

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the May 22, 2017 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Erick at 1830 hours with the Pledge of Allegiance and a moment of silence for departed Fire Commissioner Peter Gustafson of the Stony Brook Fire District.

Chairman Erick, Vice-Chairman Colitti, and Commissioners McManus and Hintze, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, and Chief McQueeney were present at the meeting. Commissioner Meier absent with prior notice.

Discussion regarding the May 08, 2017 minutes and the amount of dialogue/opinions to include in the minutes. Specifically the discussion regarding the Department letter regarding applicants and request that a letter be sent to the Department that the applications have not been received. Chairman Erick made a motion, seconded by Commissioner Hintze, approved by Commissioner McManus to accept the minutes of the May 08, 2017 meeting with the above added. Opposed by Vice Chairman Colitti due to minutes not including his statement that the Department letter/procedure was not submitted in January, February, March or April, but it was in May, and that this is a line of crap.

Public Comments: **Secretary Donnelly**

- None.

Correspondence: **Secretary Donnelly**

- Notification of the Brookhaven Fire Department 3rd Annual Rockfest, Saturday, June 3rd. Notification give to the Chief.

Secretary Report: **Secretary Donnelly**

- Legal notice to bidders for the sale of the 1990 Ford F250 pickup published in the Times Review on May 18. Posted on the district website May 10.

Wading River Fire Department: **President Hammer**

- Nothing to report.

Material Requests: **District Manager Michalakopoulos**

- 2017-0034 – Medical supplies, Mather Hospital Pharmacy, cost of \$145.52. Commissioner Hintze made a motion, seconded by Chairman Erick, unanimously approved.

- 2017-0035 – Replacement foyer floor damaged by storm at Station Two, cost of \$1835.00 including installation. Vice Chairman Colitti made a motion, seconded by Chairman Erick, unanimously approved. Agreed with Terrazzo floor.
- 2017-0036 – Department elections software, cost of \$6,505.00. Chairman Erick made a motion, seconded by Vice Chairman Colitti. Discussion regarding wireless reader. Chairman Erick made a motion seconded by Vice Chairman Colitti, unanimously approved to purchase without the wireless finger reader at a cost of \$4,260.00.
- 2017-0037 – Replacement printers for the Chief and Department Secretary, cost of \$1,258.00. Vice Chairman Colitti made a motion seconded by Commissioner McManus, unanimously approved.
- 2017-0038 – Replacement computer for the Station Two bulletin board, cost of \$653.60. Chairman Erick made a motion, seconded by Vice Chairman Colitti, unanimously approved.
- 2017-0039 – Boat lift power, cost of \$1,500.00. Discussion with LIPA upgrades to security in the area. Commissioner McManus made a motion, seconded by Vice Chairman Colitti, unanimously approved.
- 2017-0040 – Philips Healthcare data transmission software, cost of \$2,515.75. Discussion regarding the Suffolk County server currently preventing the transmission of data, protocol requiring data transmitted. Vice Chairman Colitti made a motion seconded by Chairman Erick, opposed by Commissioner Hintze and Commissioner McManus, approved by Chairman Erick and Vice Chairman Colitti. Motion failed due to a 2 to 2 tie. Chief McQueeney requested the record show that he feels this is a disservice. Additional information requested.
- 2017-0041 - Firefighter equipment – 10 helmets, cost of \$2,642.92. Commissioner McManus made a motion, seconded by Chairman Erick, unanimously approved.
- 2017-0042 – Firefighter equipment, turnout gear alterations/firefighter names on back, cost of \$355.15. Commissioner McManus made a motion, seconded by Chairman Erick, approved by Commissioner Hintze. Opposed by Vice Chairman Colitti based upon prior decision to have gear purchased for new members.
- 2017-0043 – District staff uniforms, cost not to exceed \$3,500.00. Vice Chairman Colitti made a motion, seconded by Commissioner McManus, unanimously approved. Commissioner Hintze will work with the District Manager.

District Manager Report:

District Manager Michalakopoulos

- Vehicle Insurance renewal update, replacement cost or book value. Working with Chairman Erick, quote for replacement value has not been received. A quote was also requested for an increase in deductible.
- Fire Police vehicle – Ford F350 short bed has been ordered. Submitted a diagram to the Board of the cap requested by the Chief staff.
- Natural gas – no update.
- Water tower electric – waiting to hear from the town regarding the easement distance noted in the site survey.
- Station Two communication tower – Counsel.

- Station Two electric – caps have been replaced. Discussion regarding swapping out the siren with the spare. District Manager will contact the electrician.
- 6-3-8 generator still out with District Mechanic.
- 6-3-5 carpet \$1446.33 cost of aftermarket carpet. Discussion. Will not be replaced.
- 6-3-80 out of service due to an issue with the throttle body. At Ford for repair under warranty.
- Roof leak at Headquarters in Boardroom and hallway. Vendor has been contacted.
- 6-3-17 oil light is on.
- Elevator has been serviced. Reported to be out of service again. Discussion
- Price has been requested on the replacement/repair of oil leak in the Station Two generator.

Treasurers Report:

Treasurer Bushell

- Bills total \$30,072.17. Chairman Erick made a motion, seconded by Commissioner McManus, unanimously approved to pay the bills.
- Received direct deposit from the Town of Brookhaven in the amounts of \$19,090.58 and \$10,532.73
- Received the following checks
 - Town of Brookhaven IDA \$ 442.60
 - Arrow International Medical \$ 2,671.28
 - Town of Riverhead \$17,010.08
 - Town of Riverhead \$10,206.05
 - VFIS \$ 500.00
- Setting up a secured pay ACH debit for the deferred compensation.

Attorney's Report:

Attorney Sapienza

- Notice to bidders for sale of vehicle has been prepared.
- Working with District Manager on the NYS audit action plan.
- Communication tower - received letter from the Town of Riverhead Attorney. Vendor has provided information and with the Boards approval Counsel will respond to the Town Attorney.
- National Grid – has been unsuccessful to contacting Mr. Lapage and will be contacting someone else at National Grid.
- Town of Babylon is working on a cooperative bid for uniforms.
- Requested executive session for possible litigation.

Chief's Report:

Chief McQueeney

- Submitted insurance documents for review by Counsel from St Johns Church in regards to the use of their parking lot.
- Department is attending Duck Pond Day on June 4, 2017. Submitted hold harmless agreement for review by Counsel regarding Duck Pond Day.
- Submitted resignation of Terrence Kluber as a Lieutenant. Firefighter Kluber will still be active within the Department.

vehicle is sent out for repair. Chairman Erick requested additional information regarding vehicle drivers, responses, expense, and alternate plans.

- Discussion regarding to 1 house.
- Discussion regarding consolidation of 6-3-4 and 6-3-6 into a single Quint.
- Discussion regarding replacing the tanker with a tanker/pumper.

Work session closed at 2005 due to an alarm

- Discussion regarding policies.

Chairman Erick made a motion, seconded by Commissioner Hintze, unanimously approved 1.10 Training Policy.

Chairman Erick made a motion, seconded by Commissioner McManus, unanimously approved 1.12 Disciplinary Policy.

Code of conduct policy is being reviewed. Board requested policies 2.0 – 2.4 be sent out to also be reviewed.

Commissioner McManus made a motion, seconded by Chairman Colitti and unanimously approved to adjourn.

Meeting adjourned at 2016 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District