

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the January 8, 2018 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Colitti at 1830 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Colitti, Commissioner Erick, Commissioner McManus and Commissioner Harrigan, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Assistant Chief Gluck were present at the meeting. Vice-Chairman Meier was excused due to a prior obligation.

Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved to accept the minutes of the January 2, 2018 meeting.

Commissioner Erick made a motion, seconded by Commissioner McManus, approved by Chairman Colitti to accept the minutes of the December 26, 2017 meeting. Commissioner Harrigan abstained as he joined the Board January 1, 2018. Motion passed 3-1.

Public Comments: **Secretary Donnelly**

- None

Correspondence: **Secretary Donnelly**

- January issue of The Counsellor.

Secretary Report: **Secretary Donnelly**

- Oaths of office have been submitted to the Clerks of the Town of Riverhead and the Town of Brookhaven.
- Wading River is hosting the Riverhead Town Fire Districts Officers meeting on Wednesday, January 24. Dinner at 7:00 pm, meeting at 8:00 pm.

Wading River Fire Department: **President Hammer**

- Nothing to report.

Material Requests: **District Manager Michalakopoulos**

- None

District Manager Report:

District Manager Michalakopoulos

- 6-3-17 update – will follow up Kessel collision.
- 6-3-8 update – Chief McQueeney requested to provide a report when he is present.
- Station Two communication tower – tower arrived today. Vendors are working well together.
- Station Two apparatus floor – bid spec has been completed and legal notice published.
- Call box at Headquarters and Station Two – speaking to vendor regarding specs.
- Vehicle exhaust system – H2M provided an update that the bid would be expected in February.
- Fuel tank plans – being reviewed at the Board of Health.
- LOSAP list is being reviewed by Chief McQueeney and should be submitted at the next BOFC meeting.
- Lease is up on the copier in the Commissioners room. Chief has requested a second copier for the Chief’s staff/office as they do not have access to the Commissioners and there is not a common area to put a copier. Have met with vendor LDI \$233 / month. Chairman Colitti made a motion, seconded by Commissioner Erick, unanimously approved to continue the lease on the copier in the Commissioners room. A new copier for the Chief’s office will be discussed in the future.
- Chief’s replacement vehicle – District Manager and Commissioner Harrigan visited the vendor today. Expected to be delivered next week.
- District Manager was requested to provide a Blue Book value of the old Chiefs vehicle for surplus at the next meeting.
- 6-3-16 - minor vehicle issues being reviewed.
- Headquarters truck room heat is out of service and being repaired.
- Commissioner Erick reported that the Bohemia truck bid is rejected. The truck has been put out for bid \$70,000.

Treasurers Report:

Treasurer Bushell

- Bills total \$23,608.12. Commissioner Erick made a motion, seconded by Commissioner McManus. Discussion regarding tax on one bill, and Fire Masters bill for \$6,750.00 held from the last meeting. New Bills total \$30,358.12. Commissioner McManus made a motion seconded by Commissioner Harrigan, unanimously approved to pay the bills.
- Received direct deposits from the Town of Brookhaven in the amounts of \$19,013.88 and \$48,265.95.
- Auditors expected to start the last week of January.

Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved to break for executive session for personnel to discuss salaries

Adjournment for Executive Session	1847
Reconvene from Executive Session	1933

Chairman Colitti made a motion for the following 2018 salaries:

