

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of the October 23, 2017 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Erick at 1830 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have departed.

Chairman Erick, Vice-Chairman Colitti, Commissioner Meier, Commissioner Hintze, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, and Chief McQueeney were present at the meeting. Commissioner McManus and Attorney Sapienza not present with prior notice.

Commissioner Meier made a motion, seconded by Chairman Erick, unanimously approved to accept the minutes of the October 10, 2017 meeting.

**Public Comments:** **Secretary Donnelly**

- None

**Correspondence:** **Secretary Donnelly**

- Brookhaven Town Fire Districts Officers Association Meeting minutes.
- Letter from Rocky Point Fire District regarding ambulance parking at Mather and St Charles Hospitals.
- Newsletter from VFIS.
- Letter from The Compass Company Consultants advising of their services.

**Secretary Report:** **Secretary Donnelly**

- Returned Jamie Pirnaks deposit for room rental as the rental has taken place.
- Riverhead Town Fire Districts meeting Wednesday, October 25 at Manorville.
- Will have the legal notice of the District election published, and designation petitions available November 8.
- After discussion the Board agreed to use paper ballots opposed to the County Board of Elections election machine and election ballots due to cost.
- Chief McQueeney requested to hold the district election in the meeting room to accommodate the voters. Agreed by the Board.
- After discussion regarding the Chief's election and the Departments newly purchased election software Chairman Erick made a motion seconded by Commissioner Meier, unanimously approved to suspend policy 6.1 Chief's Election, and that the Fire District will

not be involved in the December, 2017 Chief's election. Secretary will notify the Department President.

**Wading River Fire Department: President Hammer**

- Not present.

**Material Requests: District Manager Michalakopoulos**

- 2017-0080 – Medical supplies (Mather Hospital Pharmacy) in the amount of \$100.71. Vice-Chairman Colitti made a motion, seconded by Chairman Erick, unanimously approved to purchase.
- 2017-0081 – EMS equipment (two replacement McGrath video laryngoscope batteries) in the amount of \$102.00. Chairman Erick made a motion, seconded by Commissioner Colitti, unanimously approved to purchase.
- 2017-0082 – EMS equipment (two replacement LUCAS carrying cases) in the amount of \$450.00. Vice-Chairman Colitti made a motion, seconded by Chairman Erick, unanimously approved to purchase.

**District Manager Report: District Manager Michalakopoulos**

- Life Pac devices passed inspection. The Life Pac 500 will no longer be serviced by the manufacture under contract.
- Ladder test completed. 6-3-10 ladder has been removed from service. Tires on 6-3-4 were noted as needing review by District Mechanic. District Mechanic will review tomorrow.
- Fire Police vehicle has been delivered to the district and the vendor is reviewing the vehicle with the Chief and Fire Police today. Lettering is expected to be completed this week. Rear split tray had to be reordered due to size.
- Replacement Chief's vehicle – no change in status.
- Communication tower at Station Two – received the vendor Workers Compensation and Liability Insurance information and have provided to the Town. Expect Building permit to be approved this week.
- Vehicle exhaust system – H2M and Chief staff working on the layout.
- PA system has been repaired. Additional work will need to be completed on 2<sup>nd</sup> floor.
- 6-3-11 – some issues to be reviewed by District Mechanic.
- 6-3-1 – some issues to be reviewed by District Mechanic.
- Station Two apparatus floor – District Manager located another vendor while at the National Convention and will request a quote.
- Requested executive session for personnel.
- Submitted a per diem application for the Boards review.

**Treasurers Report: Treasurer Bushell**

- Bills total \$22,732.94. Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved to pay the bills.
- Made the following budget adjustments to the 2017 budget:
  - -\$5,000.00 from medical inspections.

- -\$4,000.00 from legal expenses.
- -\$9,000.00 from electric.
- -\$6,000.00 from hydrant rental.
- -\$4,000.00 from service awards life insurance premium.
- +\$19,000.00 to building maintenance.
- +\$9,000.00 telephone.

Commissioner Hintze made a motion, seconded by Commissioner Meier, unanimously approved.

**Attorney’s Report: Attorney Sapienza**

- In his absence resolutions were submitted to District Manger to provide to the Board for review.

**Chief’s Report: Chief McQueeney**

- Submitted memo regarding medical leave of Diane Brayer.
- Submitted memo with a vehicle plan for 6-3-7 for Board review.
- Waiting to hear from the vendor regarding lighting for 6-3-8.
- Commissioner Hintze reported that Station Two bay doors have been open during alarms. Chief McQueeney will follow up.

Chairman Erick made a motion, seconded by Commissioner Hintze, unanimously approved to break for executive session.

**Adjournment for Executive Session 1855**  
**Reconvene from Executive Session 1906**

Chairman Erick made a motion, seconded by Vice-Chairman Colitti, unanimously approved to accept the application of call in First Responder Jennifer Lehmann.

The Board will review the Chief’s memo of EMS member Diane Brayer and the plans for 6-3-7.

Chairman Erick made a motion, seconded by Commissioner Hintze, approved by Vice-Chairman Colitti to adopt a resolution to pierce the 2018 real property tax cap of 1.84%. Commissioner Meier opposed. Motion passed 3 to 1.

Chairman Erick made a motion, seconded by Vice-Chairman Colitti, approved by Commissioner Hintze to adopt a resolution for the 2018 budget in the amount of \$2,645,460.00. Commissioner Meier opposed. Motion passed 3 to 1.

Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved to employee Chester Chorzempa, Richard Ostrowski, Roseann Kirchner, and Susan Chorzempa for the December 12, 2017 district election from the hours of 1:00 pm to conclusion at \$15.50 per hour.

District Manager reported he has contacted and received positive references of the two lowest bidders for the installation of antenna on the Station Two monopole tower. The list of bidders was requested of IWT. The lowest bid was provided by RF Design Consultants. Commissioner Hintze made a motion, seconded by Vice-Chairman Colitti, unanimously approved, to award the project to RF Design Consultants as the lowest responsible bidder who met all requirements of the bid and to return bid bonds.

Discussion regarding district policies.

### **Commissioner Reports**

#### **Vice Chairman Colitti**

- Discussion regarding snow removal. It was agreed to keep in house.

#### **Commissioner Hintze**

- Requested a card is sent to Counsel.

#### **Commissioner Meier**

- Provided feedback on the Saratoga Conference. Discussion regarding the cancer bill. Chief McQueeney had provided requested names as requested for the bill.

#### **Chairman Erick**

- In reference to the Chiefs memo submitted October 10, regarding CDL licenses to operate fire apparatus Chairman Erick made a motion, seconded by Commissioner Hintze, approved by Commissioner Meier that the Board does not approve. Vice-Chairman Colitti opposed. Motion passed 3 to 1.

Chairman Erick made a motion, seconded by Commissioner Hintze and unanimously approved to adjourn.

Meeting adjourned at 1925 hours

Respectfully submitted,

Steven Donnelly  
District Secretary  
Wading River Fire District