

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the October 28, 2019 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Meier, Vice Chairman Harrigan, Commissioner McManus, Commissioner Moreno, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Chief Bitalvo, Assistant Chief Gluck, and Attorney Sapienza were present at the meeting. Commissioner McQueeney absent due to work.

Commissioner Moreno made a motion, seconded by Commissioner McManus, unanimously approved to accept the minutes of the October 15, 2019 meeting.

Public Comments: **Secretary Donnelly**

- Dominic Tacoma was present to address his concern with the District Physician having access to his personal information and requested that that his information is removed from the District Physicians records. Vice Chairman Harrigan will follow up.
- Mark Donnelly was present to request the use of the meeting room for one night to be determined during the week of Thanksgiving for the presentation of the NY State Champion Rings to the SWR Boys Lacrosse Team. As there are currently no conflicts it was approved.

Correspondence: **Secretary Donnelly**

- The Counsellor.

Secretary Report: **Secretary Donnelly**

- Bid requests for heating equipment, heating equipment installation, and retaining wall have been posted and published.
- Discussion regarding use of paper ballots or machines for the annual election. Board agreed to use paper ballots.

Wading River Fire Department: **President Hammer**

- Not present

Material Requests: **District Manager Michalakopoulos**

- 2019-0074 – Computers. On hold at the September 23 meeting.

District Manager Report:**District Manager Michalakopoulos**

- Headquarters
 - Garage roof – expected to begin next week.
 - Generator has been repaired by Cummins for a cost of \$1,899.00. Discussion regarding changing of vendors for the service contract. The block heater needs to be replaced at a cost of \$1,802.07. Commissioner McManus made a motion, seconded by Vice Chairman Meier, unanimously approved to replace the block heater.
 - Boat – no change.
 - Retaining wall – walk through with potential bidders and the architect was completed today.
 - Heating system – walk through scheduled with potential bidders.
 - Annual pump test scheduled to be completed October 29 at Headquarters.
 - Hurst tools have received their PM. Due to availability of parts the small spreader cannot be repaired if damaged.
 - Safelite has ordered the windshield for 6-3-6.

Treasurers Report:**Treasurer Bushell**

- Bills total \$13,441.25. Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to pay the bills.
- Commissioner McManus made a motion, seconded by Vice Chairman Meier, unanimously approved to adopt the 2020 budget in the amount of \$3,203,435.00.

Chief's Report:**Chief Bitalvo**

- Submitted the following memos:
 - 19-88 – line of duty injury associated with the Open House.
 - 19-89 – line of duty injury associated with training at the Suffolk County Fire Academy.
 - 18-90 – Medicals and FIT testing held on Sunday, October 27. Flus shots were offered during the event.
 - 18-91 – Truck company training classes scheduled with Rocky Point Fire Department.
 - 18-92 – Requested the use of the hall on December 7, for the Children's Christmas Party
 - Requested a start date of November 1, for Julio Prendergast, Christina MacDougall and Marisa Cox.
- Annual Open House was held on October 20. Headquarters parking lot clean up continues.
- Annual Fire Prevention concluded on October 25.
- NYS Sexual harassment updated training is ongoing through VFIS/Target Solutions.
- 2019 BLS Protocol update offered through NYS Vital Signs Learning Portal has been made available to the members.
- Requested executive session for personnel.

Adjournment for Executive Session 1920

Reconvene from Executive Session 2011

Commissioner Reports

Attorney Sapienza reported that he is working on rescheduling Anthony Van Bommel's hearing.

Commissioner McManus

- Nothing to report.

Commissioner Moreno

- Commissioner Moreno made a motion, seconded by Vice Chairman Meier, and unanimously approved a start date of November 1, 2019 for Julio Prendergast, Christina MacDougall and Marisa Cox.

Vice Chairman Harrigan

- Nothing to report.

Chairman Meier

- Verified that three access pad's have been installed.

Vice Chairman Harrigan made a motion, seconded by Vice Chairman Meier and unanimously approved to adjourn.

Meeting adjourned at 2013 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District