

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of the May 13, 2019 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Meier, Vice-Chairman Harrigan, Commissioner McManus, Commissioner McQueeney, Commissioner Moreno, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Chief Bitalvo were present at the meeting.

Commissioner Harrigan made a motion, seconded by Commissioner Moreno, unanimously approved to accept the minutes of the April 22, 2019 meeting.

**Public Comments:** **Secretary Donnelly**

- N/A

**Correspondence:** **Secretary Donnelly**

- Response to LOSAP credit from Firefighter Bill Schiebel.
- Brookhaven Town Volunteer Firefighters Museum notice regarding Memorial Service, Sunday, May 19<sup>th</sup> at 11:00 am.
- Hall loan agreement from Robert Mudzinski.
- Notification of the Riverhead Town Fire District Council meeting July, 31, at the Jamesport Fire District.
- May issue of the Counsellor.
- Suffolk County Fire District Officers Association notice of their endorsement of officers for the Association of Fire Districts of the State of New York.
- Brookhaven Town Fire Districts Officers Association January 31, 2019 meeting minutes.

**Secretary Report:** **Secretary Donnelly**

- Received a call from a resident regarding rental of the hall. Verified hall rental is for members only.

**Wading River Fire Department:** **President Hammer**

- Not present.

**Material Requests: District Manager Michalakopoulos**

- 2019-0040 – Medical supplies (Bound Tree Medical) in the amount of \$593.04. Vice Chairman Harrigan made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase
- 2019-0041 – Medical supplies (Bound Tree) in the amount of \$2,386.04. Commissioner McManus made a motion, seconded by Commissioner Moreno, approved by Chairman Meier. After discussion opposed by Vice Chairman Harrigan and Commissioner McQueeney. Motion passed 3 – 2.
- 2019-0042 – Camera (PC – Chiefs Office) in the amount of \$1030.05. Commissioner McManus made a motion, seconded by Commissioner Moreno. After discussion unanimously approved to purchase.
- 2019-0043 – Employee uniform garment rack, in the amount of \$150.00. Commissioner McManus made a motion, seconded by Commissioner McQueeney, after discussion unanimously approved to purchase.
- 2019-0044 – Medical supplies IO needles (Teleflex). Chairman McManus made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase.

**District Manager Report: District Manager Michalakopoulos**

- Headquarters
  - Retaining wall – on hold.
  - Convection oven – parts ordered for repair.
- Station Two
  - Shed / garage – waiting on a response from NYS.
  - Station Two clean up - progressing.
  - Fence around the Station Two oil, and new tower is completed.
- Fire prevention trailer – no change in status.
- Access control and video camera project - progressing.
- Post for a part time civil service position – put on hold for further discussion.
- Front plates on the Chiefs vehicle – completed.
- Contacted by The East Wind regarding the 2020 Installation Dinner. Suggested date April 20. Chief's will review and provide a response for the next meeting.
- Three additional per diem paramedics have been hired.
- New ambulance – currently having lettering/stripping completed.
- 6-3-16 – rear door sensor has been repaired.
- 6-3-30 – BCM board has been replaced.
- 6-3-32 – at Mobile Fleet. Discussion. Chairman Meier requested the wiring include a relay.
- Received the final packet for reimbursement of the \$200,000.00 grant.
- Received DASNY packet for the heating plant.

**Treasurers Report: Treasurer Bushell**

- Bills total \$71,114.93. Vice Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to pay the bills.
- Received a check for deposit from Sue Carver Travel in the amount of \$237.68.

- Received checks for deposit from the Town of Riverhead in the amounts of \$11,921.04, and \$11,921.04.
- Received direct deposits from the Town of Brookhaven in the amounts of \$14,367.34, \$4,225.69, \$5,915.97, \$8,451.38.

**Attorney’s Report: Attorney Sapienza**

- May Counsellor submitted.
- Permissive for the stretchers has been prepared.
- Has spoken to Chris Bland from Cell site Capital, the contracts will be mailed to the district.
- Requested executive session for possible litigation and personnel.

**Chief’s Report: Chief Bitalvo**

- Submitted the following memos:
  - 19-47 – Christopher Manzella is being transferred to Headquarters Company 2.
  - 19-48 – Stephanie Meier is being transferred to Headquarters Company 2.
  - 19-49 – Chiefs office has been contacted by Firehouse Grants regarding interest in replacing 12+ year old rescue equipment in the form of an AFG grant. Packet submitted to the Board for review.
  - 19-50 – requested to purchase a wreath for the Brookhaven Town Volunteer Firefighters Museum Memorial Service.
  - 19-51 – Chief has been contacted regarding a MVA on 11-24-2018. Submitted an estimate for repair to the Board.
  - 19-52 – requested upgrade or replacement of American Flags, flag poles, cases, etc., and Memorial bunking not to exceed \$2,000.00. Commissioner McQueeney made a motion, seconded by Commissioner Harrigan, unanimously approved to purchase for an amount not to exceed \$2,000.00.
  - 19-53 – To continue exploring ways to consolidate and improve the departments aging fleet, submitted a proposal for a Quint demo unit.
- Requested use of the hall on June 30 for a blood drive from 12:00 pm – 10:00 pm.
- District Memorial Service is scheduled for May 27, 2019.
- Mandatory training cycle continues in compliance with NFPA, OSHA and PESCH. Compliance s documented in SCM.
- Station Two remains closed to members.

Chairman Meier made a motion, seconded by Commissioner McQueeney, unanimously approved to break for executive session.

**Adjournment for Executive Session 1937**  
**Reconvene from us Session 2034**

## **Commissioner Reports**

### **Chairman Meier**

- Chairman Meier made a motion, seconded by Commissioner McManus, unanimously approved to accept the Chiefs proposed antique vehicle policy.
- Suspension of Anthony VanBommel continues.
- Due to work he was not able to attend the Fire Districts convention in Albany.

### **Vice Chairman Harrigan**

- Nothing to report.

### **Commissioner McManus**

- Nothing to report.

### **Commissioner McQueeney**

- Inquired on the call box signs. District Manager reported that they are ready to be picked up.
- Requested that the Chief notify the members that no major work such as electrical should be completed on the antique truck.

### **Commissioner Moreno**

- Nothing to report.

Commissioner McManus made a motion, seconded by Vice Chairman Harrigan and unanimously approved to adjourn.

Meeting adjourned at 2037 hours

Respectfully submitted,

Steven Donnelly  
District Secretary  
Wading River Fire District