

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the April 22, 2019 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Meier, Commissioner McManus, Commissioner McQueeney, Commissioner Moreno, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Chief Bitalvo were present at the meeting. Vice-Chairman Harrigan absent with prior notice.

Chairman Meier made a motion, seconded by Commissioner McQueeney, unanimously approved to accept the minutes of the April 08, 2018.

Public Comments: **Secretary Donnelly**

- N/A

Correspondence: **Secretary Donnelly**

- April issue of the Counsellor.
- April issue of Fire District Affairs.
- Notification from Suffolk County FRES of a Suffolk County Shared Services meeting scheduled for May 1, 6 p.m. to 8 p.m. at the Suffolk County Fire Academy.

Secretary Report: **Secretary Donnelly**

- Laserfiche is working correctly. Secretary's profile has been repaired.

Wading River Fire Department: **President Hammer**

- Not present.

Material Requests: **District Manager Michalakopoulos**

- 2019-0033 – Medical supplies (Hammer Medical) in the amount of \$165.00. Commissioner McQueeney made a motion, seconded by Commissioner McManus, unanimously approved to purchase.
- 2019-0034 – Stationary supplies (WB Mason) in the amount of \$1,015.83. Commissioner McQueeney made a motion, seconded by Commissioner McManus, unanimously approved to purchase.

- 2019-0035 – Stationary supplies (WB Mason) in the amount of \$726.17. Commissioner McQueeney made a motion, seconded by Commissioner McManus, unanimously approved to purchase.
- 2019-0036 – Medical supplies (Bound Tree) in the amount of \$860.00. Commissioner McQueeney made a motion, seconded by Commissioner McManus, unanimously approved to purchase.
- 2019-0037 – Firefighter equipment (turnout gear) in the amount of \$15,391.95. Commissioner McManus made a motion, seconded by Commissioner McQueeney, unanimously approved to purchase.
- 2019-0038 – Camera PC for the Commissioners room in the amount of \$750.06. Chairman Meier made a motion, seconded by Commissioner McQueeney, after discussion unanimously approved to purchase.
- 2019-0039 – Meeting room projector in the amount of \$1,091.97. Chairman Meier made a motion, seconded by Commissioner McManus, after discussion unanimously approved to purchase.

District Manager Report:

District Manager Michalakopoulos

- Headquarters
 - Electric sign – completed.
 - Duct work has been cleaned.
 - Retaining wall – on hold.
- Station Two
 - Shed / garage – waiting on a response from NY State Parks.
 - Station Two clean up – duct work has been cleaned.
 - Fence around the Station Two oil, the new tower – quote from Countrywide fence in the amount of \$3,500.00. After discussion Commissioner McQueeney made a motion, seconded by Chairman Meier, unanimously approved.
- Fire prevention trailer – waiting on Red Trucks for a value, and to see if the Brookhaven Volunteer Firefighter’s Museum is interested.
- Access control and video camera project – project to begin May 1.
- Posting for a part time civil service position has been submitted to the BOFC for review.
- Front plates on the Chiefs vehicles have been reported by the vendor to have been lost in the mail. After discussion the District Manager was requested to research a new vendor.
- Status of hiring 5 additional per diem paramedics. Brianna Scotti has resigned.
- New ambulance – graphic revisions have been sent to the BOFC to review.
- 6-3-17 – Firematic has been contacted about possibly moving the exhaust to the passenger side of the vehicle. The cost is \$1,550.00.
- 6-3-18 – will be taking to Flanders Motors to be evaluated.
- 6-3-1 – will be at Firematic tomorrow to have the foam system repaired.
- Discussion regarding making the ambulance stretchers consistent on 6-3-17 and the new ambulance with a power load kit for 6-3-17 provided by Stryker.

- Wildwood Association has contacted the District in reference obtaining 85-100 of the old meeting room chairs. After discussion Commissioner McManus made a motion, seconded by Chairman Meier to provide 100 of the cloth chairs to Wildwood.

Treasurers Report:

Treasurer Bushell

- Bills total \$17,001.00. Commissioner McManus made a motion, seconded by Commissioner McQueeney, unanimously approved to pay the bills.
- Received checks for deposit from the Town of Riverhead in the amounts of \$2,145.79, \$2,384.21, and \$2,384.21.

Chief's Report:

Chief Bitalvo

- Submitted the following memos:
 - 19-42 – proposed policy regarding the antique truck.
 - 19-43 – proposed policy regarding member's classifications.
 - 19-44 – accident investigation report regarding incident with 60-3-17 on April 15, 2019.
 - 19-45 – notification of the successful completion of NYS EMT Re-Certification for Chief Bitalvo.
 - 19-46 – notification of the successful completion of I-300 Incident Command System for Assistant Chief Heller.
- Mandatory training cycle continues in compliance with NFPA, OSHA and PESCH. Compliance s documented in SCM.
- Station Two remains closed to members.

Commissioner Reports

Commissioner McManus

- Requested the District Manager have the Station Two lawn cut.
- Completed LOSAP documents will be sent out this week. The Chiefs office has the last 3 years of LOSAP reports for distribution.

Commissioner Moreno

- Nothing to report.

Commissioner McQueeney

- The District Manager and Commissioner McQueeney met with engineer Kevin Kubek regarding the heating plant project design. After discussion Commissioner McQueeney made a motion, seconded by Commissioner McManus, unanimously approved to hire Kevin Kubek for the heating plant project for a cost of \$26,885.00.
- Commissioner McQueeney made a motion, seconded by Commissioner Moreno, unanimously approved to go out for a permissive referendum in the amount of \$32,000.00 to purchase two stretchers for the auto load system.

- After discussion regarding the exhaust for 6-3-17 Commissioner McManus made a motion, seconded by Chairman Meier, unanimously approved to have the exhaust repaired in proper fashion in an amount not to exceed \$2,500.00.
- After discussion regarding the graphics for the new ambulance Chairman Meier made a motion, seconded by Commissioner McQueeney, unanimously approved to go with revision 1, with the numbers removed from both sides and to add the American flag.

Attorney's Report: Attorney Sapienza

- Requested executive session for possible litigation.

Commissioner McManus made a motion, seconded by Chairman Meier, unanimously approved to break for executive session.

Adjournment for Executive Session 1951
Reconvene from us Session 2059

The Board agreed to continue with the suspension of Anthony VanBommel.

Chairman Meier

- Requested that the District Manager have the convection oven reviewed for possible repair.
- Provided a recap of his INDY trip.
- Brookhaven Fire Districts meeting is scheduled for Thursday, April 24, at Miller Place.
- Requested that the Chief run the foam system on 6-3-1 regularly to flush the system.
- Requested to attend the NYS Fire District Association meeting May 2 to May 4.
 Commissioner McManus made a motion, seconded by Commissioner Moreno, approved by Commissioner McQueeney. Chairman Meier to attend the NYSFD Association meeting at the GSA rate. Chairman Meier recused himself.
- Reported that the BOFC has rendered a decision regarding the LOSAP appeal from for firefighter Bill Schiebel. The letter will be mailed this week.

Commissioner Moreno made a motion, seconded by Commissioner McQueeney and unanimously approved to adjourn.

Meeting adjourned at 2108 hours

Respectfully submitted,

Steven Donnelly
 District Secretary
 Wading River Fire District