

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of the November 13, 2017 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Erick at 1830 hours with the Pledge of Allegiance and a moment of silence for Commissioner McManus's brother.

Chairman Erick, Vice-Chairman Colitti, Commissioner Meier, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, and Assistant Chief's Heller and Gluck were present at the meeting. Commissioner McManus and Commissioner Hintze not present with prior notice. Chief McQueeney absent due to work. Attorney Sapienza delayed.

Vice Chairman Colitti made a motion, seconded by Chairman Meier, unanimously approved to accept the minutes of the October 23, 2017 meeting.

**Public Comments:** **Secretary Donnelly**

- None

**Correspondence:** **Secretary Donnelly**

- October 23 letter from NY State Local Retirement System re: examination of retirement reporting.
- Town of Brookhaven volunteer firefighters/ambulance exemption form. Due March 1, 2018.

**Secretary Report:** **Secretary Donnelly**

- Contacted Security at Mather and St. Charles Hospital's regarding ambulance parking / ambulance running. Neither have a formal policy. When dropping off a patient, the ambulance can be parked at the ER as long as needed. Both request that the ambulance be turned off when unattended. St. Charles has recently removed offices by the ER doors in order to add more beds. As a result exhaust that may not have been noticed before is now being noticed by patients.
- Annual Election
  - Notice of Annual Election has been posted on website and sent to the media.
  - Petitions have been available as of November 8, due back to the District November 22. Two petitions have been picked up.
  - Submitted a sample ballot to the Board.
  - Board of Elections has received the District's request for services.
- 2018 annual budget has been delivered to the Town of Riverhead and Town of Brookhaven.

**Wading River Fire Department: President Hammer**

- Staff a bus program will be beginning.

**Material Requests: District Manager Michalakopoulos**

- 2017-0083 – Firefighter equipment (ICS vest white) in the amount of \$86.00. Chairman Erick made a motion, seconded by Vice-Chairman Colitti, unanimously approved.
- 2017-0084 – Firefighter equipment (Safety Officer vest), in the amount of \$61.18. Vice-Chairman Colitti made a motion, seconded by Chairman Erick, unanimously approved.
- 2017-0085 – Minitor VI batteries (20), in the amount of \$400.00. Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved.
- 2017-0086 – Firefighter equipment (30 traffic cones) in the amount of \$750.00. Chairman Erick made a motion, seconded by Vice-Chairman Colitti, unanimously approved.
- 2017-0087 – Eye wash (12 – 1 gal), in the amount of \$300.00. Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved.
- 2017-0088 – Firefighter equipment (replacement 24 ft. extension ladder for 6-3-10 per ladder testing) in the amount of \$1,176.73. Chairman Erick made a motion, seconded by Vice-Chairman Colitti, unanimously approved.
- 2017-0089 – Office supplies (toner for each printer), in the amount of \$5,354.66. Chairman Erick made a motion, seconded by Vice-Chairman Colitti, unanimously approved.
- 2017-0090 – Computer replacement (District maintenance), in the amount of \$712.75. Commissioner Meier made a motion, seconded by Chairman Erick, after discussion unanimously approved.
- 2017-0091 – Renewal for Phillips Heart Start MRx monitor, in the amount of \$5,386.50. Chairman Erick made a motion, seconded by Vice-Chairman Colitti, unanimously approved.
- 2017-0092 – Annual service contract for Physio Control Lucas, in the amount of \$2,941.20. Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved.
- 2017-0093 – Annual software renewal (HQ firewall), in the amount of \$1,440.02. Vice-Chairman Colitti made a motion, seconded by Chairman Erick, unanimously approved.
- 2017-0094 – EMS equipment (replacement Medixsafe (2)), in the amount of \$8,450.00. Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved.
- 2017-0095 – Firefighter equipment (Fire Police), in the amount of \$5,413.34. Chairman Erick made a motion, seconded by Vice-Chairman Colitti. Commissioner Meier opposed to the purchase on the winch. After discussion unanimously approved without the winch for a total of \$3,948.51.
- 2017-0096 – HP Workstation (replacement DM staff) in the amount of \$2,820.51. Vice-Chairman made a motion, seconded by Commissioner Meier, unanimously approved.

**District Manager Report: District Manager Michalakopoulos**

- Fire Police vehicle – waiting on the rear split tray.
- Replacement Chief’s vehicle – expected delivery this week. Radios have been ordered.
- Communication tower at Station Two – project has begun, no expected delays.
- Station Two apparatus floor – second vendor reviewed the project, but has not returned a quote or responded to the District Manager.



**Presentation:** From Donna Stipo of DMS Consulting regarding Verizon's interest in installing a cell tower due to a deficiency in the area.

**Attorney's Report: Attorney Sapienza**

- Legislation is now being written to exempt the premiums of the cancer legislation from the spending limitations.
- Working on exemption of Fire District vehicles weight limits.
- Discussed use of paper ballots and lock box for upcoming election.
- After discussion regarding the RFP for audit services Chairman Erick made a motion, seconded by Vice-Chairman Colitti, unanimously approved to continue with the services of RS Abrams.
- Discussion regarding potential sale of 6-3-4.

**Commissioner Reports**

Discussion regarding natural gas line. Discussion regarding completion of the application to National Grid along with a permissive referendum. On hold until a full board is present.

**Vice Chairman Colitti**

- Nothing.

**Commissioner Meier**

- Provided feedback on the Riverhead Town Fire District's Council meeting and the Brookhaven Town Fire District meeting.
- Requested executive session for personnel.

**Chairman Erick**

- EMS Coordinator Brian Danowski will be present at the next meeting to discuss electronic PCR's.
- Discussion regarding the review of remaining policies that were not been approved. Vice-Chairman Colitti made a motion, seconded by Chairman Erick to accept the Travel Policy as is. Opposed by Commissioner Meier. Motion failed 2 to 1.
- District maps received by Rob Hubbs and will be submitted to the Chief's office for review.
- Discussion regarding ambulance accident while responding to a mutual aid.

Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved to break for executive session.

**Adjournment for Executive Session                      2017**  
**Reconvene from Executive Session                      2024**

Chairman Erick requested a letter is sent in response to the RFP that the District will continue working with RS Abrams.

Vice Chairman Colitti made a motion, seconded by Commissioner Meier and unanimously approved to adjourn.

Meeting adjourned at 2030 hours

Respectfully submitted,

Steven Donnelly  
District Secretary  
Wading River Fire District