

WADING RIVER FIRE DISTRICT
1503 North Country Road
Wading River, NY 11792

Minutes of the August 08, 2016 Meeting

The meeting of the Board of Fire Commissioners was called to order by Chairman McManus at 1830 hours with the Pledge of Allegiance and a moment of silence for our first responders and military who have made the ultimate sacrifice.

Chairman McManus, Vice Chairman Erick, Commissioners Colitti and Meier, District Manager Michalakopoulos, Treasurer Bushell, Secretary Donnelly, Attorney Sapienza, and Assistant Chief McQueeney were present at the meeting.

Vice Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved to accept the minutes of the July 25, 2016 meeting.

Public Comments: **Secretary Donnelly**

- None

- 1832 Chairman McManus made a motion, seconded by Commissioner Meier, unanimously approved to close the regular meeting to open the bids for the Station 2 communications tower:
 - Amma Construction, Huntington Station, NY - \$133,750.00
 - Hinck Electrical Contractor, Bohemia, NY - \$176,577.00
 - Pyramid Network Service, E. Syracuse, NY - \$247,000.00

Chairman McManus closed the bid opening. Bids will be submitted to Counsel and District Manager for review.

Correspondence: **Secretary Donnelly**

- The Counsellor, August 1. Copy was emailed to the Board.
- Fire District Affairs. Copy was emailed to the Board.
- Town of Riverhead resolution in connection with the Final Supplemental Generic Environmental Impact Statement regarding EPCAL. Copy put on round table.
- Suffolk County Fire Districts meeting scheduled for August 18, in Hagerman. Dinner at 7:00 pm. Meeting at 8:00 pm.

Secretary Report: **Secretary Donnelly**

- Riverhead Fire Districts Meeting – Attended by Riverhead, Jamesport, Fire Inspector. Noted Riverhead Fire District has utilized International Auction to successfully auction two vehicles.

Wading River Fire Department: President Hammer

- Nothing to report.

Material Requests: District Manager Michalakopoulos

- 2016-0048 – Life ring replacement for 6-3-18B. Commissioner Meier made a motion, seconded by Commissioner Colitti, unanimously approved.
- 2016-0049 – Medical supplies – Consumable. Commissioner Colitti made a motion, seconded by Vice Chairman Erick, unanimously approved.
- 2016-00050 – Training – EMT CC Terri Meier. Commissioner Colitti made a motion, seconded by Vice Chairman Eric, unanimously approved to reimburse upon completion of the training.
- 2016-0051 – Training – EMT B – Camille Jenkins. Commissioner Colitti made a motion, seconded by Vice Chairman Eric, unanimously approved to reimburse upon completion of the training.
- 2016-0052 – Service contract – Annual Laserfiche Support Agreement. Commissioner Meier made a motion, seconded by Commissioner Colitti, unanimously approved.
- 2016-0053 – Mini refrigerator for medication storage. Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved.
- 2016-0054 – Mourning bunting for both buildings and trucks. Commissioner Meier made a motion, seconded by Commissioner Colitti, unanimously approved.
- 2016-0055 - Replacement refrigerator for Chiefs office. Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved.

District Manager Report: District Manager Michalakopoulos

- Station Two sign – quote of \$1,100.00 for a 35 inch sign, \$750.00 for a 24 inch sign. Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved to replace the sign with the 35 inch sign.
- Radio vendor – Meeting has not taken place. Commissioner Colitti requested that as this was requested a month ago that the District contact a 3rd party consultant to evaluate the radio communications. Also requested that the record reflect that as the Chief has reported this is a safety issue that Commissioner Colitti is not comfortable waiting unless the Chief can report that the radios are adequate. Assistant Chief McQueeney reported that there have not been any issues over the past few weeks. He would also prefer to meet with the radio vendor prior to meeting with a 3rd party. Discussion regarding the list of concerns and 8 year plan requested from the Chiefs office, high band not included in original plan, and dates to meet with the Chief's and vendor. Assistant Chief McQueeney agreed to have the list of concerns to the Board by this Thursday. If the list is provided by Thursday, the District Manager will schedule a meeting with the vendor for Monday at 6:00 pm.
- Water tower – PSEG traced the electric from the meter and determined it was customer owned and PSEG will not fix it. The electric has been disconnected from the old meter and will be moved. Will have an update on Thursday with final installation.

