

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of the September 10, 2018 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Colitti at 1900 hours with the Pledge of Allegiance and a moment of silence for the victims, first responders and military who have made the ultimate sacrifice resulting from 9/11.

Chairman Colitti, Vice-Chairman Meier, Commissioner Erick, Commissioner McManus, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Chief McQueeney were present at the meeting. Commissioner Harrigan absent with prior notification.

Commissioner McManus made a motion, seconded by Commissioner Erick, unanimously approved to accept the minutes of the August 27, 2018 meeting.

**Public Comments:** **Secretary Donnelly**

- Dominic Tacoma was present to address the Board regarding the address of record for Chairman Colitti.

**Correspondence:** **Secretary Donnelly**

- Letter from the Wading River Fire Department Association requesting to sponsor a blood drive at Headquarters on December 28, 2018.

**Secretary Report:** **Secretary Donnelly**

- Nothing to report.

**Wading River Fire Department:** **President Hammer**

- Nothing to report.

**Material Requests:** **District Manager Michalakopoulos**

- 2018-0057 – Medical supplies (Bound Tree) in the amount of \$618.04. Chairman Meier made a motion, seconded by Commissioner Erick, unanimously approved to purchase.
- 2018-0058 – Wearing apparel (replacement EMS boots) in the amount of \$110.00. Chairman Meier made a motion, seconded by Commissioner McManus, unanimously approved to purchase.
- 2018-0059 – Firefighter equipment (2 helmet shields) in the amount of \$96.78. Commissioner McManus made a motion, seconded by Commissioner Erick, unanimously approved to purchase.

- 2018-0060 – Medical supplies (Bound Tree) in the amount of \$1,216.11. Commissioner McManus made a motion, seconded by Chairman Colitti, unanimously approved to purchase.

**District Manager Report:**

**District Manager Michalakopoulos**

- Headquarters
  - Fuel Tank – electrical work expected to be completed tomorrow. By the end of the week the generator is expected to be hooked up and the concrete work is expected to begin. The generator will require temporary fuel storage tank while awaiting Suffolk County approval. The concrete will require a 45 day curing period.
  - Vehicle exhaust system is complete. Will work with the Chief staff to put it in service. H2M has been notified that there are some minor roof repairs required.
  - Retaining wall – waiting on a 3<sup>rd</sup> quote.
- Station Two
  - Shed / garage. Anticipate response in October.
  - Installation of interlocking floors has been completed.
- Chief's replacement vehicle 6-3-31, has arrived. Can be put in service while some minor additions are completed.
- Surplus of fire prevention trailer – researching value.
- Exterior doors – in progress.
- 6-3-9 – template to protect the vehicle exhaust is being created by the district mechanic.
- 6-3-17 – had exhaust issues over the weekend.
- 6-3-16 – overheated over the weekend and is being reviewed.
- Surplus of old 2007 Chiefs vehicle – offer was made by Highland Lakes Fire Department in the amount of \$12,000.00. Commissioner McManus made a motion, seconded by Vice Chairman Meier, unanimously approved to surplus the vehicle to Highland Lakes Fire Department.

**Treasurers Report:**

**Treasurer Bushell**

- Bills total \$22,868.90. Commissioner McManus made a motion, seconded by Vice Chairman Meier, unanimously approved to pay the bills.

**Attorney's Report:**

**Attorney Sapienza**

- The comment period for the cancer regulation closed, awaiting the finalized regulation.
- The September Counsellor contains information regarding a New York State mandate on sexual harassment policy and training. The September Counsellor also contains a resolution regarding shared services.
- Reminded the Board if the budget will result in the cap being pierced two resolutions are required.
- Has had communication with the cell tower vendor.

**Chief's Report:**

**Chief McQueeney**

- Apologized for being absent for the past few meetings due to work.

- Submitted the following memos:
  - 18-74 – Resignation letters for Jessica Lahey, David Blackmore, William Brady, and Connor Behr. All district equipment will be returned.
  - 18-75 – EMT Basic Certificate for Emma Pase.
  - 18-76 – Fire Police member Michael Harrigan returned to duty, firefighter Matt Colitti remains on medical.
  - 18-77 – notification of Ex-Chief James Evans becoming inactive life member.
  - 18-88 – Chief’s Operating Guide index.
  - 18-89 – regarding duty crew’s hours for the past four months. Discussion.
  - 18-90 – requesting use of gear washing vendor for bunker gear. District Manager and Chief will work on this.
  - 18-91 – request to purchase an ambulance due to the maintenance of current ambulances. After discussion Chairman Colitti made a motion, seconded by Commissioner McManus, unanimously approved for the Chief to begin researching a replacement ambulance.
- Verified Joe Cracco has returned all district equipment.
- Submitted the driver training qualifications as requested.
- Submitted the member’s medical classifications as requested.
- Vice Chairman Meier inquired if the recent applicants approved by the Board have completed the district physical.

### **Commissioner Reports**

#### **Chairman Colitti**

- Discussion regarding the proposed 2019 budget.

#### **Vice Chairman Meier**

- Vice Chairman Meier made a motion seconded by Commissioner Erick for the replacement of the district vehicle with a Ford Taurus. After discussion the motion was rescinded.

#### **Commissioner Erick**

- Submitted a report for the Boards review regarding LOSAP and physicals.

#### **Commissioner McManus**

- Nothing to report

Chairman Colitti made a motion, seconded by Vice Chairman Meier, unanimously approved to break for executive session.

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| <b>Adjournment for Executive Session</b> | <b>1945</b> |
| <b>Reconvene from us Session</b>         | <b>2028</b> |

Commissioner McManus delayed.

- Vice Chairman Meier reported that letter from Dominic Tacoma regarding Chairman Colitti's residence will be forwarded to Counsel to review and respond.
- Chairman Colitti reported that the potential litigation of district employee has been resolved and closed.
- Secretary Donnelly reported that a motion was passed at the August 13, 2018 Board meeting approving applicants Max Goldfarb, Renee Dunn, and Faith Singh to complete the district class A physical.  
Commissioner Erick made a motion, seconded by Vice Chairman Meier, unanimously approved for the Board of Fire Commissioners to reject the applications of Max Goldfarb, Renee Dunn, and Faith Singh due to failure to obtain the class A physical, with the understanding that the Board will reconsider the applications if the proper documentation is submitted. After discussion Chairman Colitti made a motion, seconded by Commissioner McManus, approved by Commissioner McManus, that if these 3 applicants complete the class A physicals, the applications will be reviewed by the Board of Fire Commissioners for acceptance. Opposed by Vice Chairman Meier. Motion passed 3-1.
- Chairman Colitti inquired on the status of the Open House. Chief McQueeney reported that due to the construction in the parking lot this is being reviewed for possible delay or cancellation.
- Chairman Colitti requested that Chief notify the district if any members are not able to access the district policies electronically, and copies will be printed. Chief requested 5 or 6 copies printed.

Commissioner McManus made a motion, seconded by Chairman Colitti and unanimously approved to adjourn.

Meeting adjourned at 2029 hours

Respectfully submitted,

Steven Donnelly  
District Secretary  
Wading River Fire District