

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the July 26, 2019 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Meier, Vice-Chairman Harrigan, Commissioner McManus, Commissioner McQueeney, Commissioner Moreno, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Chief Bitalvo were present at the meeting.

Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to accept the minutes of the August 12, 2019 meeting.

Public Comments: Secretary Donnelly

- N/A

Correspondence: Secretary Donnelly

- N/A

Secretary Report: Secretary Donnelly

- Updated Line of Duty submitted to the Board. Counsel will forward approved policy 5.0.

Wading River Fire Department: President Hammer

- Inquired if the Board was interested in helping to purchase chairs with the Department.

Material Requests: District Manager Michalakopoulos

- 2019-0055 – Medical supplies (HealthCare Logistics) in the amount of \$24.00. Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to purchase.
- 2019-0056 – Medical supplies (Hammer Medical) in the amount of \$731.95. Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to purchase.
- 2019-0057 – Medical supplies (Bound Tree) in the amount of \$73.52. Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to purchase.

- 2019-0058 – Fire fighter equipment (turnout gear bags), in the amount of \$177.00. After discussion Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to purchase.
- 2019-0059 – Buildings equipment (cordless lawn equipment), in the amount of \$1,921.00. Commissioner McManus made a motion, seconded by Chairman Meier, unanimously approved to purchase.

District Manager Report: District Manager Michalakopoulos

- 2018 LOSAP report is expected to be completed by next meeting.
- Headquarters
 - Main entrance double doors – installed. Glass reordered due to size. Caulking to be installed.
 - Caulking replaced on cement wall seems – estimated cost \$10,000.00. Discussion.
 - Retaining wall – expects to ready to go out for bid at the next meeting.
 - Stucco / face of the exterior wall of Chief’s office leaking / separating from the wall. Cost to reface is \$7,000.00.
 - Awning for the back entrance from the stairwell to the rear door estimated cost \$13,000.00. Additional \$6,000.00 to include the stairs.
 - Garage roof – quote received for \$14,500.00 to strip and replace. Will replace additional quotes. Discussion.
 - Cupula lights – estimate to install 4 spot lights is \$2,400.00.
 - Antique trailer registered and insured.
 - Gas main connection to the kitchen – Received quotes from Top of the Line Plumbing and Heating in the amount of \$17,500.00 reusing the existing 2 inch line. GasTech Plumbing and Heating in the amount of \$24,000.00 using a 3 inch line. After discussion Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to have GasTech install the line in order to also meet the Natl Grid deadline.
- Access control and video camera project – almost complete. Discussion regarding the back door not being accessible. District Manager will review.
- Old 6-3-16 – Chairman Meier made a motion, seconded by Commissioner McManus, unanimously approved to sell the old 6-3-16 to Signal 5, upon approval of offer by Counsel.
- Annual hose testing – completed. Commissioner McQueeney thanked Assistant Chief Berg for helping.
- Received a check to be turned over to the Treasurer from Dix Hills Fire District in the amount of \$2,600.31 for flares.
- Boat - repair the rubber rails. Commissioner McQueeney reported that the rails are getting worse. Discussion regarding temporary repair. Commissioner Moreno reported that the flush out connection is not working. Discussion regarding removing from service. Assistant Chief Berg will review.
- **EMS Coordinator: Brian Danowski**

- Brian provided a recap of the status of the cardiac monitors and AED's and options. After discussion of purchasing an additional refurbished monitor for approximately \$10,320.00 or replacing the current 3 monitors and AED's due to aging, Commissioner Moreno made a motion, seconded by Commissioner McQueeney, to purchase a refurbished monitor, approved by Chairman Meier and Vice Chairman Harrigan. Opposed by Commissioner McManus. Motion passed 4-1. Vice Chairman Harrigan requested this continues to be researched to be added in the 2021 budget. Commissioner McQueeney thanked Brian for his research.

Treasurers Report:

Treasurer Bushell

- Bills total \$49,949.00. Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to pay the bills.
 - Received the following checks: NYS grant \$200,000.00, Dix Hills Fire District \$2,631.00.
- Requested to make the following budget adjustments:
 - Increase equipment \$25,000.00 Reduce Workers Compensation \$67,000.00
 - Increase repairs/maintenance \$40,000.00
 - Increase office supplies \$2,000.00
 Commissioner McQueeney made a motion, seconded by Commissioner McManus, unanimously approved to make the adjustments.
- Chairman Meier made a motion, seconded by Commissioner McQueeney, unanimously approved to move the \$200,000.00 from the NYS grant to the building reserve account.

Attorney's Report:

Attorney Sapienza

- Follow up to the correspondence from the County regarding the ALS agreement it has been requested that the forms and insurance information are resent to the County. Commissioner McManus made a motion, seconded by Commissioner McQueeney, unanimously approved for the Chairman to sign the documents to be resent.
- Requested executive session for personnel and potential litigation.

Chief's Report:

Chief Bitalvo

- Submitted the following memos:
 - 19-72 - Resignation letter from Max Goldfarb. All district equipment returned.
 - 19-73 - Resignation letter from Anthony Salanitro. All district equipment returned.
 - 19-74 - Medical clearance for Ex Chief William Savage.
 - 19-75 - New membership application for Ricky Billig. Requesting to complete physical.
 - 19-76 - New membership application for Craig Fernandes. Requesting to complete physical.
 - 19-77 - Chief Bitalvo, Heller and District Manager met with The Grant Guys and would like to proceed with exploring grants for portable radios and a brush truck.
 - 19-78 - requesting a fuel fob for the antique truck.
- He has scheduled a meeting with PSEG regarding the proposed plans at the boat site.
- The department will attend the Southampton Antique muster on September 7.
- The department annual Steak & Stein will be held September 21, at headquarters.

Adjournment for Executive Session 1940
Reconvene from Executive Session 2019

Discussion regarding the preliminary 2019 budget, staffing requirements (clerical, maintenance mechanic, possible shared services), equipment, apparatus, building maintenance. The district expects to be within the 2% cap.

2035 Vice Chairman Harrigan left for work.

Commissioner Reports

Chairman Meier

- Requested the District Manager issue a fuel fob for the antique.
- Chairman Meier made a motion, seconded by Commissioner McManus, to split the cost of chairs with the department for an estimated cost of \$1,500.00. Opposed by Commissioner McQueeney and Commissioner Moreno. Motion failed 2-2.

Commissioner McManus

- Nothing to report.

Commissioner McQueeney

- Continuing to work on the heating project.

Commissioner Moreno

- Commissioner Moreno made a motion, seconded by Commissioner McManus to send applicants Ricky Billig and Craig Fernandes for their physicals.
- Reported that Commissioner McManus has been returned to duty.

Commissioner Moreno made a motion, seconded by Commissioner McManus and unanimously approved to adjourn.

Meeting adjourned at 2121 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District