

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of the December 11, 2017 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Erick at 1830 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Erick, Vice-Chairman Colitti, Commissioner Meier, Commissioner McManus and Commissioner Hintze, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, Chief McQueeney were present at the meeting.

Commissioner Meier made a motion, seconded by Chairman Erick, unanimously approved to accept the minutes of the November 27, 2017 meeting.

**Bid opening of 1998 GMC Suburban**

- William Newhoff in the amount of \$3000.00, with required check.

**Public Comments:**

**Secretary Donnelly**

- None

**Correspondence:**

**Secretary Donnelly**

- Letter from the Town of Brookhaven regarding a Shoreham Energy lock box permit. Copy given to the Chief.
- Request from the Department to use the room January 3 for a blood drive. Approved.
- Renewal membership for NYALGRO. Copy on the table.
- Letter from the Town of Brookhaven Division of Women's Services requesting nominations for outstanding women of Brookhaven.
- Town of Riverhead Volunteer Firefighter's tax exemption form.
- Christmas card from Drum Industry, and South Shore Fire & Safety.

**Secretary Report:**

**Secretary Donnelly**

- Election update - Board of Election poll roster book was picked up today. District has the signs, and privacy booths. We have met with 2 of the 4 Election Inspectors to review the new poll roster sign in software. Sample ballot has been provided to the Board for review.

**Wading River Fire Department:**

**President Hammer**

- Thanked the Board for the meal provided during the department meeting.

**Material Requests: District Manager Michalakopoulos**

- 2017-0106 – Star monitor batteries (8), cost of \$2,556.40. Chairman Erick made a motion, seconded by Commissioner McManus, unanimously approved.

**Vendor: Dennis Kenter from Long Island Telecommunications**

He had decided to not bid based upon relationship with IWT. However, he is concerned with the antennas that have been selected for this project. Specifically the top antenna. He has also been in contact with the company (RFP) that has won the bid, and made a recommendation for a different antenna at no additional cost to the district. Discussion regarding the bid for antenna work for the Station Two communication tower. Additional correspondence also submitted by Commissioner Hintze.

**District Manager Report: District Manager Michalakopoulos**

- 6-3-17 is being repaired. District received the first payment from the insurance company. Commissioner Meier provided additional information regarding the repair. After discussion Chairman Colitti made a motion, seconded by Commissioner McManus, unanimously approved to upgrade the headlights to LED for no more than \$500.00, due to poor visibility of the current lights.
- Chief vehicle – delivery of the model has been halted by the manufacturer.
- Station Two communication pole – concrete is curing. The pole is ready to be shipped.
- Station Two apparatus floor – working with Counsel on the bid spec.
- Call boxes – vendor provided cost of approximately \$9000.00 for a box at Headquarters and Station Two.
- Vehicle exhaust – waiting on response from H2M.
- Fuel tank project – waiting to hear from the Suffolk County Department of Health.
- Submitted a security assessment of Headquarters.
- Workers Compensation – discussion regarding an increase in the reserve amount due to recent injuries.
- Siren at power plant – has contacted IWT.
- Radio battery backup at Station Two was found damaged and disconnected by Houseman Pirnak today.

**Treasurers Report: Treasurer Bushell**

- Bills total \$52,239.53, Chairman Erick made a motion, seconded by Commissioner McManus, unanimously approved to pay the bills.
- Received a check for deposit from VFIS in the amount of \$16,164.54. And \$20.00 cash.
- Submitted the following budget adjustments:
  - -\$20,000.00 Salaries, and - \$5,000.00 unemployment, +\$5,000.00 ambulance supplies, +\$2,000.00 from gasoline, +\$5,000.00 office supplies, + 7,500.00 apparatus repairs, +\$2,500.00 uniforms, +\$3,000.00 insurance. Commissioner Hintze made a motion, seconded by Commissioner Meier, unanimously approved.

**Chief's Report: Chief McQueeney**

- Submitted memo from the Accident Review Board regarding the results of 6-3-17 accident.
- Submitted memo regarding transfer of firefighter Ronald Bieber to fire police.
- Discussion regarding the brush truck (BRAT) being sold from Bohemia for \$85,000, which has been delivered to the district for review. After discussion and a report from the District Mechanic, Commissioner Meier made a motion seconded by Chairman Erick, unanimously approved to offer the Bohemia Fire District \$50,000, with the stipulation that it passes the weight limit and a successful pump test. Will be covered under the open permissive for the brush truck

**Attorney's Report: Attorney Sapienza**

- Permissive referendum documents have been prepared per the last meeting.
- Discussion regarding the Station Two communication tower antennas. It was agreed to move forward with the proposed antenna since the proposed antenna is equal to or better and there will not be an increase in cost it will be in the best interest of the district. Commissioner Hintze made a motion, seconded by Commissioner McManus to go forward with the vendor recommendation.

**Commissioner Reports**

**Vice Chairman Colitti**

- Made a motion, seconded by Commissioner McManus, unanimously approved for the secretary to draft a letter to Dennis Kenter thanking him for his recommendation.

**Commissioner McManus**

- Thanked the District for the flowers sent for his brother.
- Has verified the only dates available to change the 2018 Installation Dinner are Fridays.

**Commissioner Hintze**

- Submitted a form to be used by the Board to track and monitor projects. Requested to submit the form and material requests on the Sharepoint for review by District Staff.
- Requested that the department email distribution list is updated. District Manager has contacted the vendor.

**Commissioner Meier**

- Will continue to monitor the progress of the repair of 6-3-17.

**Chairman Erick**

- Requested the Board review the security assessments submitted.
- Requested the Boards input regarding the EPCR. After discussion it was agreed that the District will continue to research options.
- Has reviewed the Chivvis documents regarding 6-3-9, requested to wait to move forward.
- Inquired on status of 6-3-8. After discussion it was agreed to have the vendor review 6-3-8.

- Commissioner Hintze made a motion, seconded by Chairman Erick, unanimously approved to adopt the resolution to opt out of the NYS Family Paid Leave.
- Vice Chairman Colitti made a motion, seconded by Chairman Erick, unanimously approved to accept the Travel Policy as is.
- On behalf of the Board wished the District Staff, Chief's Staff, and Counsel a Merry Christmas.

Chairman Erick made a motion, seconded by Vice Chairman Colitti and unanimously approved to adjourn.

Meeting adjourned at 1950 hours

Respectfully submitted,

Steven Donnelly  
District Secretary  
Wading River Fire District