

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the February 12, 2018 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Colitti at 1900 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Colitti, Vice-Chairman Meier, Commissioner Erick, Commissioner Harrigan, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Chief McQueeney were present at the meeting. Commissioner McManus was absent with prior notice.

Bid opening for the supply and installation of interlocking floors at Station Two.

Carter Melence	\$45,528.00
Armorpoxy	\$22,974.00

Bids will be submitted to Counsel for review.

Commissioner Harrigan made a motion, seconded by Vice Chairman Meier, unanimously approved to accept the minutes of the January 22, 2018 and the January 29, 2018 meetings.

Public Comments: **Secretary Donnelly**

- None

Correspondence: **Secretary Donnelly**

- Affidavit of Publication:
 - Legal Notice - Installation of Interlocking Floor Tiles at Station 2
 - Legal Notice - Purchase Chief's Vehicle
- Fire District Affairs
- Town of Babylon Fire Officials PESH Training, March 8, 2018.
- Invitation to Miller Place Fire District Installation Dinner, April 6, 2018 at Giorgios.

Secretary Report: **Secretary Donnelly**

- Working with the Chief on the Volunteer Firefighters Tax Exemption forms.
- Working on the personnel files.

Material Requests: **District Manager Michalakopoulos**

- 2018-0001 – Medical supplies (Bound Tree) in the amount of \$550.93. Commissioner Erick made a motion, seconded by Vice Chairman Meier, unanimously approved.

- 2018-0002- Medical supplies (Armstrong Medical) in the amount of \$120.00. Commissioner Erick made a motion, seconded by Vice Chairman Meier, unanimously approved.
- 2018-0003- Medical supplies (Bound Tree) in the amount of \$583.97. Commissioner Erick made a motion, seconded by Vice Chairman Meier, unanimously approved.
- 2018-0004 – Firefighter equipment (flashlight kits) in the amount of \$663.57. Chairman Colitti made a motion, seconded by Commissioner Harrigan, unanimously approved.
- 2018-0005 – Firefighter uniform wearing apparatus in the amount of \$1,028.35. Chairman Colitti made a motion, seconded by Vice Chairman Meier, unanimously approved.
- 2018-0006 – Firefighter uniform wearing apparatus in the amount of \$585.00. Commissioner Harrigan made a motion, seconded by Vice Chairman Meier, unanimously approved.
- 2018-0007 – Firefighter equipment (Scott Protégé ZM CO Meters (6)) in the amount of \$740.00. Chairman Colitti made a motion, seconded by Vice Chairman Meier, unanimously approved to be taken from the remaining balance of the personal protection permissive.
- 2018-0008 – Equipment upgrade (SCBA system) in the amount of \$2,900.00. Commissioner Harrigan made a motion, seconded by Vice Chairman Meier, unanimously approved.
- 2018-0009 – Equipment upgrade (CATII PR breathing apparatus) in the amount of \$3,004.00. After discussion Commissioner Harrigan made a motion, seconded by Vice Chairman Meier, unanimously approved to be taken from the remaining balance of the self-contained breathing apparatus permissive.
- 2018-0010 – EMS equipment (video laryngoscope kit) in the amount of \$1,408.98. Commissioner Erick made a motion, seconded by Vice Chairman Meier, unanimously approved.

Vendor presentation Keith Kito and Tanya Negro from LI Power Partners regarding possible installation of communication/cell tower at Headquarters.

Chairman Colitti inquired on the Boards intentions of going forward with a communication/cell tower at Headquarters. Chairman Colitti called for a roll call vote – Commissioner Harrigan – yes, based need for communications tower and expected future of cell service, Vice Chairman Meier – not at this time, due to unknown size of tower, Commissioner Erick – yes, based upon need for communication tower and cell service in this area for both fire and police, as long as there is no cost to the taxpayers, Chairman Colitti – yes, agrees with both Commissioner Erick and Commissioner Harrigan. Counsel and District Manager will begin research.

District Manager Report:

District Manager Michalakopoulos

- 6-3-17 back in service.
- Waiting on a quote from Genserve for the Headquarters generator relay and/or day tank quote.
- Station Two communication tower – submitted two quotes to remove the existing Model 2 siren from the existing pole to the antenna. Hinck Electric - \$10,358.88, RF Design - \$9,258.00. Chairman Colitti made a motion, seconded by Commissioner Harrigan, unanimously approved. After discussion it was agreed the siren would face the front of the building.

- Vehicle exhaust system. Counsel has reviewed the specs provided by H2M. Board agreed to publish the bid, with a proposed bid opening March 26, 2018, bids to be delivered to district by March 23, 2018. Discussion regarding old pole, agreed to dispose.
- Fuel tank plans update – will begin working on specs for the bid.
- Surplus of Pfizer printers – will post for membership purchase at a price of \$250.00
- RFP for electrical – working with Counsel.
- 6-3-16 had an issue with the power train control mode.
- Natural gas – documents are expected from National Grid.
- FOIL request has been received.
- Village Lawn Care contract is due for renewal. Board agreed to continue with new contract.
- Requested executive session.

