

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the June 24, 2019 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Meier, Vice-Chairman Harrigan, Commissioner McManus, Commissioner McQueeney, Commissioner Moreno, District Manager Michalakopoulos, Secretary Donnelly, Attorney Sapienza, Chief Bitalvo were present at the meeting. Treasurer Bushell absent due to work.

Commissioner Moreno made a motion, seconded by Commissioner McManus, unanimously approved to accept the minutes of the June 10, 2019.

Public Comments: Secretary Donnelly

- Firefighter Stephen Martin addressed the Board regarding the closing of Station Two as well as the suspension of Ex-Chief Anthony VanBommel.
- Ex-Chief Anthony VanBommel addressed the Board regarding his suspension.
- Commissioner McManus requested to use the hall on August 4, 2019 from 2:00-7:00pm for his granddaughter's baptism party. Approved.

Correspondence: Secretary Donnelly

- None.

Secretary Report: Secretary Donnelly

- Nothing to report.

Treasurers Report: Secretary Donnelly

- Bills total \$29,163.20. Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to pay the bills.
- Checks received for deposit from the Town of Riverhead in the amount of \$262,262.86, and Fire Districts Mutual in the amount of \$8,893.00.
- Town of Brookhaven direct deposits in the amounts of \$127,433.32 and \$229,877.50.
- Submitted to the Board the Management letter to R.S Abrams.

Material Requests: District Manager Michalakopoulos

- 2019-0048 – Medical supplies (Bound Tree) in the amount of \$849.29. Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase.
- 2019-0049 – Medical supplies (Bound Tree) in the amount of \$1,784.96. Commissioner McManus made a motion, seconded by Commissioner Moreno, unanimously approved to purchase.
- 2019-0050 – Building supplies (eye wash saline solution) in the amount of \$303.24. Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase.

District Manager Report:

District Manager Michalakopoulos

- Headquarters
 - Main entrance double doors are in need of replacement. Proposals submitted from P&M Doors \$8,667.56, Doorology \$9,785.00 to replace doors and frames. Vice Chairman Harrigan made a motion, seconded by Chairman Meier. After discussion approved by Commissioner McQueeney, to accept the proposal from P&M Doors, opposed by Commissioner McManus, and Commissioner Moreno. Motion passed 3-2.
 - Awnings over the First Responders and Chief’s office doors are in need of being replaced. Quote for the First Responders awning \$541.00, Chiefs Awning \$485.00. Vice Chairman Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to purchase.
 - Canopy cover – 20 ft. section - \$3,600.00, 32 ft. section, \$10,812.00. Discussion.
 - Submitted to Treasurers office a check from the Town of Brookhaven in the amount of \$56,370.68 for Cross Sound pilot fund.
 - Retaining wall – proposal submitted to the Board.
 - Ceiling tiles for radio room - progressing.
 - Siren - electrical work being completed.
- Station Two
 - Shed / garage. Waiting for a response from NYS.
- Parts for the hydro assist valve have been ordered.
- 6-3-1 – Firematic has provided a quote of \$6,479.75 for rebuilt pump, \$13,000.00 for a new pump. Commissioner Moreno made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase a rebuilt pump.
- Received a call from VFIS and scheduled an appointment for July 11 at 10:00 for the 5 year assessment completed for insurance values.
- Annual service contract with Soundview Heating and Air Conditioning is due.
- Surplus of fire prevention trailer – no change.
- Access control project – progressing.
- New 6-3-16 – has been placed in service. District Manager reported that manufacturer recommends that the re-gen is not completed manually. Discussion.
- Old 6-3-16 – offer to purchase the vehicle has been received for \$30,000.00.
- As requested a quote for a Uline stacker has been obtained, \$3,580.13 with shipping. No interest for the purchase of district the man-lift.

- New shelving has been ordered.
- Requested executive for personnel.

Attorney's Report: Attorney Sapienza

- Requested executive session for pending litigation.

Chief's Report: Chief Bitalvo

- Submitted the following memos:
 - 19-63 – Regarding meeting with Dr. Fowler.
 - 19-64 – Thanked the Board, District Manager for the new ambulance. Thanked the Chief Staff, Officers and members for completing the training on the ambulance and the new Stryker system. Training is also available on the website. Meeting is scheduled with Specialty Ambulance on Wednesday for any additional questions/training.
- Inquired about the location for the 2020 Installation Dinner
- 19-59 - vehicle mirror has been repaired.
- Chief's staff continues to work with the District Manager on the access control project.
- Chief Bitalvo and Firefighter George Besold represented the Department at Boy Scout Troop 94 Eagle Scout Court of Honor on Sunday. The Troop is very appreciative of the support.
- Requested executive session.

Wading River Fire Department: President Hammer

- Thanked the Board for working together with the Department and requested to continue to work together to complete the status of the suspension of Anthony VanBommel.
- Fred Besold addressed the Board regarding Station Two and the suspension of Anthony VanBommel.

Adjournment for Executive Session 1930
Reconvene from us Session 2032

Commissioner Reports

Chairman Meier reported that a letter with hearing date and statement of charges will be sent to Ex-Chief VanBommel.

Chairman Meier

- Requested to remove the dumpster from Station Two. Agreed.
- Discussion regarding the electric bill listed as Elementary School siren. Commissioner Moreno explained this is for the power plant siren.
- Chairman Meier made a motion, seconded by Vice Chairman Harrigan, unanimously approved to accept the medical policy.

Vice Chairman Harrigan

- Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to reaffirm the Rules and Regulations of WRFD policy.
- Requested to have the signatures removed from the website.
- Requested to discuss at the July 29 work session moving the paramedics to Station Two, and setting a wage for the maintenance mechanic.

Commissioner McManus

- After discussion regarding the 2020 Installation Dinner cost, Commissioner McManus made a motion, seconded by Chairman Meier, unanimously approved to hold the 2020 Installation Dinner at The East Wind on the proposed date of April 04, 2020 if available.

Commissioner McQueeney

- Requested to utilize a line item budget. After discussion agreed.
- Thanked the Chief for attending the Boy Scouts event.
- Provided a timeline/milestones of the new ambulance purchase.
 - January 28, 2019 - resolution passed to purchase.
 - February 7, 2019 – legal notice published.
 - March 12, 2019 – application to HGAC.
 - March 24, 2019 – purchase order.
 - March 25, 2019 – letter from Specialty Ambulance regarding purchase.
 - April 15, 2019 – District approval for HGAC.
 - April 24-25 – AEV inspection by Chairman Meier and District Manager Michalakopoulos.
 - April 26, 2019 – ambulance shipped.
 - May 7, 2019 – HGAC order confirmation.
 - June 1, 2019 – payment issued in the amount of \$249,222.00.
 - June 17, 2019 – ambulance delivered.
 - June 23, 2019 – ambulance put in service.

Commissioner Moreno

- Requested caulking replaced on cement wall bracket of wall. District Manager will address.

Chairman Meier made a motion, seconded by Commissioner Moreno and unanimously approved to adjourn.

Meeting adjourned at 2048 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District