

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the October 22, 2018 Meeting

The meeting of the Board of Fire Commissioners was called to order by Vice Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Vice-Chairman Meier, Commissioner Erick, Commissioner McManus, Commissioner Harrigan, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Assistant Chief Bitalvo were present at the meeting. Attorney Sapienza delayed. Chief McQueeney absent due to work.

Commissioner Harrigan made a motion, seconded by Commissioner Erick, unanimously approved to accept the minutes of the October 09, 2018 meeting.

Correspondence:

Secretary Donnelly

- Designating petition from Joseph Moreno for the office of Fire Commissioner for the term January 1, 2019 – December 31, 2019.
- Letter from the Wading River Fire Department Association requesting to sponsor a blood drive at Headquarters on December 29, 2018. Approved.
- Thank you letter from the Shoreham Wading River Schools for the Department's assistance with the October 3, 2018, vigil for the loss of Andrew McMorris.
- Notification of non-renewal of protective liability policy for contractor Hinck Electrical effective 01/20/2019.
- Notification of Town of Babylon Volunteer Firemen's Association Cancer Risk Reduction seminar on October 29, 2018 at the Deer Park Fire Department Headquarters. Registration at 6:30pm, class at 7:00 pm.
- October-November issue of Fire District Affairs.
- Affidavit of publication of the legal notice of the public hearing of the annual budget for 2019, and the permissive referendum for the installation of fuel tank at headquarters.

Public Comments:

Secretary Donnelly

- Eric and Suzanne Cohen were present with questions regarding the proposed 2019 budget, as well as if there is a 10 year budget plan. It was explained that the plan is to follow the recommended updates and repairs from H2M Engineering which was available to the public during the bond preparation.

Secretary Report: Secretary Donnelly

- Notice of the permissive for fuel storage and dispensing upgrades at headquarters 09/25 – 10/25.
- District Election
 - The legal notice will be published by November 7. Designation petitions available November 7. Discussion regarding the legal notice and designating petitions.
 - Election Inspectors - Chester Chorzempa, Richard Ostrowski, Roseann Kirchner, and Susan Chorzempa are available for the District Election on December 11, 2018, for the hours of 1:00 pm to conclusion. 2017 rate was \$15.50 per hour. Commissioner Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to employee Chester Chorzempa, Richard Ostrowski, Roseann Kirchner, and Susan Chorzempa for the December 11, 2018 district election from the hours of 1:00 pm to conclusion at \$15.50 per hour.
 - Will follow up with the Board of Election regarding the 2018 election services.
 - Confirmed use of the election software from 2017 for the district election.
- Confirmed that with the department purchase of election software that the Fire District will not be involved in the Chief's election.

Wading River Fire Department: President Hammer

- Not present.

Material Requests: District Manager Michalakopoulos

- None.

District Manager Report: District Manager Michalakopoulos

- Headquarters
 - Fuel Tank – meeting today with Commissioner Erick, Chief McQueeney, and H2M regarding the timeframe for completion, the lack of presence by the awarded contractor and the remaining punch list items.
 - Retaining wall – on hold. District Manager reported that there is more wear and tear/erosion taking place.
 - Walkway – expected to be completed mid-November.
- Station Two
 - Shed / garage. NYS Parks is following up with Albany regarding review of the plans.
- Surplus of fire prevention trailer – no progress.
- Exterior doors – doors are installed with exception of the generator door. Painting to begin.
- Poly snow plow blades – waiting on the District Mechanic.
- 6-3-6 – working with the Chief regarding the tank and warranty.
- 6-3-16 – front tires replaced due to wear.
- Annual SCBA flow test scheduled for October 16th.
- Annual pump test scheduled for November 28th.
- Annual ladder test completed for ground ladders – 1 collapsible ladder failed.

Attorney's Report: Attorney Sapienza

- Update from the NYS Conference in Saratoga
 - Cancer legislation has been finalized.
 - The Department of Financial Services is eliminating the sick portion of the excess accident and sick plan.
 - Interactive sexual harassment training modules are being prepared by vendors. Training is required to be completed by October 2019.
- Will provide draft correspondence regarding the contractor for the installation of the fuel tanks.
- Will have an update on the cell tower for the next meeting.

Chief's Report: Assistant Chief Bitalvo

- District class A physicals have been completed for Peder Foss, Lee Tacoma, and Max Goldfarb.
- Preliminary training for the vehicle exhaust has been completed. The training will also be included in the driving policy.

Treasurers Report: Treasurer Bushell

- Bills total \$24,862.29. Commissioner Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to pay the bills.
- Requested to make the following budget adjustments: -\$10,000.00 from workers compensation, +\$10,000.00 ambulance supplies. -\$5,000.00 from NYS unemployment tax, +\$5,000.00 life insurance. Commissioner Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to make the budget adjustments.
- Received checks for deposit:
 - NYS Retirement refund \$22.84, and \$27.40.
 - Mitchel LaShier \$3,000.00, and \$333.60 for purchase of vehicle.
 - VFIS reimbursement \$175,000.00.

Commissioner Reports

Commissioner Erick

- Commissioner Erick made a motion seconded by Commissioner McManus, unanimously approved to accept applicants Peder Foss, Lee Tacoma, and Max Goldfarb as members effective November 1, 2018.
- Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved to adopt a resolution to pierce the 2019 2% real property tax cap.
- Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved to adopt a resolution to accept the 2019 budget in the amount of \$3,126,360.00. Vice-Chairman Meier stated that the Wading River Fire District estimates the general fund balance to be \$200,000.00 for the year 2019.

- Inquired on the work session scheduled for October 29 (5th Monday of the month). After discussion it was agreed to cancel the meeting at this time. Notification will be sent to media and posted on the website.

Commissioner McManus

- Nothing to report

Commissioner Harrigan

- Nothing to report.

Vice Chairman Meier

- Provided a summary of the NYS Conference in Saratoga, specifically municipality sharing.
- Discussion regarding the legal notice and designating petitions for the district election. Counsel will follow up.

Commissioner McManus made a motion, seconded by Commissioner Harrigan and unanimously approved to adjourn.

Meeting adjourned at 1944 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District