- Website – Assistant Chief Bitalvo is working with Bob Petricek to resolve. Commissioner Colitti requested Assistant Chief McQueeney contact Assistant Chief Bitalvo for a completion date.
- Boat lift
 - Lighting – Chief staff is addressing.
 - Fence – will be repaired internally.
- Fire alarm – H2M has recommended the district use the state contract vendor opposed to H2M due to costs. Counsel explained further. State contractor has requested building drawings to prepare plans to be submitted to the town. H2M has agreed to supply the drawings to the District for the vendor. Board agreed. Discussion regarding the permissive referendum. Vice Chairman Erick made a motion, seconded by Commissioner Meier, unanimously approved to readopt the resolution.
- Department of Health Ambulance Service agreement given to Counsel. Counsel explained further and recommended that the Board sign the agreement. Commissioner Colitti made a motion, seconded by Vice Chairman Erick, unanimously approved to sign and accept the agreement.
- Houseman Pirnak has begun meeting with vendors regarding evaluating the trees at Headquarters. Quotes expected for the next Board meeting.
- Requested to repair Assistant Chief McQueeney’s vehicle while Chief McQueeney is on vacation. Estimated quotes are between \$3,000.00 and \$6,000.00. Discussion. Commissioner Colitti made a motion, seconded by Commissioner Meier, unanimously approved to have the vehicle repaired by the lowest most qualified bidder.
- Commissioner Meier requested that the old 80 vehicle is also repaired.

Treasurers Report:

Treasurer Bushell

- Bills total \$18,212.02. Commissioner Meier made a motion, seconded by Commissioner Colitti, unanimously approved to pay the bills.
- Received the following checks for deposit.
 - Town of Riverhead \$31,619.05
 - LI Emergency Vehicle Repair \$ 250.00 (for 2 surplus laptops)
 - Fire District Mutual \$ 8,470.00 (refund due to WKC audit)

Chief’s Report:

Assistant Chief McQueeney

- Tim Deveny and Anthony VanBommel have requested to attend FASNY in Albany from Wednesday - Saturday. Discussion regarding cost incurred in the past and Anthony VanBommel not attending. Chief McQueeney reported there was a \$23.00 charge. Vice Chairman Erick made a motion, seconded by Commissioner Colitti, unanimously approved for Tim Deveny to attend FASNY at the GSA rate and to use the district van.
- Submitted files of three applicants – Gregory Curiel - Fire & EMS, Elijah Tyte - EMS, Faith Casola - EMS.
- Submitted July and year to date alarms.
- Requested executive session for personnel.

Attorney's Report:**Attorney Sapienza**

- District has received a letter from the Town of Riverhead Attorney regarding the monopole project. Counsel has been in contact with the attorney regarding the Station Two monopole and reminded / clarified that there will not be any cell carriers added to the tower. Counsel will resolve with the town attorney.
- Requested status of the Suffolk County Mutual Aid Agreement. District Manager will provide to Counsel.
- Reported that for the ambulance service agreement the insurance declaration page will be required.

Commissioner Meier made a motion, seconded by Commissioner Colitti, and unanimously approved for executive session.

Adjournment for Executive session 1920 hours
Reconvene from Executive session 1930 hours

- Commissioner Colitti made a motion, seconded by Vice Chairman Erick to accept the applications for three applicants – Gregory Curiel, Elijah Tyte, Faith Casola effective September 1, 2016, unanimously approved.

Commissioner Reports**Vice Chairman McManus**

- Nothing to report.

Commissioner Erick

- Discussion regarding the LTS consultant firefighter injury prevention study and recommendations that were emailed to the Board and Chiefs.
- Requested that the District Manager document the reasons for staff incurring overtime. District Manager agreed and reported that the District will be switching back to ADP due to the current system being nonfunctional. Treasurer and District Manager will verify if there is a cancellation cost. Agreed.
- Reported that he has a candidate to recommend to fill the open Board position. Requested that the Board provide potential candidates to fill the open Commissioner position as well. Commissioner Colitti reported he also has one. Agreed to discussion executive session.
- Reported he has provided Chief Ryan with recommendations to the vehicle and equipment damage policy. He cannot agree with the light duty policy, with the District paying for annual physicals for light duty. Discussion. Chairman McManus requested that the record show that he is not favor of light duty members being barred from district property. Counsel is looking into the line of duty injury and point accrual. Discussion.
- District Manager reported that he and two of the Assistant Chiefs have viewed the Tahoe and Expedition and Chiefs have requested the Expedition in red. Requested Boards

permissive to move forward. Commissioner Colitti made a motion, seconded by Vice Chairman Erick, unanimously approved to move forward.

Adjournment for Executive session 1942 hours
Reconvene from Executive session 1951 hours

- Vice Chairman Erick made a motion, seconded by Commissioner Meier, approved by Chairman McManus that to temporarily fill the open Commissioner position Randy Hintze be appointed as Fire Commissioner. Commissioner Colitti opposed, nothing personal towards the individual, but he would rather have the position filled by former Commissioner who began current projects to be able to complete the projects.

Commissioner Meier

- Inquired about the phone number on the Department recruitment signs being a non-active number. District Manager explained Department choose to cancel the number during the phone system change. Requested that the District Manager have the signs corrected.

Commissioner Colitti

- Nothing to report.

Commissioner Colitti made a motion, seconded by Commissioner Meier and unanimously approved to adjourn.

Meeting adjourned at 1954 hours

Respectfully submitted,

Steven Donnelly
District Secretary
Wading River Fire District