Treasurers Report:

Treasurer Bushell

- Bills total \$80,552.63. Commissioner Harrigan made a motion, seconded by Vice Chairman Meier, unanimously approved to pay the bills. Discussion regarding bill for 6-3-17.
- Received checks for deposit from the Town of Riverhead in the amounts of \$621,325.36, \$134,396.50, and \$25,845.48
- Received direct deposits from the Town of Brookhaven in the amounts of \$108,964.14, \$68,011.17 and \$33,639.94.
- Received a check from VFIS in the amount of \$7,180.64.
- Requested the treasurer printer is serviced or replaced. District Manager will follow up.

Attorney's Report:

Attorney Sapienza

- The requested documents for the installation of interlocking floor at Station Two, permissive for purchase of Chiefs vehicle, and bid request for sale of the 2 vehicles have been prepared, sent to the District Secretary and published.
- Working on bill regarding the vehicle weight limitations.
- Provided update on the medical billing.

Chief's Report:

Chief McQueeney

- Submitted the following Chief memos:
 - 18-10 with the Defined Fitness sign in sheets.
 - 18-11 with resignation of Ex-Chief Thomas Colitti from the Fire Department. Thanked Ex-Chief Colitti on behalf of the Chiefs staff for everything he has done.
 - 18-12 training requests for Bill Savage and Bob Quaranta for Incident Safety Training in Sayville at a cost of \$210.00 each. Chairman Colitti made a motion, seconded by Commissioner Harrigan, unanimously approved.
 - 18-13 with membership applications for Keith Linblad (firefighter/EMS), Sabrina Santiago (EMS), Kevin Stephins (Firefighter/EMS).
 - 18-14 request for continued medical leave for Fire Police Michael Harrigan and Glenn Erick.
 - 18-15 regarding D. Brayer failure to comply with policy 5.0.
 - 18-16 termination of Camille Jenkins, lack of performance.

- 18-17 EMTCC Certification for 3rd Assistant Chief Denise Gluck.
- 18-18 Request use of fire apparatus for the Annual Greenport Parade on February 17, 2018. Support vehicles to attend the Mega Show at Suffolk Community College on February 18, 2018, and vouchers not to exceed 25 people to attend, \$12.00 per person. Chairman Colitti made a motion, seconded by Commissioner Harrigan, unanimously approved for up to 25 individuals to attend the Mega Show and the use of the vehicles.
- 2nd Assistant Chief Heller requested use of the second floor of the shed for storage of training materials. Agreed by the Board.

Commissioner Harrigan made a motion, seconded by Chairman Colitti, unanimously approved to break for executive session.

Adjournment for Executive Session 2010
Reconvene from Executive Session 2105

Wading River Fire Department: President Hammer

- Reported the TIPS expiration is April 29. He has spoken to the prior trainer, Frank Gallagher, who has offered training at a cost of \$500.00 for 30 participants, or \$300.00 for 10 participants and \$25.00 for each additional participant. District Manager will follow up with Neefus Stype on their cost to provide the training.
- Will work with the District Manager regarding a shed for Station Two.
- Reported that there is possible a problem with the Station Two freezer/refrigerator.

Commissioner Reports

Chairman Colitti made a motion, seconded by Vice Chairman Meier, unanimously approved to support the Chiefs termination of Camille Jenkins.

Chairman Colitti made a motion, seconded by Commissioner Erick, unanimously approved for applicants Keith Linblad, Sabrina Santiago, and Kevin Stephins to complete the district class A physical.

Chief McQueeney requested to rescind memo 18-15.

Chairman Colitti

- Vice Chairman Colitti made a motion, seconded by Commissioner Harrigan, unanimously to approve the updated 1.13. SAP Alarm Siren Activation policy.
- Vice Chairman made a motion, seconded by Commissioner Erick, unanimously approved to approve the updated 4.3.1. District Vehicle policy with the additional update to include member under 21 can also operate a district vehicle not in emergency mode.
- Vice Chairman Colitti made a motion, seconded by Vice Chairman Meier, unanimously approved to remove 4.3 Fire Apparatus Usage policy and to have it amended into the Chiefs Rules.

Vice Chairman Meier

- Reported that he has been asked about the clear lighting on the two Tahoe's that have been put up to bid for sale. The lights are returned to the district.
- Made a motion, seconded by Chairman Colitti, unanimously approved to attend the NYS Fire District Association meeting in April at the GSA rate.

Commissioner Erick

- Requested the district mapping is returned from the Chiefs office.

Commissioner McManus

- Nothing to report

Commissioner Harrigan

- Requested to work with the District Manager to replace his District cell phone.

Vice Chairman Meier made a motion, seconded by Chairman Colitti and unanimously approved to adjourn.

Meeting adjourned at 2121 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District