

WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792

Minutes of the June10, 2019 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Meier, Vice-Chairman Harrigan, Commissioner McManus, Commissioner McQueeney, Commissioner Moreno, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Assistant Chief's Heller and Gluck were present at the meeting. Chief Bitalvo absent due to work.

Chairman Meier made a motion, seconded by Commissioner Moreno, unanimously approved to accept the minutes of the May 28, 2019 minutes.

Public Comments: **Secretary Donnelly**

- Alex Rosini to discuss the May 28 denial of his hall rental request. After discussion Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to rescind the May 28 denial of the hall rental for July 13 and to allow the hall rental for July 13, 2019. Vice Chairman Harrigan and Commissioner Moreno agreed to review the hall rental process.

Correspondence: **Secretary Donnelly**

- Copy of Town of Riverhead Resolution No. 2019-026 Adopting SEQRA Consistency Analysis and SEQRA Findings with respect to The Enterprise Park at Calverton.
- Grant Application for the NYS Dept of Environmental Conservation Grant.
- Legal documentation regarding Mastilone vs Wading River Fire District.
- June edition of The Counsellor.
- June / July edition of Fire District Affairs.

Secretary Report: **Secretary Donnelly**

- As requested researched the 2018 minutes for approval of a grant writer. At the September 24, 2018 BOFC meeting a motion was approved to hire Grant Guys for \$1,750.00.

Wading River Fire Department: **President Hammer**

- Nott present.

Treasurers Report: **Treasurer Bushell**

- Bills total \$32,283.41. Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to pay the bills.
- Received a check from Cellsite Capital in the amount of \$100.00.
- Received direct deposits from the Town of Brookhaven in the amounts, \$21,128.45, \$32,115.24, \$38,876.34.
- Received checks from the Town of Riverhead in the amounts of \$145,436.68, and \$238,420.78.
- Discussed moving remaining \$400,000.00 allotted to the heating system into a separate category under building for ease of monitoring. Agreed by the Board.
- Will be absent for the next meeting due to work.

Material Requests:

District Manager Michalakopoulos

- 2019-0045 – Medical supplies (Bound Tree Medical) in the amount of \$225.51. Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase.
- 2019-0046 – Medical supplies (Bound Tree Medical) in the amount of \$271.06. Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase.
- 2019-0047 – Medical supplies (4 Lucas batteries) in the amount of \$2,420.80. Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to purchase. Commissioner Harrigan requested these items are added to the consumables list.

District Manager Report:

District Manager Michalakopoulos

- Headquarters
 - Ceiling tile project – progressing.
 - Retaining wall – no change.
- Station Two
 - Shed / garage. Waiting on a response from NYS.
 - Flag pole – Northville Flagpole provided a quote of \$4,350.00 to replace the pole. Chairman Meier made a motion, seconded Commissioner McManus. After discussion opposed by Commissioner Moreno, Commissioner McQueeney, and Vice Chairman Harrigan. Vice Chairman Harrigan requested additional information on the condition of the pole. Motion failed 2-3.
- Surplus of fire prevention trailer – no change.
- Access control project – progressing.
- New ambulance – currently at Specialty Ambulance –
 - Discussion regarding removing 6-3-16 from service and installing radios in the new ambulance. Assistant Chief Heller inquired about the transfer of the MDT, or a smaller product surface pro. Board requested the district manager research the surface pro.
 - Board agreed for the Treasurer to release the check for the ambulance. Commissioner McQueeney requested the District Manager had deliver the check.

- Signal 5 Apparatus contacted the District with an offer from a potential buyer for 6-3-16 of \$30,000.00, with \$7,500.00 commission.
- Submitted the reimbursement requisition form for the Chairman and Vice Chairman to sign for the \$200,000.00 reimbursement for the communications grant.
- Inquired on the Chiefs Office recommendations of Villa Lombardi and Georgio's for the 2020 Installation Dinner. Vice Chairman Harrigan requested the Chiefs office obtain a quote for transportation to/from Villa Lombardi's.

Attorney's Report: Attorney Sapienza

- Provided a legislative update regarding the cancer bill, Fire Chief qualification's bill, and ambulance reimbursement.
- Requested executive session to possible litigation.

Chief's Report: Chief Bitalvo

- Submitted the following memos:
 - 19-58 - Assistant Chief Berg released to return from LOD medical leave.
 - 19-59 - accident report involving 6-3-30 on June 2, 2019.
 - 19-60 - as requested the Chiefs office has contacted PSEG seeking permission to install railroad ties and a dock box at the boat site. Meeting will be scheduled.
 - 19-61 - Chiefs office has met with Riverhead Fire Marshall Craig Zitek regarding the fire protection plans for the Tractor Supply property. Discussion. Also discussed housing development on 25A.
 - 19-62 – Department training has been completed on the new auto-load stretcher system. User manual and instructional video have also been posted on website.
 - Requested follow up on:
 - Procurement of Quint - after discussion it was agreed due to requirement of having a public vote this vehicle may not be available. Also agreed to have a work session to come up with a plan including a timeline, and financing on July 29, 2019.
 - Station Two – to be discussed in executive.
 - Firehouse Grants request – Secretary reported that a motion was approved in 2018 to approve hiring Grant Guys up to \$1,750.00. District Manager will follow up.
 - 2020 Installation Dinner.
 - New member application – to be discussed in executive.
- Chief Bitalvo and Assistant Chief Heller will be attending ICS 400 next week at Peconic Bay.

Vice Chairman Harrigan made a motion, seconded by Chairman Meier, unanimously approved to break for executive session.

Adjournment for Executive Session 1941
Reconvene from us Session 2034

Commissioner Reports

Chairman Meier reported:

- Applicant Alexander Csorny can be sent for the district physical.
- Station Two can be opened for Association events if needed. But will otherwise remain status quo until opened as a response house.

Chairman Meier

- Discussion regarding the 2020 Installation Dinner and concern with the distance to Villa Lombardi's. Proposals will be reviewed again at the next meeting.
- Requested the District Manager obtain a quote to sell the man-lift and obtain a quote for a fork lift.

Vice Chairman Harrigan

- Vice Chairman Harrigan made a motion seconded by Commissioner McManus, after discussion unanimously approved for storage shelving for Headquarters and Station Two up to \$12,000.00.

Commissioner McManus

- Nothing to report.

Commissioner McQueeney

- Commissioner McQueeney made a motion, seconded by Vice Chairman Harrigan, to go forward with the Bladykas Engineering contract for headquarters heating plant design and HVAC study in the amount of \$29,800.00. After discussion unanimously approved.
- Reviewed the new ambulance and it looks good.

Commissioner Moreno

- Reported a few members have been keyed out of the rec room. District Manager the names of the member's and he will follow up.

Commissioner McManus made a motion, seconded by Vice Chairman Harrigan and unanimously approved to adjourn.

Meeting adjourned at 2045 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District