

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the February 27, 2017 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman Erick at 1830 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman Erick, Vice-Chairman Colitti, Commissioners Meier, Hintze, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, and Chief McQueeney were present at the meeting. Commissioner McManus absent due to vacation.

Commissioner Meier made a motion, seconded by Chairman Erick, unanimously approved to accept the minutes of the February 13, 2017 meeting.

Public Comments: **Secretary Donnelly**

- None

Correspondence: **Secretary Donnelly**

- Invitation to the Manorville Fire District Annual Inspection Dinner at Majestic Gardens on April 29, 2017. Commissioner Meier or Commissioner Hintze may attend. RSVP by April 15.

Secretary Report: **Secretary Donnelly**

- Tax exemption forms submitted to Towns.
- Policy binder created as requested.

Wading River Fire Department: **President Hammer**

- Nothing to report.

Material Requests: **District Manager Michalakopoulos**

- 2017-0015 – AEDS. On hold pending workshop.
- 2017-0016 – Medical supplies (Bound Tree) cost of \$837.41. Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved to purchase.
- 2017-0017 – Medical supplies (Mather) cost of \$282.33. Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved to purchase.
- 2017-0018 – Firefighter equipment (Bailout pocket) for Matthew Papinsky, cost \$211.04. Discussion. Chairman Erick made a motion, seconded by Commissioner Meier, approved by Commissioner Hintze. Opposed by Vice Chairman Colitti to purchase the bailout pocket due

to the decision of the Board in December to purchase new gear for members who complete probation, of which he was also opposed. Motion passed 3 to 1.

- 2017-0019 – Equipment (Geargrid) cost of \$2,082.00. Discussion. Vice Chairman Colitti made a motion, seconded by Chairman Erick, unanimously approved to purchase.
- 2017-0020 – Software upgrade for sign, cost \$750.00. Vice Chairman Colitti made a motion, seconded by Commissioner Meier, unanimously approved to purchase. Discussion regarding access.

District Manager Report:

District Manager Michalakopoulos

- Water tower electric – on hold.
- Station Two communication tower – meeting on Wednesday at the site with Hinck Electrical, IWT and Commissioner Hintze. Discussion. Chairman Erick made a motion, seconded by Commissioner Hintze, unanimously approved to not proceed with an electrical siren on the monopole.
- Station Two siren – Discussion regarding replacing after electric is reviewed.
- Station Two electrical – Discussion. District Manager to review with an electrician.
- Fire alarm systems – completed at Station Two and Headquarters and communicating with FRES. Waiting on Fire Marshal to sign off. Discussion regarding alarm in the shed to be turned off during training. Chief is aware.
- Chief's replacement vehicle – identified low band radio not working during vehicle inspection and returned the vehicle to vendor to be repaired.
- Station Two sign is up and running.
- Bathroom door locks – cost to replace the 2 bathroom door marlock locks is \$1250.00. Discussion. Put on hold and requested District Manager obtain additional quotes.
- SCM election software. Discussion. Would like input from the department regarding the department election software.
- Water tower door contacts repaired.
- Double door on refrigerator repaired.
- 6-3-17 seatbelt repaired.
- 6-3-17 scheduled for PM tomorrow.
- 6-3-3 receiving PM, to be returned tomorrow.
- Radio console touchscreen out of order, not repairable. Cost to repair \$1255.38. Discussion. Commissioner Meier made a motion seconded by Chairman Erick, unanimously approved to repair.
- Installation Dinner invitations have been sent out.
- Received FOIL request for NYS Parks letter approving use of Station Two for picnic.
- Chairman Erick requested that the District Manager upgrade the memorial stone.
- Chairman Erick requested the Chiefs and Commissioner photo's in the meeting room are updated. Also requested that the legal notices and 2017 budget are updated on the website. Inquired from Counsel on the use of 2nd party pictures of retired apparatus for the website, as he has not been able to locate the other party. Counsel will follow up.
- District Manager reported he received the grant check from NYS Department of Conservation in the amount \$1,500.00.

