

**WADING RIVER FIRE DISTRICT  
1503 North Country Road  
Wading River, NY 11792**

Minutes of the June 27, 2016 Meeting

The meeting of the Board of Fire Commissioners was called to order by Vice Chairman McManus at 1830 hours with the Pledge of Allegiance and a moment of silence for our first responders and military, and especially our dear friend and colleague Tom Lateulere.

Vice Chairman McManus, Commissioners Erick, Colitti and Meier, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, and Chief Ryan were present at the meeting.

Commissioner Erick made a motion, seconded by Commissioner Meier, unanimously approved to accept the minutes of the June 13, 2016 meeting.

**Public Comments: Secretary Donnelly**

- None

**Correspondence: Secretary Donnelly**

- Town of Riverhead SEQRA Coordination Notification and Request for Comments for a 160 bed research center at EPCAL. Secretary will forward to Counsel.
- Hall request from Peggy Frobey for a Christening on Sunday, July 17 from approximately 1:30 pm – 5:00 pm. As there are no scheduling conflicts, the BOFC and Chief agreed for the use.

**Secretary Report: Secretary Donnelly**

- Nothing to report.

**Wading River Fire Department: President Hammer**

- No update on the letter from NYS Parks regarding Station Two.
- Working with the Chief regarding arrangements for Commissioner Lateulere.

**Material Requests: District Manager Michalakopoulos**

- 2016-0041 – Medical consumable. Commissioner Colitti made a motion, seconded by Commissioner Erick, and unanimously approved.
- 2016-0042 – Medical consumable. Commissioner Colitti made a motion, seconded by Commissioner Erick, and unanimously approved.

- 2016-0043 – Training – Firehouse Expo, Nashville, TN. for 6 members. Commissioner Colitti made a motion, seconded by Commissioner Meier, and unanimously approved to send up to 6 members to the Expo. District Manager will work on travel arrangements.
- 2016-0044- Medical consumable. Commissioner Colitti made a motion, seconded by Commissioner Erick, and unanimously approved.
- Chief Ryan requested to purchase software to track stand-bys, etc. Software is not available through SCM, but the Chief will be working with SCM regarding something similar. Commissioner Colitti made a motion, seconded by Commissioner Meier, and unanimously approved to purchase as material request 2016-0045.

**District Manager Report:**

**District Manager Michalakopoulos**

- Nothing to report.

**Treasurers Report:**

**Treasurer Bushell**

- Bills total \$16,304.71. Commissioner Meier made a motion, seconded by Commissioner Colitti, unanimously approved to pay the bills.
- Received the following direct deposits from the Town of Brookhaven
  - \$25,926.97
  - \$64,169.26
  - \$158,802.71
  - \$63,917.05
- Received the following checks
  - Town of Riverhead           \$346,059.76, \$183,457.82, \$14.34
  - Town of Brookhaven IDA \$19,807.01
  - PSEG                           \$17,740.00
  - NYS Assoc. of Fire Chiefs \$142.50
- Budget adjustment with receipt of PSEG rebate and equipment account spent. Increased equipment account \$17,740.00. Commissioner Meier made a motion, seconded by Commissioner Colitti, and unanimously approved.
- Reported the audit report has been received and needs BOFC acceptance. Commissioner Erick made a motion, seconded by Commissioner Meier to accept the audit report provided by R.S. Abrams.

**Attorney's Report:**

**Attorney Sapienza**

- Not present.

**Chief's Report:**

**Chief Ryan**

- Bailout class scheduled for Thursday has been cancelled.
- Submitted information to the BOFC to review regarding an enclosed trailer to hold the generator for the boat ramp and a container.
- Moving Rob Clement, Tom Colitti, and Jim Evans to Fire Police.
- Letter has been sent to the Town of Riverhead Assessors office regarding tax exemptions for Christopher Cummings, Terrence Kluber, Jason Nadler, and Caroline Ruberto.

- Town of Riverhead has advised that between 2:00 am 10:00 am the department should roll with tankers due to water pressure. Chief has made roll pattern adjustments to accommodate.
- Commissioner Colitti made a motion, seconded by Commissioner Erick, and unanimously approved to accept Anna Sklyarova as a member effective July 1, 2016.

**Commissioner Reports**

Nothing to report

Vice-Chairman McManus made a motion, seconded by Commissioner Meier and unanimously approved to adjourn.

Meeting adjourned at 1850 hours

Respectfully submitted,

Steven Donnelly  
District Secretary  
Wading River Fire District