

**WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792**

Minutes of the July 11, 2016 Meeting

The meeting of the Board of Fire Commissioners was called to order by Vice Chairman McManus at 1830 hours with the Pledge of Allegiance and a moment of silence for our first responders and especially Commissioner Lateulere.

Vice Chairman McManus, Commissioners Erick, Colitti and Meier, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, and Chief Ryan were present at the meeting.

Commissioner Erick made a motion, seconded by Commissioner Meier, unanimously approved to accept the minutes of the June 27, 2016 meeting.

Public Comments: Secretary Donnelly

- None

Correspondence: Secretary Donnelly

- June 30, 2016 letter from the Town of Riverhead Board of Assessors with the final taxable value for 2016/2017.
- July 5, 2016 letter from the Brookhaven Town Fire Police Association requesting Wading River host the April 17, 2017 meeting.
- The Counsellor July 1, 2016.
- Received an email from the NYS Dept. of Conservation advising that the Volunteer Firefighters grant application exceeds the \$5000.00 limit. District can substitute another eligible item directly related to wildfire firefighting suppression.

Secretary Report: Secretary Donnelly

- Requested to delete meeting minute's audio as per the MU1 schedule. Commissioner Colitti made a motion, seconded by Commissioner Meier and unanimously approved for the Secretary to destroy minute's audio as per the MU1 schedule.

Wading River Fire Department: President Hammer

- Thanked the Chief Staff, members, and the BOFC for their help with Tom Lateulere's funeral. Discussion regarding the bills for the food. President Hammer will submit the bills to the BOFC.

Material Requests: District Manager Michalakopoulos

- 2016-0046 – Medical supplies – leads for monitor for 6-3-16. Commissioner Colitti made a motion, seconded by Commissioner Erick and unanimously approved.

District Manager Report:

District Manager Michalakopoulos

- 6-3-16 – fuel water separator
- 6-3-1 – ladder rack latch
- 6-3-2 – pump light out
- 6-3-6 – miscellaneous
- 6-3-8 – radio vendor regarding frequency
- 6-3-16 - seatbelt needs to be replaced. Difficulty finding a replacement.
- Decibel test at power plant – District Manager has left the complainant messages for the address in order to complete the test. Complainant has not responded. BOFC agreed to not complete the study.
- Station Two bid package – Working with Counsel to complete. Discussion. Board agreed to amend the date of bond opening to August 8. Legal notice will also be published in Newsday.
- Radio vendor – Wading River and Rocky Point reported low band radio issues over the weekend to the County. Discussion regarding Palace Electric, and Town of Riverhead at the water tower. Discussion regarding low band antenna location at the tower. Chief Ryan has requested the antenna is moved from the northeast side of the tower for better reception. Commissioner Colitti made a motion, seconded by Commissioner Erick, unanimously approved for a 3rd party vendor to complete a study for the antenna location. Board requested that the Chief provide a list of concerns at the tower.
- Geargrid boxes – Assistant Chief Heller reported that he has researched the boxes and box sizes.
- NationalGrid – Discussion.
- Website – Working with Chief have received the domain name and will set up presentations.
- New Responder vehicle is in service. Issue with tire pressure light was manufacturer defect and has been repaired.
- Requested to surplus old MDTS which are over 7 yrs. old and have a value on Amazon of \$178/unit and \$190/mount. Commissioner Colitti made a motion, seconded by Commissioner Erick and unanimously approved to surplus.
- Old Responder vehicle will now be sent out for body work.

Treasurers Report:

Treasurer Bushell

- Bills total \$30,526.78. Discussion regarding Soundview Electric contract for 2016. Commissioner Meier made a motion, seconded by Commissioner Erick, unanimously approved to pay the bills.
- Received a check in the amount of \$9,269.52 for deposit from the Town of Riverhead.
- Budget Committee meeting is scheduled for August 1 at 5:45pm.
- Auditors are scheduled for 2 weeks from today.

Attorney's Report:

Attorney Sapienza

Chief's Report:

Chief Ryan

- Reflective markers in Station Two parking lot.
- Inquired if the Board reviewed the information regarding the trailer for the boat generator and supplies. Discussion.
- Vehicles
- Jamesport Parade scheduled for Wednesday, July 13. 15-20 members volunteered to march. Will use District vehicle.
- Riverhead Chief's Council meeting scheduled for July 20 at Wading River. Meeting to start at 1930.
- Review Board regarding the 31 vehicle to be held at the Officer's meeting on July 12.
- Gary Rider requested a letter with his start date. Chief has provided the letter.
- Received a document from the DEC regarding Class B foam. Counsel explained the DEC is reviewing the components of the Class B foam. Chief will review the documents with Counsel. Chief has also requested from the Officers that Class B foam is removed until further notice.
- Victoria Kane has requested to attend an EMT Basic class at Farmingdale College. Commissioner Colitti requested a material request is submitted.
- Legislator Ankerman will be attending the Department Meeting to present veterans with a veterans pin.
- Ambulances - Chief Staff have reviewed ambulances for replacement or a 3rd ambulance. As well as remounting. Discussion. Board agreed the Chief should continue to research ambulances. Commissioner Colitti requested a vehicle plan from the Chief so it can be budgeted.
- Chiefs vehicle – Chief feels the Ford Explorer is too small for his stuff, suggested the Ford Expedition. Discussion. Chief and District Manager will provide more information at the next meeting.

Vice Chairman McManus made a motion, seconded by Commissioner Meier, and unanimously approved for executive session.

Adjournment for Executive session	1930 hours
Reconvene from Executive session	2040 hours

Commissioner Reports

Commissioner Colitti

- Discussion regarding NFIS reports. Requested past NFIS reports are completed.
- Working with Assistant Chief Heller regarding uniform guidelines

Commissioner Erick

- Due to the voided position on the Board, he has requested that the Board think of the committees, and projects Commissioner Lateulere was working on and the Board consider who would be best to fill his position and decide if there is an appropriate candidate
- EMS employee meeting will be scheduled for Monday, July 18 at 1700. Chief is invited to attend.
- Commissioner Erick made a motion, seconded by Commissioner Meier and unanimously approved for Commissioner Colitti to be the second signature required on checks. Treasurer Bushell will begin the process with the bank.
- Commissioner Erick made a motion, seconded by Commissioner Colitti, and unanimously approved to change Vice Chairman McManus's title for the remainder of the year to Chairman.
- Commissioner Meier made a motion, seconded by Chairman McManus, and unanimously approved to appoint Commissioner Erick as Vice Chairman for the remainder of the year.
- Vice Chairman Erick requested if the District Manager could have the timecards available for signature by him more frequently.

Chairman McManus

- Nothing to report.

Commissioner Colitti

- Commissioner Colitti made a motion, seconded by Vice Chairman Erick and unanimously approved to no longer require daily logs and to request the BOFC is notified of any unusual occurrences / incidents.
- Commissioner Colitti requested the District Manager look into replacing the outside sign at Station Two. District Manager will provide the Board with the options.

Chairman McManus reported it is the decision of the Board to put off the bond vote until the District Annual Election in December. Vice Chairman Erick requested the District Manager get quotes from Dave Sterne to have meeting and mailings with the public in October and November.

Chairman McManus reported the paperwork for Commissioner Lateulere and a former member has been completed.

Commissioner Meier requested the District Manager look into bunting for Headquarters and Station Two.

Commissioner Colitti thanked the Chief and members for their hard work at the viewing and funeral.

Chief Ryan thanked the Board

Commissioner Colitti made a motion, seconded by Vice Chairman Erick and unanimously approved to adjourn.

Meeting adjourned at 2052 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District