills total \$41,689.71. Commissioner McManus made a motion, seconded by Commissioner McQueeney, unanimously approved to pay the bills.

Chief's Report: Chief Bitalvo

- Submitted the following memos:
- 19-93 – NYS Sexual Harassment Training held on November 7. Majority of the department has been trained. Remaining training to be completed on line.

- 19-94 – Bailout training scheduled for November 17.
- 19-95 – Request enrollment for Probationary Member Chelsea Cox in EMT-B Original Course to held at Port Jefferson EMS Academy. Fee of \$175.00.
- Members who were not able to attend the Department Annual Medicals and FIT testing have been directed to follow up with IMOR to complete their physicals.
- The 2019 Protocol update offered through NYS has been made available through Vital Signs Learning Portal to the members who are required to complete it.

Material Requests: District Manager Michalakopoulos

- 2019-0074 – Computers. On hold at the September 23 meeting.
- 2019-0083 – Medical Supplies (Bound Tree Medical) for a cost of \$1,174.80. Commissioner McManus made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2019-0084 – Medical supplies (Bound Tree Medical) for a cost of \$1,162.42. Commissioner McManus made a motion, seconded by Vice Chairman Harrigan, unanimously approved.
- 2019-0085 – Firefighter uniforms and supplies, for a cost of \$3,361.44. Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved.

Vice Chairman Harrigan reported the bid opening for the purchase and installation of heating equipment for Headquarters was completed on November 5. Bladykas Engineering reviewed the bids and recommended awarding the bid to Soundview Heating & Air Conditioning in the amount of \$249,000.00. Commissioner McManus made a motion, seconded by Commissioner McQueeney, unanimously approved to award the bid to Soundview Heating & Air Conditioning.

District Manager Report: District Manager Michalakopoulos

- Headquarters
 - Garage roof – scheduled to begin Friday.
 - Generator has been repaired.
 - Boat – expected to be completed by the 2nd or 3rd week in January.
 - Retaining wall – bid opening completed today. Bids are being reviewed by the engineer.
 - Annual flow testing scheduled for next week.
 - Missing patch on the fire prevention trailer has been replaced.

Commissioner Reports

Vice Chairman Harrigan

- Nothing to report.

Commissioner McManus

- Nothing to report.

Commissioner McQueeney

- Inquired about the price of the physical increasing. District Manager will follow up.

- Inquired about the prices being charged by Drum Industrials. District Manager will provide a price comparison.
- Inquired when the retaining wall will be completed. District Manager reported that Phase I is anticipated to begin immediately after the bid is awarded.

Vice Chairman Harrigan made a motion, seconded by Commissioner McManus and unanimously approved to adjourn.

Meeting adjourned at 1907 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District