

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the November 13, 2018 Meeting

The meeting of the Board of Fire Commissioners was called to order by Vice Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice, and those effected by the California wildfires.

Vice-Chairman Meier, Commissioner Erick, Commissioner McManus, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Chief McQueeney were present at the meeting. Commissioner Harrigan absent with prior notification.

Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved to accept the minutes of the October 22, 2018 meeting.

Public Comments: Secretary Donnelly

- Robert Donnelly was present to address the Board.
 - Inquired on the posting of minutes of the Budget meeting.
 - Inquired on the accounts utilized by the Fire District for budgetary purposes (a vs h accounts, reserve accounts, noting of capital money, his interpretation of NYS requirements for reserve funds). Each was explained to Mr. Donnelly by Treasurer Bushell and the Board. Mr. Donnelly respectively requested that the Board read the state requirements on reserve funds.
 - Inquired about Vice-Chairman Meier's suggestion at the August 27 Board meeting that the budget include funds for the possible purchase of property. It was explained that this is not included in the budget and the Board is not currently looking to purchase property.
 - Read into the record his letter addressed to the Board regarding his attendance at the October 16 budget meeting and subsequently being informed of a comment made by a Commissioner regarding his attendance at the meeting.

Correspondence: Secretary Donnelly

- Letter from IMOR regarding the firefighter cancer bill.
- Wading River Fire Department Chief's nominating committee minutes.
- Pamphlets for employees from NYS Department of Civil Service regarding benefits.

Secretary Report: Secretary Donnelly

- Permissive referendum for fuel storage has closed.

- 2019 budget has been posted on the website and delivered to the Town of Riverhead and Brookhaven.
- Legal notice for the annual election has been posted on the website and sent to the media. Designating petitions are also available.
- The election notice will also be posted and sent to the Town of Riverhead and Brookhaven on November 21st.
- Confirmed with the availability of the election inspectors.
- Confirmed the receipt of the district's request for services by the Board of Election.
- Working with the District Manager regarding the election supplies (ballot cards and laptop)

Wading River Fire Department: President Hammer

- Not present.

Material Requests: District Manager Michalakopoulos

- 2018-0069 – Medical supplies (PBMC) at no cost. Chairman Erick made a motion, seconded by Commissioner McManus, unanimously approved to accept.
- 2018-0070 – Medical supplies (Bound Tree) in the amount of \$943.84. Commissioner McManus made a motion, seconded by Commissioner Erick, unanimously approved to purchase.
- 2018-0071 – Medical supplies (Bound Tree) in the amount of \$787.57. Commissioner McManus made a motion, seconded by Commissioner Erick, unanimously approved to purchase.
- 2018-0072 – Medical supplies (Bound Tree) in the amount of \$179.16. Commissioner McManus made a motion, seconded by Commissioner Erick, unanimously approved to purchase.
- 2018-0073 – Building supplies (Eye was saline solution) in the amount of \$252.12. Commissioner McManus made a motion, seconded by Commissioner Erick, unanimously approved to purchase.
- 2018-0074 – Training (Ex-Chief Savage, Captain Whelan) in the amount of \$140.00. Chairman Erick made a motion, seconded by Vice Chairman Meier, unanimously approved to accept.

District Manager Report: District Manager Michalakopoulos

- Headquarters
 - Fuel Tank – asphalt laid, electrician completing punch list items, emergency stop and connection to building to be completed tomorrow. When completed the fuel management company will be contacted to put the system on line. Tank equipment for Station Two expected to be delivered tomorrow. Commissioner Erick thanked the District Manager for his work with this project.
 - Walkways expected to be completed this week or next.
 - Retaining wall – additional architectural contract forwarded to the Board for review.
- Station Two
 - Shed / garage. Waiting for a response from NYS.

- Poly snow blade has been ordered for the straight plow. It is not available for the 'v' plow.
- Surplus of fire prevention trailer – North Lindenhurst Fire Department may be interested.
- Exterior doors – generator door to be finished now that fuel project is complete.
- 6-3-6 – Firematic feels the tank is not under warranty. After discussion regarding repair the vehicle will be sent out to be evaluated for cost of repair.
- 6-3-17 – water leak due to shifting of low band antenna has been repaired.
- 6-3-16 – due to there being a delay in the lift, the vehicle was sent out to have the compressor replaced. Expected back today.
- 6-3-80 – rear hatch micro switch has been replaced.
- 6-3-1, 6-3-10, 6-3-11 – having minor repairs.
- Headquarters elevator has stopped working due to the main control board not working (board was from 1984). Price to repair is \$6,266.00. Commissioner McManus made a motion, seconded by Commissioner Erick, unanimously approved to repair. District Manager will also be submitting the bill to the insurance company to see if it is part of prior electrical surge claim.
- Headquarters day tank (original) not working. Phoenix Environmental provided a loaner pump while waiting on a price for the replacement pump and unit. Suffolk County has also requested that the tank is registered.
- Forwarded the Board the updated proposal from H2M phase 4 of construction.
- VFIS has requested a list of eligible members for the volunteer firefighter cancer bill. Counsel provided an update from meetings he has attended regarding the bill.
- Lightpath has performed upgrades to the system which are expected to result in a reduction to the bill.
- Reminded the Board that there is a meeting with VFIS this Thursday at 0930.
- SCBA flow testing began today.
- Pump testing scheduled for November 28.

Treasurers Report:

Treasurer Bushell

- Bills total \$64,479.39. Commissioner McManus made a motion, seconded by Commissioner Erick, unanimously approved to pay the bills. Commissioner Erick requested to hold off on one bill until clarified. After discussion with Chief McQueeney, Chief McQueeney will update the invoice and the bill for signs was approved.

Attorney's Report:

Attorney Sapienza

- Forwarded documents to the Insurance Company attorneys regarding the lawsuit for an alarm that the Wading River Fire Department did not respond to (incident occurred in Ridge Fire District).
- Waiting for a revised agreement from the cell tower vendor.
- Discussed the removal of the sick portion of the accident and sick excess coverage.

Chief's Report:

Chief McQueeney

- Submitted the following memos:
 - 18-91 – Accident investigation.

- 18-92 – Injury investigation for paramedic during a working fire.
- 18-93 – EMT member Kevin Callagy has resigned. Equipment has been returned.
- 18-94 – regarding ambulance spec just received by the Chief.
- Thanked the District Manager for his hard work with the fuel project.

Commissioner Reports

Vice Chairman Meier

- Inquired about the ice maker in the truck bay. Vendor is expected to review tomorrow.

Commissioner Erick

- Requested executive session to discuss H2M.

Commissioner McManus

- Nothing to report

Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved to break for executive session for possible litigation regarding a contract with a vendor.

Adjournment for Executive Session 1940
Reconvene from us Session 1959

Commissioner Erick reported the following:

- The Board accepts the accident/incident investigation regarding firefighter Savage on November 1, 2018.
- The Board accepts the injury investigation of the paramedic injury on November 10, 2018.
- The Board accepts the resignation of Kevin Callagy effective November 13, 2018.
- The photographs are completed. The two remaining photographs will need to be taken at the installation dinner or scheduled with the photographer.

Commissioner Erick made a motion, seconded by Commissioner McManus and unanimously approved to adjourn.

Meeting adjourned at 2000 hours

Respectfully submitted,

Steven Donnelly
 District Secretary
 Wading River Fire District