

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the February 26, 2018 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Colitti at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Colitti, Commissioner Erick, Commissioner McManus, Commissioner Harrigan, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Assistant Chief's Heller and Gluck were present at the meeting. Commissioner Meier absent due to work. Chief McQueeney absent due to work.

Commissioner Erick made a motion, seconded by Commissioner Harrigan, unanimously approved to accept the minutes of the February 12, 2018 meeting.

Bid opening for sale of 1994 Pierce 112H Bronco – no bids submitted

Bid opening for sale of the 2004 and 2007 Tahoes.

2004	O'Hanlon	\$3,615.00, down payment included.
	Quaranta	\$3,133.33, down payment included.
	Bruno	Check for 10% \$301.00 included.
	Red Truck	\$2,900.99, down payment not included.
2007	Berg	\$3,252.00, down payment included.
	Morris	\$2,010.00, down payment included.
	O'Hanlon	\$2,583.00, down payment included.
	Red Truck	\$3,500.99, down payment not included.

Public Comments:

Secretary Donnelly

- None

Correspondence:

Secretary Donnelly

- Affidavit of Publication Legal Notice Sale of 2004 & 2007 Tahoe's.
- Association of Fire Districts of NYS Proposed Bylaw Amendment regarding dues.
- Miller Place Installation Dinner invitation, March 24, 2018 at East Wind.
- Sound Beach Fire District Installation Dinner invitation, April 21 at East Wind.
- Town of Babylon PESH Seminar, March 8, 2018, at 7:00 pm.
- VFIS Review of Volunteer Benefit Law & WKC at Copiague, May 3, 2018 at 7:00 pm.

- The Counsellor

Secretary Report: Secretary Donnelly

- Submitted updated 4.3.1 District Vehicle Policy. Chairman Colitti made a motion, seconded by Commissioner Erick, unanimously approved.
- Legal notice to bidders for the vehicle exhaust system has been sent to the Times Review and posted.
- The permissive for the purchase of the replacement Chiefs vehicle has closed.
- Working with the Chief on the tax exemption forms.

Treasurers Report: Treasurer Bushell

- Bills total \$28,607.86. Chairman Harrigan made a motion, seconded by Commissioner McManus, unanimously approved to pay the bills.
- Received direct deposit from the Town of Brookhaven in the amount of \$10,969.54.
- Audit for 2017 was filed with the NYS Comptroller today.

Chairman Colitti made a motion, seconded by Commissioner Erick, unanimously approved to break for executive session for personnel.

Adjournment for Executive Session 1843
Reconvene from Executive Session 2010

Chairman Colitti reported that after reviewing the bids the BOFC has awarded the bids to the highest bidders who conformed to all the requirements of the bid as follows:

- 2004 Tahoe – Donald O’Hanlon for \$3,615.00.
- 2007 Tahoe – Kevin Berg for \$3,252.00.

At this time in the best interest of the fire district both bids received for the Station Two floor project have been rejected.

Material Requests: District Manager Michalakopoulos

- 2018-0011 – Training (LI Fire/EMS Mega show (25)) in the amount of \$350.00. Approved at the 02/12/2018 BOFC meeting.
- 2018-0012 – Firefighter equipment (cutter & punch) in an amount of \$84.24. Commissioner Harrigan made a motion, seconded by Chairman Colitti, unanimously approved to purchase.
- 2018-0013 – Firefighter equipment (SCBA Scott face pieces (16)) in the amount of \$4,960.00. Commissioner Harrigan made a motion, seconded by Chairman Colitti, unanimously approved to purchase. Discussion regarding assignment and spares.
- 2018-0014 – Training (forcible entry class (20)) in the amount of \$1,050.00. Commissioner Erick made a motion, seconded by Commissioner Harrigan. After discussion, unanimously approved to purchase. Chiefs and District Manager will research a proposal for purchasing the training door.

- 2018-0015 – Medical Supplies (Bound Tree), in the amount of \$628.13. Commissioner Harrigan made a motion, seconded by Chairman Colitti, unanimously approved to purchase.
- 2018-0016 – Medical Supplies (Mather Pharmacy), in the amount of \$98.00. Commissioner Harrigan made a motion, seconded by Chairman Colitti, unanimously approved to purchase.

