

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the April 10, 2017 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Erick at 1830 hours with the Pledge of Allegiance and a moment of silence for departed members of the military, fire and police.

Chairman Erick, Vice-Chairman Colitti, Commissioner Meier, Commissioner McManus, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, and Attorney Sapienza were present at the meeting. Commissioner Hintze and Chief McQueeney were absent with prior notification that they would be.

Chairman Erick made a motion, seconded by Commissioner McManus, unanimously approved to accept the minutes of the March 27, 2017 meeting.

Public Comments: **Secretary Donnelly**

- None

Correspondence: **Secretary Donnelly**

- Invitation to the Riverhead Fire District's Installation Dinner, May 19 at East Wind. Commissioner Meier will attend.
- Letter from Kelly, Rode and Kelly, LLP advising that they have been retained by the insurance carrier to represent the District.
- Fire District Affairs

Wading River Fire Department: **President Hammer**

- Nothing to report.

H2M: **Joe Mottola, Joe Manzella**

- Discussion regarding Headquarters site survey and fuel tank installation
 - Site survey – utility mark out expected next week. Surveyors the following week.
 - Fuel tank – the fuel tank and the oil tank are planned to be removed. Preliminary plan is to install a split tank (1000 gal. diesel, 1000 gal. gasoline, and 500 gal. non-highway fuel). Discussion regarding, pump/fuel management system, location, oil tank removal, natural gas or propane conversation. H2M will provide plans based on the above.

Secretary Report: **Secretary Donnelly**

- Brookhaven Town Fire Police meeting scheduled for April 17 at Wading River.

- Submitted Chief McQueeney's memo regarding Assistant Chiefs Bitalvo and Heller attending Principles of Instruction training at the Suffolk County Fire Academy at no cost.
- Submitted Chief McQueeney's memo requesting to add Pazzo Pizza to the approved vendor list. Also banning all toppings on pizza to reduce cost. Agreed.
- Submitted Chief McQueeney's memo regarding effective immediately there will be no animals permitted in the fire house. Board requested exception is added for service animals.

Treasurers Report:

Treasurer Bushell

- Bills total \$39,242.04.
 - Vice Chairman Colitti opposed to the IWT bill and requested IWT provide material and labor rates on the bill. Agreed. District Manager will follow up. Inquired about the bill for physicals and shipping charges for All American Awards. Opposed to the conference hotel charge of \$420.00. Opposed to the American Express bill which includes preferred airline seating. Commissioner Meier explained it was cheaper to fly out of McArthur with connecting flights than out of LaGuardia and the preferred seating was the only seat available. Discussion and agreed to approve the conferences at the organizational meeting so travel can be pre planned to reduce cost. Agreed.
 - Chairman Erick inquired about the Wex cards. District Manager will follow up. Ex- Chief Ryan's cell phone. District Manager and Chief McQueeney are working with Ex-Chief Ryan regarding the cell phone.

Commissioner McManus made a motion, seconded by Chairman Erick, approved by Commissioner Meir to pay the bills. Vice Chairman Colitti opposed as noted.
- Received direct deposits from the Town of Brookhaven in the amounts of \$5,924.66, \$3,291.48, \$3,948.78.
- Checks from the Town of Riverhead in the amounts of \$2,636.56, \$850.50

Attorney's Report:

Attorney Sapienza

- Permissive prepared and sent to the papers.
- Per section 35 of the General Municipal Law requested to develop corrective action plan and publish legal notice regarding the Comptrollers report.
- Has been in contact with the Board of Election regarding the street indexing. They are currently in contact with the other fire districts regarding the streets in question. Riverhead has approved, waiting on Ridge and Rocky Point.
- Discussion regarding National Grid proposal. Will begin permissive preparation.
- Prepared SEQRA for Station Two communication tower for the Boards review. There is no adverse environmental impact resulting from installation of the tower.

Commissioner Reports

Vice Chairman Colitti

- Nothing to report.

Commissioner Meier

- Requested executive session for personnel.
- Requested travel to training to the Albany Conference for 5 days at the GSA rate, cost of \$295.00 to drive. Requested travel to training to the Indy Conference for 6 days at the GSA rate, cost of \$324.00 for flight. Chairman Erick made a motion, seconded by Commissioner McManus, unanimously approved.

Commissioner McManus made a motion, seconded by Chairman Erick, and unanimously approved for executive session.

Adjournment for Executive session 2000 hours
Reconvene from Executive session 2007 hours

Commissioner McManus made a motion, seconded by Commissioner Meier, unanimously approved to affirm the resolution for the April 10, 2017 SEQRA determination.

Chairman Erick

- Fire department has made progress with the hydrant mapping. Requested the District Manager schedule a meeting with Rob Hubbs for a map update.
- Chairman Erick and the District Manage have met with Glatfelter regarding LOSAP. Glatfelter will be providing information regarding insurances and have requested follow up regarding funds to the Copley, Stelmaschuk and Haugaard families. Commissioner McManus will follow up. Also asked to consider annuities once funding is at a healthy level.

Chairman Erick made a motion, seconded by Commissioner McManus and unanimously approved to adjourn.

Meeting adjourned at 2014 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District