

WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792

Minutes of the December 27, 2018 Meeting

The meeting of the Board of Fire Commissioners was called to order by Vice Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Vice-Chairman Meier, Commissioner Erick, Commissioner McManus, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Assistant Chief Bitalvo were present at the meeting.

Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved to accept the minutes of the November 26, 2018 meeting.

Public Comments: **Secretary Donnelly**

- None

Correspondence: **Secretary Donnelly**

- R.S. Abrams letter of understanding of services.
- Wading River Fire Department letter re: applicants Michael LaShier and Andrew Ruggiero.
- Wading River Fire Department letter advising of the results of the 2018 Chiefs election:
 - 6-3-30 Anthony Bitalvo
 - 6-3-31 Branden Heller
 - 6-3-32 Denise Gluck
 - 6-3-33 Kevin Berg
- December issue of Fire District Affairs.
- December issue of The Counsellor.
- Invitation to Suffolk County Fire District Officers Association Annual Installation at a cost of \$125.00 per quest.
- Letter from St. John the Baptist Church informing the Board that they have applied for a variance from the Town Of Riverhead for a sign.
- Brookhaven Town Fire District Officers Association October 25, 2018 meeting minutes.

Secretary Report: **Secretary Donnelly**

- Annual Election:
 - Certificate of Canvas has been delivered to both towns.
 - Ballot boxes have been returned to Suffolk County. Secretary and District Manager will be reviewing ballot boxes to be purchased due to the condition of the County boxes.

- Legal notice regarding the organization and first regular meeting of 2019 have been published and posted on the district website.

Material Requests: District Manager Michalakopoulos

- 2018-0075 – Void.
- 2018-0076 – Medical supplies (PBMC), no cost. Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved.
- 2018-0077 – Medical supplies (Bound Tree Medical), cost of \$876.80. Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved.
- 2018-0078 – Medical supplies (Bound Tree Medical), cost of \$278.49. Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved.
- 2018-0079 – Medical supplies (LP500 batteries), cost of \$869.55. Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved.
- 2018-0080 – Firefighter supplies (foam), cost of \$408.00. Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved.
- 2018-0081 – Office supplies, cost of \$1,607.56. Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved.
- 2018-0082 – Firefighter supplies (speedy dry and spill kit), cost of \$572.90. Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved.
- 2018-0083 – Medical supplies (PBMC), no cost. Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved.
- 2018-0084 – Medical supplies (Bound Tree Medical), cost of \$84.00. Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved.
- 2018-0085 – Building maintenance supplies, cost of \$532.06. Commissioner McManus made a motion, seconded by Commissioner Erick, unanimously approved.
- 2018-0086 – Medical supplies (Bound Tree Medical), cost of \$35.30. Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved.
- 2018-0087 – Annual renewal WhentoWork Scheduling software, cost of \$200.00. Commissioner McManus made a motion, seconded by Commissioner Erick, unanimously approved.

District Manager Report: District Manager Michalakopoulos

- Headquarters
 - Elevator – repaired.
 - Cell tower – Counsel reported that he has some concerns with the document received and is working with the District Manager to finalize.
 - Fuel Tank – fire suppression inspection scheduled for January 4. Waiting on the completion of the punch list items. Counsel commended the District Manager for the completion of this project. Counsel has also been in contact with the vendor (ECA) regarding payment arrangements to suppliers.
 - Retaining wall – Additional quote has been sent to the BOFC for review.
- Station Two
 - Shed / garage. Awaiting a response from NYS.

- The Chief's staff thanked Glenn for his time and efforts serving on the Board.

Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved to break for executive session to review applicant files.

Adjournment for Executive Session 1928
Reconvene from us Session 1939

Commissioner Reports

- Commissioner Erick made a motion, seconded by Vice Chairman Meier, unanimously approved to approve applicants Michael LaShier and Andrew Ruggiero to complete the class A physical. And upon successfully passing the physical to become active members of the Fire Department.
- Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved for the Board to reject the application of Faith Singh for failure to successfully pass the class A physical.

Commissioner McManus

- Thanked the staff and members for the help and support provided to him during the past 2 months while incapacitated due to surgery.
- Thanked Glenn for his time and efforts on the Board.

Vice Chairman Meier

- Thanked Glenn for his time and efforts on the Board.
- Discussion regarding the extension of the PSEG gas line in front of Headquarters.

Commissioner Erick

- Reported that the large map still has to be completed.
- Wished the Board much success in 2019, proceeding with projects as were planned.

Commissioner Erick made a motion, seconded by Commissioner McManus and unanimously approved to adjourn.

Meeting adjourned at 1943 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District