

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the December 27, 2016 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman McManus at 1830 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman McManus, Commissioners Colitti, Meier and Hintze, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, and Chief Ryan were present at the meeting. Vice Chairman Erick absent.

Commissioner Meier made a motion, seconded by Commissioner Colitti, unanimously approved to accept the minutes of the December 12, 2016 meeting.

Public Comments: **Secretary Donnelly**

- None

Correspondence: **Secretary Donnelly**

- None

Secretary Report: **Secretary Donnelly**

- Election Certificate of Canvas has been delivered to both towns.
- Organizational meeting legal notice has been published, 2016 Organizational meeting minutes will be forwarded to the Board for review, and Oath's of Office will be prepared.
- Riverhead Town Fire Districts meeting scheduled for January 25, 2017 at Wading River. Dinner at 7:00pm, meeting 8:00pm.
- Requested to destroy meeting audio per the MU1 schedule. Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved.

Wading River Fire Department: **President Hammer**

- Not present

Material Requests: **District Manager Michalakopoulos**

- 2016-0110 – medical supplies - IO needles, \$2,660.00. Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved.
- 2016-0111 – medical supplies - Boundtree, \$2,660.00. Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved.

- 2016-0112 – FASNY EMS Seminar for T. Whelan, \$50.00. Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved. Discussion regarding status. Per Chief Ryan he is active.
- 2016-0113 – Office supplies, \$2,163.42. Commissioner Meier made a motion, seconded by Commissioner Colitti, unanimously approved.
- 2016-0114 – Firefighter equipment, CO meters 6-3-1, 6-3-6, 6-3-10, 6-3-80 and 4 Chief's vehicles, \$14,040.22. Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved. Discussion regarding current meter being discontinued, trade in value.
- 2016-0115 – Firefighter equipment, small SCBA mask for E.Trotta, \$229.58. Commissioner Meier made a motion, seconded by Commissioner Colitti, unanimously approved. Discussion regarding additional. Commissioner Colitti made a motion, seconded by Commissioner Meier, to purchase 11 masks, unanimously approved.

District Manager Report: District Manager Michalakopoulos

- Station Two monopole bid – being reviewed.
- 6-3-4 tanks are still out. Vehicle in service with leaner tank.
- 6-3-8 air horn. 6-3-9 out for lighting. 6-3-8 air horn will be repaired when sent out for lighting.
- Fire alarm systems –Simplex forwarded documents to Town of Riverhead Fire Marshal for review and approval.
- Chief's replacement vehicle has been delivered to the district mechanic for lighting. District Manager provided drawings of lettering, stripping for Board review. Expected to be in service February.
- Station Two signs – expect to be installed within a week.
- Website – goal to be live January 2016.
- Boat winterizing – vendor expected to winterize within the next 2 weeks.
- Station Two siren has been shut off due to mechanical/electrical. Discussion regarding underground power at Station Two. Board requested the District Manager review with the electrician.
- 2017 open projects – District Manager met with H2M regarding plans to address open items for 2017. Headquarters survey was reviewed and it is recommended it is updated. Discussion regarding natural gas. Chairman McManus reviewed the approved motion made 03/24/16 to move forward with natural gas. Commissioner Meier remains opposed to moving forward with natural gas. Commissioner Colitti remains in favor if the project will be completed fully. Discussion regarding costs estimate \$1,005,000.00. District Manager will provide updated cost estimate for the next meeting.

Treasurers Report: Treasurer Bushell

- Bills total \$27,074.56. Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved to pay the bills.
- Received the following checks for deposit.
 - Town of Brookhaven \$ 7,241.25

Commissioner Reports

Commissioner Colitti

- Thanked Chief Ryan for a great year and for his 2nd Term as Chief. Wished him the best of luck.
- Discussion regarding updating personal information. Chairman McManus will work with the District Manager.
- Discussion regarding improving the election process for the District Election, additional inspectors/clerks, machines, etc. Process and policy will be reviewed.
- Commissioner Colitti made a motion to contact the Community Journal and advise that the District no longer wants the paper as he does not want to support a paper that does not support the Fire District. Motion did not receive a second. District Manager advised that Chief McQueeney may also address.
- Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved for the 6-3-30 vehicle to be detailed for the incoming Chief.
- Has submitted his comments to 6-3-33 regarding the proposed uniform policy.

Commissioner Meier

- Nothing to report

Commissioner Hintze

- Provided a recap of the meeting on 12/23 with the EMS Coordinator and the Chief's staff held at the request of the EMS Coordinator. Meeting was attended by Commissioner Hintze, Vice Chairman Erick, Chief Ryan, Chief McQueeney, District Manager, and Brian Danowski. Commissioner Colitti excused himself to not violate 3 Commissioners meeting. Discussed – full-time medics, contingency plans for injury or illness, light duty medical, job description of Brian Danowski, better utilizing the First Responder training position, an EMS budget, possible an 81 vehicle, roll pattern, mutual aid, First Responder office access by members, customer survey form, Brian Danowski support for Chiefs staff.
- With respect to the discussions, management of any light duty or injury, illness needs to be determined on a case by case basis as there are too many variables that may come into play. No changes were recommended to the job description. It was clarified and affirmed by the Chiefs that the first responder responds to all calls. It was also affirmed by the Chief's and Commissioners present that the first responder may respond to mutual aid calls. Consensus was not in favor of an 81 vehicle, however it will be included in the meeting summary for further action by the Board if warranted. Commissioner Hintze made a motion to reinstate the customer survey forms. Chairman McManus requested motions related to this be tabled until Vice Chairman Erick was present. The motion was withdrawn.

Vice Chairman McManus

- Nothing to report.

Commissioner Colitti reported he received a call from an unidentified taxpayer regarding the siren. Complained regarding the siren, complimented Commissioner Meier and hung up.

Secretary reminded the Board that the Organizational Meeting is scheduled for Tuesday, January 3, 2017 at 1830.

Commissioner Meier made a motion, seconded by Commissioner Colitti, unanimously approved to approve revision 1 and the gold license plate of the Chief vehicle drawings submitted.

Commissioner Colitti made a motion, seconded by Commissioner Meier and unanimously approved to adjourn.

Meeting adjourned at 1953 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District