

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the August 12, 2019 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice, as well as Joe Moreno and Dawn Bushell's mothers.

Chairman Meier, Commissioner McManus, Commissioner McQueeney, Commissioner Moreno, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Assistant Chief Berg were present at the meeting. Vice-Chairman Harrigan and Chief Bitalvo were absent with prior notice.

Commissioner McManus made a motion, seconded by Commissioner Moreno, unanimously approved to accept the minutes of the July 22, 2019 meeting.

Public Comments: Secretary Donnelly

- N/A

Correspondence: Secretary Donnelly

- August issue of the Counsellor.
- Suffolk County Fire Districts meeting is scheduled for August 15, 2019 at the Setauket Fire District.

Secretary Report: Secretary Donnelly

- Has been working with the Treasurer regarding preparing and paying the bills.

Wading River Fire Department: Firefighter Stephen Martin

- Discussion regarding replacing the wooden chairs in the rec room due to age and wear and tear. Possibly the district and department could share the cost.
- Discussion regarding the insurance for the antique truck.

Material Requests: District Manager Michalakopoulos

- 2019-0055 – Annual Sonicwall subscription in the amount of \$2,094.46. Commissioner McManus made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase.

- 2019-0056 – Office stationary supplies (WB Mason) in the amount of \$703.92. Commissioner McManus made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase.
- 2019-0057 – Medical supplies (Bound Tree Medical) in the amount of \$339.70. Commissioner McManus made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase.
- 2019-0058 – Medical supplies (Hammer Medical) in the amount of \$447.51. Commissioner McManus made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase.
- 2019-0059 –Southampton Fire Muster training in the amount of \$175.00. Chairman McManus made a motion, seconded by Commissioner Moreno unanimously approved to purchase.
- 2019-0060 – Medical supplies, IO needles (Teleflex), in the amount of \$665.00. Commissioner Moreno made a motion, seconded by Commissioner McManus, unanimously approved to purchase.
- 2019-0061 – Medical supplies (Bound Tree Medical), in the amount of \$234.04. Commissioner Moreno made a motion, seconded by Commissioner McManus, unanimously approved to purchase.

District Manager Report:

District Manager Michalakopoulos

- Headquarters
 - Main entrance double doors- tentative installation date is Friday, August 16, 2019.
 - Awnings over Chief's and First Responder's doors - completed.
 - Caulking on cement wall bracket – waiting on additional quote.
 - Retaining wall – vendor has been completing measurements.
 - Ceiling tiles in the radio room and server room – complete. Insulation information requested has been provided to the BOFC for review.
- Station Two
 - Shed / garage – no change.
- Fire prevention trailer – no change.
- Access control and video camera project – progressing. Discussion regarding the back door access not working properly.
- Old 6-3-16 – permissive expired. Offer from Signal 5 has been presented to Counsel.
- Shelving for Headquarters – with completion of storage shelving at Station Two, the Headquarters shelving may not be needed.
- Lawn spraying – after discussion Commissioner Moreno made a motion, seconded by Commissioner McQueeney, approved by Chairman Meier to use MKZ to complete the lawn fertilizing. Commissioner McManus abstained. Motion passed 3-1.
- Commissioner Moreno inquired about if Dix Hills received the flare. They have.
- Chairman Meier requested the District Mechanic is contacted for interest in the old vehicle parts.
- 6-3-16 - has been repaired and returned from Kessel collision.
- 6-3-17 - oil change was completed. Air horn to be repaired

- Inquired about past due physicals.

Commissioner McQueeney

- Requested EMS Coordinator Brian Danowski research a spare cardiac monitor. Brian provided a recap of the status of the cardiac monitors and AED's. After discussion of purchasing an additional refurbished monitor for approximately \$10,320.00 or replacing the current 3 monitors due to aging, pending expiration of service contract, it was agreed that Brian would provide additional information to be reviewed during budget preparations.
- Requested a letter is writing to the Town of Riverhead Highway Department Supervisor and the Town Supervisor regarding the safety conditions of the new road in front of Lewin's farms.

Commissioner Moreno

- Nothing to report.

Commissioner McManus made a motion, seconded by Commissioner McQueeney and unanimously approved to adjourn.

Meeting adjourned at 2031 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District