Treasurers Report:**Treasurer Bushell**

- Bills total \$25,542.75. Commissioner Meier made a motion, seconded by Chairman Erick. Discussion regarding Suffolk County EMS CPR training bill. Unanimously approved to pay the bills pending the Chiefs review of the Suffolk County EMS bill.
- Received the following checks - Town of Riverhead \$1,701.01, \$5613.33. VFIS \$500.00. Direct deposit from Town of Brookhaven \$22,382.06.
- Audit report has been filed with NYS.

Attorney's Report:**Attorney Sapienza**

- Has received and submitted the Board of Election street index. Chairman Erick reported he has reviewed and submitted his changes (remove Claremont Dr. and Westover Ct. both part of Rocky Point FD, removal of Iris Rd. location unknown, remove Darwen Dr. part of Ridge FD, addition of Penny Dr.). Board will also review.
- Permissive referendum for purchase of Chiefs vehicle has been prepared.
- Letter to Town of Riverhead Attorney regarding the Station Two communication tower has been sent. Town of Riverhead Attorney will be presenting a resolution to the Town Board.
- Contacted insurance vendor regarding liability insurance for hall rental. Recommendation was to continue with supplemental insurance.
- Working on the response and corrective action plan for the NYS audit. Chairman Erick has met and reviewed the audit with the auditors. Discussion. Counsel will update and submit to the Board for review a proposed credit card policy.

Chief's Report:**Chief McQueeney**

- Submitted a report of firefighter training in jury at the Suffolk County Fire Academy.
- Submitted resignation letters of Firefighter Michael LaShier and Nicholas Rozmus and request for District Secretary to remove them from the Riverhead Town volunteer firefighter tax exemption list.
- Submitted notification of the Times Review People of the Year Awards ceremony March 2 at Marthas Clara Vineyard. Ex-Chief and Ex-Commissioner Thomas Lateulere will be honored as Public Servant of the year. Assistant Chief Gluck and Chief McQueeney attending the meeting and providing transportation for Thomas Lateulere's mother and girlfriend. A ticket is also available for a Commissioner to attendance.
- Submitted a request to enter into an agreement for bunker gear cleaning.
- Submitted notification of return to duty for Firefighter Fred Besold.
- Submitted application for approval for new member Kevin Callagy.
- Submitted notification of Assistant Chief Gluck's attendance at Shoreham Wading River Board of Education meeting February 27, regarding Nextera Solar utilization of Shoreham Nuclear Power Plant property.
- Chairman Erick inquired if a Chief will be attending the meeting at the North Shore Library on March 22 regarding the bike trails. Chief McQueeney will have a Chief attend.

Chairman Erick made a motion, seconded by Commissioner Meier, and unanimously approved for executive session.

Adjournment for Executive session 1950 hours
Reconvene from Executive session 2009 hours

Chairman Erick reported that the Board will hold payment of the Suffolk County EMS CPR bill for \$72.00 for further review. Treasurer Bushell reported bills total will be \$25,470.75.

Chairman Erick made a motion, seconded by Vice Chairman Colitti, unanimously approved to accept the application of Kevin Callagy effective March 1, 2017. Requested his EMT certificate.

Commissioner Reports

Commissioner Hintze

- Nothing to report.

Vice Chairman Colitti

- Requested the Board review the submitted proposed uniform specs by Assistant Chief Heller.

Commissioner Meier

- Possibility of District Manager, Chief Staff, Commissioners attendance at the FDIC Conference in INDY in April.

Chairman Erick

- Policy review – Discussion. Commissioner Hintze made a motion, seconded by Chairman Erick, unanimously approved to eliminate policy 1.5 Stand By. Commissioner Meier approved. Vice Chairman Colitti opposed. Motion passed 3 to 1.
- Gym membership – Discussion. Chairman Erick made a motion, seconded by Commissioner Hintz, unanimously approved to pay the 2017 membership bill and to draft a gym membership policy.

Vice Chairman Colitti made a motion, seconded by Commissioner Meier and unanimously approved to adjourn.

Meeting adjourned at 2020 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District