District Manager Report: District Manager Michalakopoulos

- Neefus Stype has been contacted regarding TIPS training. Waiting on a price.
- Commissioner Harrigan cell phone has been ordered today.
- Headquarters generator relay and/or day tank quote requested.
- Station Two communication tower completed per bid.
- Station Two siren relocation is in progress. Discussion regarding use of the old pole.
- Vehicle exhaust system bid has been posted. H2M has advised that an asbestos study will be required at a cost of \$1550.00.
- Fuel tank bid being prepared.
- There was no interest in surplus of Pfizer printers. After discussion Chairman Colitti, made a motion, seconded by Commissioner Harrigan, unanimously approved for the District Manager to contact Little Flower to see if they have an interest in the printers.
- RFP for electrical. Counsel reported he has prepared the RFP packet for the Districts review.
- Open FOIL request has been responded to.
- Reported that there was an open invoice with Motorola from the 2017 communication project for installation and labor that was not used. After discussion Chairman Colitti made a motion, seconded by Commissioner Erick, unanimously approved to short change the bill in the amount of \$8000.00.
- Boat is out of service and mast light and fuel issue are being addressed.
- 6-3-10 – has tools out for repair.
- Chairman Colitti requested that since there has not been any bids for 6-3-4, the District Manager reach to vendors/brokers for the sale of the vehicle.
- Chairman Colitti inquired on the PSEG application for the gas line. No update.
- District Manager presented / discussed some hardware options for the EPCR, as well as lease vs purchase. After discussion Chairman Colitti made a motion, seconded by Commissioner Erick, approved by Commissioner McManus to go out for a permissive referendum from the equipment reserve in the amount not to exceed \$50,000.00, for software and hardware for the electronic PCR. Opposed by Commissioner Harrigan. Motion passed 3 – 1.
- Commissioner Erick requested an update on the exterior and bay doors. In progress.
- After discussion Chairman Colitti made a motion, seconded by Commissioner Erick, unanimously approved to purchase a refrigerator for Station Two for an amount not to exceed \$700.00.

Wading River Fire Department: President Hammer

- Nothing to report.

Attorney's Report:

Attorney Sapienza

- Copiague Fire District has opened the renewal bid on medical supplies. Plan to award the bid in April.
- West Babylon Fire District is going out to bid for EMS gear.

Chief's Report:

Assistant Chief Heller

- Chief memo 18-20 – 2018 Tax exemption letters.
- Chief memo 18-21 – regarding the electronic PCR platform as the Chiefs are also researching. Chairman Colitti requested proposals for the first meeting in April.
- Chief memo 18-22 – regarding lighting in the Station Two bays. District Manager reported bulbs were replaced today, working on replacing fixtures.
- Chief memo 18-23 – Chief is requesting the annual LOSAP report for the members. Discussion. As this report is generated by the insurance company, and no members have contested the district 2017 LOSAP credit report, the District Manager will follow up with the insurance company to prepare the report.
- Chief memo 18-24 - Termination of probationary member Jaimeson Rockowitz for lack of performance.
- Submitted membership applications for Keith Lindblad (Fire and EMS), Sabrina Santiago (EMS) who have completed the medicals.
- Chief staff has been working on updating the Chiefs rules.
- Requested executive session.

Chairman Colitti made a motion, seconded by Commissioner Harrigan, unanimously approved to break for executive session for personnel.

Adjournment for Executive Session	2042
Reconvene from Executive Session	2045

Commissioner Reports

Chairman Colitti made a motion, seconded by Commissioner Erick, unanimously approved to terminate Jaimeson Rockowitz upon the Chiefs recommendation.

Chairman Colitti requested an update on 6-3-7 and 6-3-8. Assistant Chief Heller reported that Chief McQueeney intends on having a written plan for the next meeting. Chairman Colitti reported that without a plan he will recommend that the BOFC pull the permissive for 6-3-7 and use the funds on other projects.

Commissioner Erick inquired on the district mapping. Chief McQueeney has requested zoning added to the map.

Chairman Colitti

- Nothing to report

Commissioner Erick

- Would like to have policy 5.5 Physical revisited, and agreed to create a draft. Chairman Colitti requested input from the Chiefs, and requested all review the 6.1 Chiefs Election Policy drafted by Commissioner Erick.

Commissioner McManus

- Nothing to report.

Commissioner Harrigan

- Nothing to report.

Commissioner Harrigan made a motion, seconded by Chairman Colitti and unanimously approved to adjourn.

Meeting adjourned at 2050 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District