

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of the June 25, 2018 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Colitti at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Colitti, Commissioner Erick, Commissioner Harrigan, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Assistant Chiefs Heller and Gluck were present at the meeting. Vice-Chairman Meier delayed. Commissioner McManus absent with prior notice. Chief McQueeney absent due to work.

Commissioner Erick made a motion, seconded by Commissioner Harrigan, unanimously approved to accept the minutes of the June 11, 2018 meeting.

**Public Comments:** **Secretary Donnelly**

- None

**Correspondence:** **Secretary Donnelly**

- Letter from Assemblymen Anthony Palumbo regarding the fire fighters cancer bill.
- Request for donation from the Wading River Fire Department.
- The Counsellor.
- Flyer for landscaping materials from Tim Deveny.
- Copy of the Spring Edition of the VFIS newsletter.

**Secretary Report:** **Secretary Donnelly**

- Nothing to report.

**Wading River Fire Department:** **President Hammer**

- Not present.

**Material Requests:** **District Manager Michalakopoulos**

- 2018-0043 – Medical supplies (Bound Tree) in the amount of \$1,898.36. Commissioner Harrigan made a motion, seconded by Vice Chairman Meier, unanimously approved.
- 2018-0044 – Medical supplies (Bound Tree) in the amount of \$147.98. Commissioner Harrigan made a motion, seconded by Vice Chairman Meier, unanimously approved.

**District Manager Report:****District Manager Michalakopoulos**

## ➤ Headquarters:

- Fuel Tank – work scheduled to begin July 23. Received a change order from the vendor for rental of a generator during construction as power will be disconnected. Also received two quotes:
  - Vendor completing the work - \$9,605.00, plus \$3,800.00 for fuel tank.
  - Genserve - \$8,625.00, including hook up and fuel tank.Commissioner Erick made a motion seconded by Commissioner Harrigan, unanimously approved to rent the generator from Genserve.
- Walkway – meeting with Selden concrete Wednesday, June 27.
- Vehicle exhaust system – work scheduled to begin July 9.
- Retaining wall – confirmed the \$75,000.00 price was for the south side. After discussion Commissioner Erick made a motion, seconded by Commissioner Harrigan, unanimously approved to begin the bidding process for a stack block replacement wall for the south side, with an add alternative for the remaining wall.
- Natural gas line – progressing. National Grid has requested a private mark out of the parking lot. After discussion Commissioner Harrigan made a motion, seconded by Commissioner Erick, unanimously approved to use the vendor who completed the prior mark out. Vice-Chairman Meier requested the mark out is completed 48 hours prior to National Grid expected to begin the work.
- Roof top air conditioning unit repaired. Bill will be submitted to the insurance company.
- Handicap parking lines repainted – in progress.
- Kitchen ovens – have been cleaned by district staff.
- Access control is off line. Working with vendor to repair.

## ➤ Station Two

- Bay doors – minor issue with the operating distance of the remotes. The vendor will be getting extensions. Discussion regarding the members following the chain of control regarding issues/complaints about equipment.
- Shed/garage – met with the NYS Parks last week, who will be submitting the plan to Albany for review.
- Installation of interlocking floors – vendor has received the award letter and confirmed floor color. After discussion it was agreed to use yellow strips as recommended.

## ➤ Boat

- Boat lift PM – completed.
- Access license – contract has been received and to be reviewed by Counsel
- Engine repair – in progress.

➤ 6-3-4 – broker is working with the purchaser regarding delivery.

➤ 6-3-8 – expected to be completed shortly.

➤ Chief's replacement vehicle – on hold until 6-3-8 completed.

Chairman Colitti requested that future bids/contracts include a timeframe of completion with monetary penalty for delay.

➤ Cell tower contract – Discussion. Commissioner Harrigan requested if Counsel could reach out to other districts for a comparison of costs and revenue. After discussion regarding

location it was agreed to plan to install the tower where the propane tank currently is. After discussion Chairman Colitti made a motion, seconded by Commissioner Erick, approved by Commissioner Harrigan to proceed corresponding with the Town of Riverhead regarding the location as well as size of the tower (195 ft). Opposed by Vice Chairman Meier. Motion passed 3 - 1. Chairman Colitti requested the District Manager schedule a meeting with the Town Supervisor.

