

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of the July 25, 2016 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman McManus at 1830 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman McManus, Vice Chairman Erick, Commissioners Colitti and Meier, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, and Chief Ryan were present at the meeting.

Vice Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved to accept the minutes of the July 11, 2016 meeting.

**Public Comments: Secretary Donnelly**

- None

**Wading River Fire Department: Michael Hammer**

- Reported to Chairman McManus prior to meeting that he had nothing to report.

**Correspondence: Secretary Donnelly**

- Notification of the Brookhaven Town Fire District Officers Association meeting July 28<sup>th</sup>, at E. Moriches. Refreshments at 6:30 pm.
- Thank You card from the Kellerman Family returned from the Wading River Fire Department due the check being addressed to the District. District Secretary will contact the family.
- SEQRA Study from the Town of Riverhead in reference to EPCAL property.
- Letter from the Wading River Fire Department regarding acceptance of members and requesting membership approval from the District. Letter given to Chief Ryan to address.
- Flyer regarding the Association of Fire Districts of the State of New York Annual Expo & Workshop, October 13-16, 2016 in Saratoga Springs.

**Secretary Report: Secretary Donnelly**

- Requested progress on Leave Policy. Chief is working on the policy.
- Riverhead Town Fire District's Officers meeting scheduled for July 27, 2016 at Jamesport. Dinner at 7:00 pm

Chief Ryan excused from the meeting for a District boat issue reported by a resident.

**Material Requests:****District Manager Michalakopoulos**

- 2016-0047 – Medical Supplies. Vice Chairman Erick made a motion, seconded by Commissioner Colitti and unanimously approved to purchase.

**District Manager Report:****District Manager Michalakopoulos**

- Station Two sign –working with two vendors on quotes.
- Bunting – Met with Chief Bitalvo and expects to submit a material request at the next Board meeting.
- Bid package for Station Two Communications Tower – packets are being picked up by potential bidders.
- Radio vendor meeting – has not taken place yet.
- Water tower – PSEG cancelled today's work to trace out the line and is expected to complete it tomorrow. Radio vendor has installed a heat monitor in the cabinet.
- Website – Chief Bitalvo is working on finalizing the paperwork with Bob Petricek. Discussion.
- 6-3-1 – metal protective plate on ladder has been replaced. Drain manifold repaired.
- 6-3-17 – Fuel filter replaced. Rear step repaired.
- Boat – vendor there today due to boat overheating due to possible motors not flushed properly of hydrant used not flushed. Thermostats replaced. Chief has provided a list of items to be repaired.
- Boat lift area – District Manager advised that part of the fence has been removed and light fixture/bar may be missing from the boat. District Manager requested the Chief McQueeney file a police report.
- Chief vehicle – Chief Ryan has selected a Ford Expedition opposed to the Explorer in order to fit his gear/equipment in the larger cargo area. Requested color is red. Under state contract the cost is estimated \$35,000. Cost for the Explorer is \$32,000.
- Siren at power plant. Resident has complained about the siren and requested it is turned off. After discussion it was requested the District Manager send the resident the siren policy and invite the resident to attend a Board meeting.
- Alarm system – Station Two alarm not working due to dialer and not repairable. Provided the Board with a quote from Syntax. Reported the dialer at Headquarters is also no longer working and not repairable. Has checked with FRES and they are not receiving the signal. Conversation.

Commissioner Meier excused from the meeting to assist with an issue regarding the boat.

- Commissioner Colitti made a motion, seconded by Vice Chairman Erick, unanimously approved for a permissive referendum for \$100,000 from the building reserve fund to upgrade the alarms at Headquarters and Station Two. Counsel will work with the District Manager on the bid specs.

**Treasurers Report: Treasurer Bushell**

- Bills total \$260,039.97. Vice Chairman Erick made a motion, seconded by Commissioner Colitti and unanimously approved to pay the bills.
- Auditors were at the District today.

**Attorney's Report: Attorney Sapienza**

- Station Two communication tower bid is out.
- Working with the Treasurer on the audit response letter.
- Has been in communication with the Town of Brookhaven in reference to potential expiration of Shoreham pilot payments.

**Chief's Report: Chief Ryan**

- Excused from the meeting due to boat issue.

**Commissioner Reports**

**Vice Chairman Erick**

- Met with Neefus Stype and Risk Management Consultant on Friday, a walk-through of the facilities and a risk evaluation was completed. A report will be provided from the Risk Management Consultant.
- Requested executive session to discuss personnel issue.

**Commissioner Colitti**

- Discussion regarding requesting the Chief provide an 8 year plan regarding what they want/need in reference to the radios/pagers. Once a plan is provided the District will meet with the vendor(s). Vice Chairman Erick agrees and requested a sub-committee address this. Discussion regarding meeting with the vendor.

**Chairman McManus**

- Nothing to report.

Vice Chairman Erick made a motion, seconded by Commissioner Colitti, and unanimously approved for executive session for personnel.

<b>Adjournment for Executive session</b>	<b>1907 hours</b>
<b>Reconvene from Executive session</b>	<b>1938 hours</b>

- Vice Chairman Erick made a motion, seconded by Commissioner Colitti and unanimously approved that effective July 26, 2016, Brian Danowski will have the provisional role of Fire District EMS Coordinator. His salary will remain the same. District will also be requesting the existing Civil Service list canvassed to conduct interviews.

- Commissioner Colitti made a motion, seconded by Vice Chairman Erick and unanimously approved to sign the Suffolk County Mutual Aid Agreement. Counsel will send the agreement to the County.
- Board has received the Suffolk County EMS Mutual aid plan. Counsel will review.

Commissioner Colitti made a motion, seconded by Vice Chairman Erick and unanimously approved to adjourn.

Meeting adjourned at 1941 hours

Respectfully submitted,

Steven Donnelly  
District Secretary  
Wading River Fire District