

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of the October 09, 2018 Meeting

The meeting of the Board of Fire Commissioners was called to order by Vice-Chairman Meier at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders, military who have made the ultimate sacrifice, and the victims of the tragic accidents with the Boy Scouts and the limo upstate.

Vice-Chairman Meier, Commissioner Erick, Commissioner Harrigan, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Assistant Chief's Heller and Gluck were present at the meeting. Commissioner McManus and Attorney Sapienza absent with prior notification. Chief McQueeney absent due to work.

Commissioner Erick made a motion, seconded by Commissioner Harrigan, unanimously approved to accept the minutes of the September 24, 2018 meeting.

**Public Comments:** **Secretary Donnelly**

- None.

**Correspondence:** **Secretary Donnelly**

- October issue of The Counsellor.
- Legal correspondence.

**Secretary Report:** **Secretary Donnelly**

- Received a message from Times Review regarding the proposed 2019 budget. It was agreed the District Manager would contact the Times Review to discuss.
- Notice to Bidders for Fuel Storage and Dispensing Upgrades at Headquarters has been published and posted on the District website.
- Notice of Public Hearing October 16 for the proposed 2019 annual budget has been published and posted on the District website. District Secretary will not be able to attend the hearing.
- Provided an update on the current and terminated member's files. Commissioner Harrigan requested that the files are destroyed per the MU1 schedule.

**Wading River Fire Department:** **President Hammer**

- Not present.

**Material Requests: District Manager Michalakopoulos**

- 2018-0068 – Medical supplies swapped with Peconic Medical, at no cost. Commissioner Erick made a motion, seconded by Vice-Chairman Meier, unanimously approved.

**District Manager Report: District Manager Michalakopoulos**

- Headquarters
  - Fuel Tank – concrete pad has been installed. Electrical panel has been updated. After discussion regarding the purchase of a fuel pump for Station Two, directly from the vendor for a 20% savings, remaining with the project cost Commissioner Erick made a motion, seconded by Vice-Chairman Meier, unanimously approved to update the Station Two pump to have a consistent fuel management system. Commissioner Harrigan confirmed that there will be an asphalt lip to protect the new concrete. Commissioner Erick requested the District Manager inquire about replacing the current plow blades with poly snow blades to protect the parking lot.
  - Retaining wall – on hold.
  - Walkway - after discussion Commissioner Erick made a motion, seconded by Commissioner Harrigan, unanimously approved for the vendor completing the fuel project to repair the walkway at a cost of \$4,800.00 as an emergency repair.
- Station Two
  - Shed / garage. Waiting on response from the state.
- Surplus of fire prevention trailer – no activity from interested buyers. Vice-Chairman Meier will speak to vendors while at the State Conference this week.
- Exterior doors – in progress.
- 6-3-6 – continuing researching the tank warranty.
- 6-3-9 – shields to protect the vehicle exhaust have been installed.
- 6-3-80 – out for a recall. Expected to be returned to the district tomorrow.
- District Manager reported that Commissioner Harrigan and himself have met with Senator LaValle’s office and have submitted a preliminary application for a \$225,000.00 grant towards the heating plant.
- VFIS has approved \$175,000.00 reimbursement for the access control system.
- Lightpath contract is up this month. Anticipate a \$400.00 - \$450.00 per month savings.
- Vehicle inspections ongoing.

**Treasurers Report: Treasurer Bushell**

- Bills total \$35,382.02. Commissioner Harrigan made a motion, seconded by Commissioner Erick, unanimously approved to pay the bills.
- Reported a \$250,000.00 surplus from 2017.
- Requested to transfer funds from recent vehicle sales into the equipment reserve.

**Chief’s Report: Assistant Chief Heller**

- Submitted the following memos:
- 18-87 – Brookhaven Town Safety Officer certificates for Ex-Chief Savage and Ex-Captain Quaranta.

- 18-88 – information regarding the sale of a used Quint fire truck from GA. Discussion regarding the priority of replacing a truck and/or ambulance, financing options, finding a similar truck locally to view. It was agreed to allocate money from the equipment reserve for the purchase of an ambulance, and for counsel to begin the process of researching financing options for a truck, as well as for the Chiefs to continue their research. Commissioner Harrigan made a motion, seconded by Commissioner Erick, unanimously approved to put the \$250,000.00 surplus from 2017 in the equipment reserve account. Vice-Chairman Meier made a motion, seconded by Commissioner Erick, unanimously approved to put the \$77,000.00 from the recent sale of vehicles into the equipment reserve.
- 18-89 – 14 sets of gear have been washed, 6 sets to be sent out this week.
- 18-90 – medical for firefighter Matt Colitti.

### **Commissioner Reports**

#### **Commissioner Erick**

- Reported that Chairman Colitti has resigned from the Board of Commissioners. Thanked Chairman Colitti for his hard work in initiating and completing projects while on the Board.
- Commissioner Erick made a motion, seconded by Commissioner Harrigan, unanimously approved to adopt the sexual harassment policy recommended by the ASFDNY. Requested that the District Secretary put the policy in the district policy format.
- Photographing will be postponed for Chief McQueeney, Ex-Chief Donnelly, and Board members until later this month.

#### **Commissioner Harrigan**

- Thanked the District Manager for his work on the grants with Senator Lavalley's office and the insurance reimbursement.

#### **Vice Chairman Meier**

- Will be attending the NYS Conference this week in Saratoga. Will follow up on the fire prevention trailer while there.

Commissioner Harrigan made a motion, seconded by Commissioner Erick and unanimously approved to adjourn.

Meeting adjourned at 1959 hours

Respectfully submitted,

Steven Donnelly  
District Secretary  
Wading River Fire District