

WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792

Minutes of the October 24, 2016 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman McManus at 1830 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman McManus, Vice-Chairman Erick, Commissioners Colitti, Meier and Hintze, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, and Chief Ryan were present at the meeting.

Vice Chairman Erick made a motion, seconded by Commissioner Colitti, unanimously approved to accept the minutes of the October 11, 2016 meeting.

Public Comments: **Secretary Donnelly**

- Al Schule – inquired if the Board is interested in selling the Ford F550. It was explained not at this time, but if it is sold it will published for public bid.
- Jennifer Cain requested to rent the meeting room April 1, 2017 for a sweet sixteen party, with room set up March 31. As there are no conflicts, Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved.
- Giuseppe Rosini requested to use the room December 4 for a 1st birthday party from 12:00 – 6:00 pm. As there are no conflicts, Commissioner Colitti made a motion, seconded by Vice Chairman Erick, unanimously approved.

Correspondence: **Secretary Donnelly**

- Brookhaven Town Fire Districts Officers meeting scheduled for October 27 at Eastport.
- October 17 Memorandum from the Division of Criminal Justice Services regarding Police and Peace Officer Decertification.
- Affidavit of publication from The News-Review of Legal Notice for the Bond Hearing.

Secretary Report: **Secretary Donnelly**

- Submitted Legal Notice of the Annual Election and Bond for review. Discussion regarding the availability of Petitions. Agreed the petitions will be available November 09, per the Legal Notice.
- Submitted Designating Petitions to the Board for review. One with term ending 2017, one with term ending 2021. Approved.
- Have received the list of Election Inspectors from the Board of Election and will confirm availability of inspectors for district election.

- Secretary verified if he needs to attend the Chiefs Election. Board agreed per policy – yes. Election is December 08.
- Riverhead Town Fire Districts meeting Wednesday, October 26, at Manorville.
- Suffolk County Fire Districts meeting November 17, at Eastport.

Wading River Fire Department: President Hammer

- Not present

Material Requests: District Manager Michalakopoulos

- 2016-0086 – Fire Shelters. Carryover from October 11, 2016 meeting. Discussion regarding \$5000.00 maximum amount to be spent.
- 2016-0087 – Semi-annual district uniform apparel. Commissioner Meier made a motion, seconded by Vice Chairman Erick, unanimously approved.
- 2016-0088 – Underground storage tank supplies. Vice Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved.
- 2016-0089 – Forcible entry training for 12-14 members (sold in a block). Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved.

District Manager Report: District Manager Michalakopoulos

- Commissioners garage bay door to be checked out – Appointment has been made to have door looked at
- 6-3-27 update – at Matts One Stop for repair. Will follow up.
- 6-3-8 air horn update – District has received the parts. Horn will be repaired.
- Station Two parking lot light – District has received the lamp.
- Annual pump testing – waiting to hear from District Mechanic.
- Bond notification mailing - D. Sterne – D. Sterne has been asked to go ahead with mailing. A sample will provided to the Board for review.
- ADP software – overtime notes has been completed.
- SCM software – Stand-by report – District has received the software today
- SCM software – discrepancy report will be used effective January 01, 2017. Commissioner Colitti requested that the Chief have training completed so the system can be used as of January 01, 2017.
- Fire alarm systems update – District is waiting on the completed drawings and approval from the town.
- Chief Ryan’s vehicle replacement – no update.
- Old 80 vehicle NYS certification lettering – stickers have been removed.
- Repair /correction of phone # on recruitment signs – working with the vendor.
- Station Two signs – signs have been ordered.
- Station Two communication tower bid package -
- Website – rough draft available for review. Ready to have the District and Department history added. Chief Ryan reported Bill Schiebel will be the Department liaison.
- Boat lift area –fence has been fixed. Chief McQueeney reported he will be having a meeting with PSEG. DOT is also planning on dredging the inlet as a safe harbor over the winter.

- Discussion regarding 5th Responder position. Due to not completing training function as this position was intended for and scheduling of multiple Responders Commissioner Colitti feels that the position should be eliminated. Commissioner Colitti made a motion, seconded by Commissioner Meier, opposed by Chairman McManus due to lack of data, opposed by Vice Chairman Erick and Commissioner Hintze. Discussion regarding how many Responders are needed to cover a shift, completing of community training, back to back calls. Since August 25 there have been 25 back to back calls. Commissioner Meier provided a recap of part of training attended in Saratoga where it was stated that 1 life equals \$8,000,000.

Commissioner Meier:

- Reported that there was a lot of good information and vendors available in Saratoga and Nashville. Met with a vendor regarding exhaust system for truck bays.
- Inquired about truck inspections. District Manager has contacted the District Mechanic to have the inspections completed.

Commissioner Hintze:

- Nothing to report.

Vice Chairman Erick:

- He has emailed the Board the history and functions of the District for review. Discussion regarding adding the District updates. District Secretary volunteered to make the updates as he will also be completing minutes and legal notices.
- Reported on progress of Venezia properties and public hearing.

Commissioner Meier made a motion, seconded by Chairman McManus, and unanimously approved for executive session.

Adjournment for Executive session	1930 hours
Reconvene from Executive session	2005 hours

Chairman McManus reported that the suspension of firefighter Besold will continue until the next meeting for resolution by the Chief.

Attorney's Report: **Attorney Sapienza**

- Bond documents and resolutions have been provided to Bond Counsel.
- Legal Notice for the election and bond vote has been completed. Commissioner Hintze made a motion, seconded by Commissioner Colitti, unanimously approved to accept the Legal Notice for the election and bond vote.

Commissioner Reports

Vice Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved to accept the proposed 2017 budget of \$2,300,015.00.

Vice Chairman Erick requested to have the review of the Fuel Management Plan removed from the follow up items.

Commissioner Meier inquired on the difference in the lighting of the light poles on the 2 brush trucks. Chief Ryan will clarify and requested that the Board email him with any questions.

Mobile fleet was submitted by Chief Ryan for Board review.

Commissioner Hintze made a motion, seconded by Vice Chairman Erick, approved by Chairman McManus and Commissioner Meier to accept the finding of the accident review Board for the 6-3-6 and 6-3-27 accidents. Finding of the 6-3-6 accident opposed by Commissioner Colitti due to the driver having had multiple accidents without follow up training.

Commissioner Hintze made a motion, seconded by Commissioner Colitti and unanimously approved to adjourn.

Meeting adjourned at 2012 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District