- District Manager - Greg Michalakopoulos - \$89,000 annual plus vehicle. Seconded by Commissioner Harrigan, unanimously approved.
- District Treasurer – Dawn Bushell - \$19,000 annual. Seconded by Commissioner Erick, unanimously approved.
- District Secretary - Steve Donnelly - \$25,000 annual, to be reevaluated in 6 months due to additional responsibilities from the Board, District Manager and Chief. Seconded by Commissioner Harrigan, unanimously approved.
- Full-time Fire District EMS Coordinator - Brian Danowski - \$36.00/hour. Seconded by Commissioner McManus, unanimously approved.
- Full Time Custodial I - Jamie Pirnak - \$36.00/hour. Seconded by Commissioner Harrigan, unanimously approved.
- Part time Custodial I - Bob Quaranta - \$24.59/hour. Seconded by Commissioner Erick, agreed by Commissioner Harrigan. Opposed by Commissioner McManus. Motion passed 3-1.
Mike LaShier - \$20.45. Seconded by Commissioner Erick, agreed by Commissioner Harrigan. Opposed by Commissioner McManus. Motion passed 3-1.
- Full-time Paramedic - Alex Calace - \$32.00/hour. Seconded by Commissioner Erick, unanimously approved.
- Full-time Paramedic - Jade Fallon - \$30.00/hour. Seconded by Commissioner Erick, unanimously approved.
- Full-time Paramedic - Dan Scilianio - \$30.00/hour. Seconded by Commissioner Erick, unanimously approved.
- Call In Paramedic - \$28.25/hour, zero increase. Seconded by Commissioner Harrigan, agreed by Commissioner Erick. Opposed by Commissioner McManus. Motion passed 3-1.
- New hire F/T Custodial I - \$22.00/hour. Seconded by Commissioner Erick, unanimously approved.
- New hire P/T Custodial I - \$20.00/hour. Seconded by Commissioner Erick, unanimously approved.
- New hire P/T House Maintenance - \$15.00/hour. Seconded by Commissioner Erick, unanimously approved.
- New hire F/T Paramedic - \$28.00/hour for 2 years. Seconded by Commissioner Erick, agreed by Commissioner Harrigan. Opposed by Commissioner McManus. Motion passed 3-1.
- Data Entry Clerk - \$20.00/hour. Seconded by Commissioner Erick, unanimously approved.
- Attorney - \$16,500 annually. Seconded by Commissioner Erick, unanimously approved.
- Plow Operator - \$17.00/hour. Seconded by Commissioner Erick, unanimously approved.
- Laborer - \$14.00/hour. Seconded by Commissioner Erick, unanimously approved.

Chief's Report:

Chief Gluck

- Submitted memo submitting the Chiefs rules.

- Submitted memo with list of 8 members residing outside of the District.
- Submitted memo notifying firefighter M. Colitti injured during bailout training on December 14. Awaiting further medical review.
- Chairman Colitti requested the remaining officers for 2018: Safety Officer - William Savage, Robert Quaranta. Exposure Control - Assistant Chief Gluck.

Attorney's Report:

Attorney Sapienza

- Bid packet for Station Two flooring has been prepared.
- Working on the antenna project contracts.
- Working on ambulance billing legislation.

Commissioner Reports

- Chairman Colitti made a motion, seconded by Commissioner Erick, unanimously approved to accept Kevin Brayer as a member living outside of the district and add him to the list submitted at the Organizational meeting.
- After discussion it was agreed to review the Chiefs rules at the next work session.

Chairman Colitti

- Made a motion, seconded by Commissioner Erick, unanimously approved to go out for permissive referendum from building reserves for five Headquarters doors and Station Two bay doors for an amount not to exceed \$40,000.00.
- Made a motion, seconded by Commissioner Harrigan, unanimously approved to go out for permissive from building reserves to update the camera and access systems at Station 2 and the installation of call boxes at both fire stations for an amount not to exceed \$60,000.00.
- After discussion made a motion, seconded by Commissioner Harrigan, unanimously approved for the district staff to be giving a uniform allowance, and for the employee to be responsible to go to the vendor to be measured. Purchases to be verified by the district prior to payment. Handbook and process will be updated.
- After discussion made a motion, seconded by Commissioner Erick, unanimously approved to update 1.13 Siren Activation Policy eliminating the section regarding the protocol activations, and to reaffirm the policy.
- Made a motion, seconded by Commissioner Erick, unanimously approved to accept policy 4.0 Equipment Policy.
- Commissioner Erick made a motion, seconded by Chairman Colitti, unanimously approved to remove 1.5 Stand By Policy. Discussion.
- Made a motion, seconded by Commissioner Erick, unanimously approved to accept 4.1 Equipment Maintenance Policy.
- Made a motion, seconded by Commissioner Erick, to accept 4.3 Fire Apparatus Usage Policy. Discussion regarding discrepancy in age requirements. Chairman Colitti rescinded the motion. Tabled to be reviewed at work session.
- Made a motion, seconded by Commissioner Erick, unanimously approved to accept 3.2 Refreshment Policy.
- 6.1 Chiefs policy being reviewed.

Commissioner Erick

- Requested from the Chief the district map that was being reviewed.
- After discussion regarding the permissive for 6-3-4 being closed Commissioner Erick made a motion, seconded by Commissioner McManus, unanimously approved to put the 1994 Pierce Aerial Ladder out for bid, minimum offer of \$75,000.00, sealed bids due Friday, February 23, 2018, bids open 7:00 pm on Monday, February 26, 2018.

Commissioner McManus

- Nothing to report

Commissioner Harrigan

- Made a motion, seconded by Commissioner Erick, unanimously approved to accept the 2018 consumable list submitted by the District Manager

Chairman Colitti made a motion, seconded by Commissioner Erick and unanimously approved to adjourn.

Meeting adjourned at 2011 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District