- District Manager received a call from Verizon regarding Verizon no longer supporting 3g as they will be moving to 4g and 5g.
- District Manager has begun speaking to vendors regarding leasing vs purchasing of replacement apparatus. Chairman Colitti requested a plan from the Chiefs office. Discussion regarding process to proceed.
- Reported a former member of the staff was bashed at the department meeting, and stated that the information provided by the member regarding the soda system was incorrect. Chairman Colitti requested that the Chief staff address professionalism with the members. Discussion regarding fixing the soda system and/or replacing with cans.

**Treasurers Report:**

**Treasurer Bushell**

- Bills total \$261,634.07. Commissioner Harrigan made a motion, seconded by Vice Chairman Meier, unanimously approved to pay the bills.
- Received direct deposit from the Town of Brookhaven in the amount of \$30,729.03.
- Received the following checks:
  - Fire District Mutual in the amount of \$10,548.00 from Workers Comp audit.
  - Town of Brookhaven IDA in the amount of \$47,148.64.
  - Town of Riverhead in the amount of \$146,802.33.
- Discussion regarding pilot payments from the state for fire service to parks as well as IDA pilot payments.

**Attorney's Report:**

**Attorney Sapienza**

- Information provided by the Office of Fire Prevention Control and Department of Financial Services regarding the firefighter cancer insurance will be included in The Counsellor. The requirements are currently in the commentary period for comments.
- Requested executive session for personnel.

**Chief's Report:**

**Assistant Chief Heller and Gluck**

- Submitted memo with the firefighter classifications.
- Submitted 3 member packets for approval for the district physical.
- Chief rules are progressing.
- The Chief staff has requested tentative dates of April 6, 2019 or May 6, 2019 for the installation dinner. They are also discussing the request for smaller events.
- Requested executive session for personnel.

Chairman Colitti made a motion, seconded by Commissioner Harrigan, unanimously approved to break for executive session for personnel.

**Adjournment for Executive Session                    2001**  
**Reconvene from Executive Session                2103**

Commissioner Erick excused to go to work.

Chairman Colitti made a motion, seconded by Commissioner Harrigan to approve applicants Max Goldfarb and Renee Dunn for the district physical. Commissioner Meier opposed. Motion failed 2-1.

### **Commissioner Reports**

#### **Commissioner Harrigan**

- Requested that the Chiefs advise the members to remove any personal items from the truck bays as the district will be renting a dumpster to clean out the truck bays and surplus items as appropriate. Chairman Colitti made a motion, seconded by Commissioner Harrigan, unanimously approved to rent a 10 yard dumpster for cleaning both fire houses. Chairman Colitti requested that the Chiefs have the band saw removed from the truck bay by Friday for safety reasons.
- Commissioner Harrigan thanked the staff for painting the parking lot strips.

#### **Vice Chairman Meier**

- Inquired if there has been any complaints regarding the MDT in 6-3-16. As there have been no discrepancy reported, the District Manager was asked to review.
- Vice Chairman Meier thanked the staff for painting the parking lot strips.

#### **Chairman Colitti**

- Inquired if the Chiefs were aware of a broken radio from 6-3-11 being left on the board room table and requested the proper process of completing the SCM write up and providing the radio to the Chiefs is reviewed.
- Thanked the Chiefs for providing the firefighter classifications as requested. Requested if correspondence could be emailed to the Board for review.
- Submitted information to the District Manager regarding ISO 300 classes for the Chiefs.
- Requested that the Board review the grant writer's contract.

Vice Chairman Meier made a motion, seconded by Commissioner Harrigan and unanimously approved to adjourn.

Meeting adjourned at 2110 hours

Respectfully submitted,

Steven Donnelly  
District Secretary  
Wading River Fire District