

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of the July 22, 2019 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Meier, Vice-Chairman Harrigan, Commissioner McManus, Commissioner McQueeney, Commissioner Moreno, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Chief Bitalvo, Assistant Chief's Heller, Gluck, and Berg were present at the meeting.

Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to accept the minutes of the July 8, 2019 meeting.

**Public Comments:** **Secretary Donnelly**

- N/A

**Correspondence:** **Secretary Donnelly**

- Brookhaven Town Fire District's meeting minutes.
- Town of Riverhead notice of complaint regarding the headquarters siren.

**Secretary Report:** **Secretary Donnelly**

- Legal notice for the July 29, 2019 work session has been posted and published.
- Legal notice for the sale of old 6-3-16 has been sent to the media and posted on the website.

**Wading River Fire Department:** **President Hammer**

- Not present.

**Material Requests:** **District Manager Michalakopoulos**

- 2019-0051 – Firefighter equipment (pallet of flares - Orion) in the amount of \$5,200.62. Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase.
- 2019-0052 –Medical supplies (Bound Tree) in the amount of \$550.29. Commissioner Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase

- 2019-0053 – Building equipment (Staddle stacker lift - Uline) in the amount of \$3,580.13. Commissioner Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to purchase.
- 2019-0054 – Medical supplies (Hammer Medical) in the amount of \$288.70. Commissioner Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase.

**District Manager Report:**

**District Manager Michalakopoulos**

- Headquarters
  - Siren – District Manager has reviewed with the Town of Riverhead.
  - Main entrance double doors – delivery expected mid-month
  - Awnings over the First Responders and Chief’s office doors – will be installed.
  - Caulking on cement wall bracket of wall – quote received for \$9,500 – \$10,500. Will be requesting additional quotes.
  - Retaining wall – Commissioner McQueeney and District Manager met with R&W Engineering to review the proposal for engineering plans for the parking lot, retaining wall, and the apron for a cost of \$16,500.00. After discussion Commissioner McQueeney made a motion, seconded by Vice Chairman Harrigan, unanimously approved to accept the proposal.
  - Ceiling tiles in the radio room and server room – complete. After discussion regarding insulating the ceiling above the radio room the District Manager will obtain a quote.
  - After discussion regarding the leak in the conference room the District Manager will request a quote to replace the slate roof with asphalt shingles.
  - Discussion regarding access to back door.
- Station Two
  - Shed / garage – waiting on a response from NYS.
- Fire prevention trailer – no progress on surplus.
- Access control and video camera project – progressing.
- Old 6-3-16 - Signal 5 has presented a counter offer of \$35,000.00. Chairman Meier requested that the District Manager confirm the amount of commission to be paid.
- Shelving at Station Two complete. Installation at headquarters to begin.
- Installation Dinner confirmed at The East Wind on April 04, 2020.
- Lawn spraying – after discussion will have the current vendor complete.

**Treasurers Report:**

**Treasurer Bushell**

- Bills total \$44,271.73. Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to pay the bills.
- Requested approval of R.S. Abrams audit report so it could be forwarded to NYS. Vice Chairman Harrigan, made a motion, seconded by Commissioner McQueeney, unanimously approved.

**Attorney’s Report:**

**Attorney Sapienza**

- Requested executive session for personnel and pending litigation.

**Chief's Report:****Chief Bitalvo**

- Submitted the following memos:
  - 19-68 – 6-3-17 vehicle accident with fixed object on July 14, 2019.
  - 19-69 – request for alarm credits during training for Chief Bitalvo and Assistant Chief Heller.
  - 19-70 – requested for a start date for Alexander Csorny upon completion of physical.
  - 19-71 – member Robert Klement has requested a change in status from active to inactive life member.
- Thanked the District Manager for securing the date for the 2020 Installation Dinner.
- Has been in contact with PSEG and is waiting on completion of site survey at boat ramp.
- Department will be attending the Jamesport parade on July 24<sup>th</sup>.
- Requested executive session for personnel.

Vice Chairman Harrigan made a motion, seconded by Chairman Meier, unanimously approved to break for executive session.

<b>Adjournment for Executive Session</b>	<b>1919</b>
<b>Reconvene from us Session</b>	<b>1954</b>

Commissioner McQueeney departed for work.

**Commissioner Reports**

Commissioner McManus made a motion, seconded by Vice Chairman Harrigan, approved by Commissioner Moreno to accept Alexander Csorny as a member effective August 1, 2019. Opposed by Chairman Meier. Motion passed 3-1.

**Chairman Meier**

- BOFC reviewed the Chief's staff documentation and will currently remain with the district physician.

**Vice Chairman Harrigan**

- Nothing to report.

**Commissioner McManus**

- Nothing to report.

**Commissioner Moreno**

- Nothing to report.

Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno and unanimously approved to adjourn.

Meeting adjourned at 1957 hours

Respectfully submitted,

Steven Donnelly  
District Secretary  
Wading River Fire District